



# KONGU ARTS AND SCIENCE COLLEGE

(An Autonomous Institution, Affiliated to Bharathiar University, Coimbatore)

ERODE – 638 107

## CRITERION II: TEACHING, LEARNING AND EVALUATION

### 2.5: Evaluation Process and Reforms

#### 2.5.2 Additional Information

**Minutes of the Grievance Committee**



**KONGU ARTS AND SCIENCE COLLEGE  
(AUTONOMOUS)**

**ERODE**



## **Grievance Committee Meeting Minutes**



  
**Dr. N. RAMAN**  
PRINCIPAL,  
KONGU ARTS AND SCIENCE COLLEGE  
(AUTONOMOUS)  
NANJANAPURAM, ERODE - 638 107.

**KONGU**  
Assuring the Best

*Criterion II: Teaching, Learning and Evaluation*



KONGU ARTS AND SCIENCE COLLEGE  
(Autonomous)

Affiliated to Bharathiar University, Coimbatore  
Approved by UGC, AICTE, New Delhi & Re accredited by NAAC, DBT STAR College  
(An ISO 9001: 2015 Certified Institution)  
NANJANAPURAM, ERODE - 638 107.

08.09.2021

Meeting minutes –Examination and Evaluation Grievance Committee

A meeting of the committee members was held on 8<sup>th</sup> September 2021 at 11.00 am in the Principal's chamber.

Attendees included:

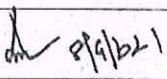
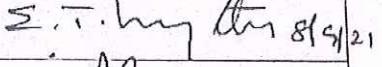
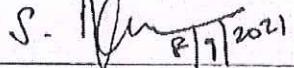
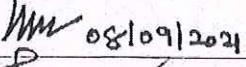
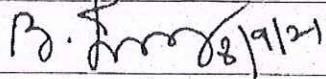
1. Dr. N. Raman (Chief Controller of Examinations)
2. Dr. E.T.Lokganathan (Controller of Examinations)
3. Dr. S.Nagarajan (Chief Superintendent)
4. Dr. K.K.A. Alaguappan (Senior faculty Member)
5. Dr. B.Jayanthi (Senior faculty Member)

The following points were discussed in the meeting:

1. Discussion regarding revaluation and Re-totaling of Answer scripts.
2. Planning of other activities for sensitizing the students was also stressed upon.

Resolutions:

1. The defaulting examiners were given a warning about the consequences of unfair valuation.
2. The members are suggested to fix lock in period for two years in the defaulting examiners for any kind of confidential work.

Sl.No.	Name	Signature
1	Dr. N. Raman	
2	Dr. E.T.Lokganathan	
3	Dr.S.Nagarajan	
4	Dr.K.K.A. Alaguappan	
5	Dr. B.Jayanthi	



Dr. N. RAMAN  
PRINCIPAL,  
KONGU ARTS AND SCIENCE COLLEGE  
(AUTONOMOUS)  
CONTROLLER OF EXAMINATIONS  
KONGU ARTS AND SCIENCE COLLEGE  
(AUTONOMOUS)  
NANJANAPURAM, ERODE - 638 107 (AUTONOMOUS)  
ERODE - 638 107.

**KONGU ARTS AND SCIENCE COLLEGE (AUTONOMOUS),  
ERODE – 638107.**  
**MEETING FOR CONDUCTING SPECIAL END SEMESTER EXAMINATIONS**

Date: 19.10.2019

Agenda: To consider and approve special End Semester Examinations for a sport student

R. Vithya (Register No. 16UBBA064) of BBA (2016-2019 Batch) – Sixth Semester Theory Courses.

\*\*\*\*

We have passed the regulation in 4<sup>th</sup> Academic Council meeting held on 04.05.2018 in respect of conducting Special End Semester Examinations as per the norms of Bharathiar University for sports students representing National Level participation. In this regard, the committee has discussed the appeal given by the candidate. It is decided to permit her to write Special End Semester Examinations in the presence of following committee members in the meeting held on 19.10.2019.

The members were:

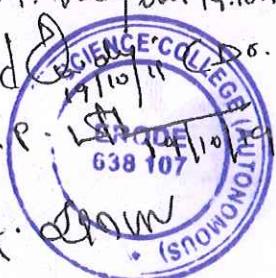
- |                        |   |                   |
|------------------------|---|-------------------|
| 1. Dr. N.Raman         | - | Principal         |
| 2. Dr. E.T.Lokganathan | - | COE               |
| 3. Dr. A.K.Vidya       | - | HOD/ Biochemistry |
| 4. Mr. K.P.Karthikeyan | - | HOD/BBA           |
| 5. Dr. A. Shankar      | - | Physical Director |

Minutes:

It is resolved to consider and approve the above appeal.

Members Signature

1. *DR. N. RAMAN*
  2. *E.T. Lokganathan (19.10.19)*
  3. *A.K. Vidya (19.10.19)*
  4. *K.P. Karthikeyan (19.10.19)*
  5. *L.P. Latha (19.10.19)*
- [K.P. Karthikeyan]*



✓  
**Dr. N. RAMAN**  
 PRINCIPAL,  
 KONGU ARTS AND SCIENCE COLLEGE  
 (AUTONOMOUS)  
 NANJANAPURAM, ERODE - 638 107,



அறைப்புகள்

திட்டங்கள்

பதிலாளர்  
பாரதியர் பல்கலைக் கழகம்  
வேஷ்ணுகுமார்.

துறவர்கள்  
இன்னத்து தின்னப்பு கல்லூரிகள்

P.D

சிறா,

பொது: விளையாட்டு, வீரர்கழகங்கள், தலை நேரவு - ஸப்தம்பாக.

பாரத: தின்வழிவாக, சுற்றுச்சூல் என் பாபக/பதி/அ1/2009/10670  
நாள் 27.07.2009

கல்லூரிகளில் கலை மற்றும் அறிவியல் பாடப்பிரிவுகளில் விளையாட்டு வீரர்கழகங்கள் ஒரு திப்பு ஒத்தும்யூடும்; அதற்கான விதிகளுக்கு குமிஞ்சும் பாரதவில் குறிப்பிட்டுள்ள தின்வழிவாக சுற்றுச்சூலைப் பாரதவிலே மூன்றிக்கூப்படியாகும்.

அல்லாத நேரவு செய்து சேர்க்கப்பட்ட மாணவர்கள், ஒவ்வொரு ஆண்டும் நவம்பர்-ஏப்ரல் மாதங்களில் நடைபெறும் அனைத்துப் பல்கலைக் கழக விளையாட்டுப் போட்டிகளில் கலந்து சென்று அதே காலத்திற்கில் நாள் பெயர் பாரதியர் பல்கலைக் கழக பகுதி நேர்வர்களை ஏற்ற சிலமாமல் போன்று, அல்லதும் விளையாட்டுப் போட்டிகளில் கலந்து சென்றாலும் மாணவர்கள் குறையாக குறையாரி முதல்வர்களின் வழியாக விளையாட்டுத்துறை, அவர்கழகங்கு பிரேரணி மாத்திற்கு தலை நேர்வர்கள் நடத்தப்படும் என நிதி குழும் மூன்றிக்கூப்பாகி.

தாங்கள் உள்ளவர்கள்,



நாள்: 1. மாணவேந்தர் மேசை.

2. மாணவர் மேசை.

நேர்வுக் கட்டுப்பாடு அலுவலர், பாரதியர் பல்கலைக்கழகம்.

Dr. N. RAMAN

PRINCIPAL,

4. பி. பிரிவி, பதிலாளர் அலுவலகம், பாரதியர் பல்கலைக்கழகம் (AUTONOMOUS)

5. சி. பிரிவி, பதிலாளர் அலுவலகம், பாரதியர் பல்கலைக்கழகம் (AUTONOMOUS)

6. தியங்கநார், உத்திரப்பிழிஸ் கல்வித்துறை,

பாரதியர் பல்கலைக்கழகம் - குதுப் பால்வாசார்கார்.

  
**Dr. N. RAMAN**  
 PRINCIPAL,  
 KONGU ARTS AND SCIENCE COLLEGE  
 (AUTONOMOUS)  
 NANJANAPURAM ERODE - 638 107

The above letter is translated into an English Language and the following is the gist.

This is the letter that has been sent by the Registrar to the Principal stating that special examinations may be conducted for the sports students in the month of February owing to their participation in University Level Tournament during the month of December



KONGU ARTS AND SCIENCE COLLEGE (AUTONOMOUS)  
ERODE - 638 107.

Examinations and Evaluation Grievance Committee

1. Chief Controller of Examinations	Chairman
2. Controller of Examinations	Member
3. Chief Superintendent of Examinations	Member
4. One Senior Male Faculty	Member
5. One Senior Female Faculty	Member

*Dr. N. Raman*  
Principal

PRINCIPAL,  
KONGU ARTS AND SCIENCE COLLEGE  
(AUTONOMOUS)  
NANJANAPURAM, ERODE - 638 107.

*SL*  
11.10.21

*Dr. N. RAMAN*  
PRINCIPAL,  
KONGU ARTS AND SCIENCE COLLEGE  
(AUTONOMOUS)  
NANJANAPURAM, ERODE - 638 107.



  
**பாரதியார் பல்கலைக்கழகம்**  
**BHARATHIAR UNIVERSITY**  
COIMBATORE - 641 046, TAMILNADU, INDIA.

State University | Re-accredited with "A" Grade by NAAC | Ranked 14<sup>th</sup> among Indian Universities by MHRD/AICTE  
BU/SELECTION/CRICKET(M)/2021-2022

05.06.2022

From

Dr. S.T.N. Rajeswaran  
Director of Physical Education i/c  
Bharathiar University  
Coimbatore - 641 046.

To

The Principal  
Kongu Arts & Science College  
Erode

Sir / Madam,

I am pleased to inform you that kindly ignore the mail already sent. The date we typed 06.06.2022 instead of 05.06.2022. Sorry for the inconvenience.

The following students of your college have been selected to participate in the South Zone / All India University Cricket (M) for the year 2021-2022.

- |                          |                   |
|--------------------------|-------------------|
| 1. Manikandan, P.S I-MSW | 3. Gokul, E I-MSW |
| 2. Meganathan, K I-MBA   | 4. Manoj, M I-MSW |

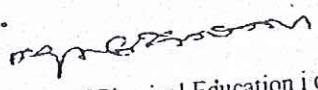
I therefore request you to accord him / her then necessary permission, attendance and facilities for attending the Inter - University tournament as mentioned here under

Date on which player(s) should report	05.06.2022
Venue and Coaching Camp Date	05.06.2022, 10.00am (Kongu Arts and Science College, Erode)
Date of the which the team leaves participating in south zone / All India University tournament	07.06.2022
Duration of the south zone / All India University tournament to be held at	Hindustan Institute of Technology and Science, Chennai, Tamilnadu

Required Documents (Important)

1. Each players should bring own playing kits.
2. One recent passport size photograph.
3. Xerox copy of 10<sup>th</sup> mark statement , 11<sup>th</sup> mark statement, +2 mark statement, UG consolidated mark statement.
4. Xerox copy of College ID card/Bonafide certificate, Aadhar card & Vaccine certificate
5. TA & DA to the players will be borne by Bharathiar University as per the norms.

Yours faithfully

  
Director of Physical Education i/c



Copy to:  
1. The Registrar, Bharathiar University, Coimbatore  
2. The Director of Physical Education, Kongu Arts & Science College, Erode

**Dr. N. RAMAN**  
**PRINCIPAL**  
**KONGU ARTS AND SCIENCE COLLEGE**  
**(AUTONOMOUS)**  
**NANJANAPURAM, ERODE - 638 107.**

KONGU ARTS AND SCIENCE COLLEGE (AUTONOMOUS)  
ERODE – 638107.

Meeting for conducting special End Semester Examinations

06.06.2022

Agenca: To consider and approve special End Semester Examinations for students who are going to appear CA / CMA / CS Examinations in June 2022 Session.

In India, there are three professional Courses like ACA, ACS, ACMA offered by the respective Professional Institute and conducting the examinations twice in a year (June and December session). Our students are also pursuing the above professional courses. We have planned to conduct our End Semester Examinations from 13<sup>th</sup> June, 2022 onwards. At the same time the professional institute is also going to conduct their examinations. Due to this examination schedule, some of the examinations get clashed on same day. We have received request letter from the respective students to consider the above. In this regard, the committee has discussed the appeal given by the students and appreciate the students who are pursuing the above courses to achieve the milestone in their life. Hence, it is decided to permit them to write special End Semester Examinations in the presence of following committee members in the meeting held on 06.06.2022.

The members are:

- |                        |  |
|------------------------|--|
| 1. Dr. N.Raman         | - Principal/Chief Controller of Examinations |
| 2. Dr.E.T.Lokganathan  | - Controller of Examinations                 |
| 3. Dr.G.Manju          | - Chief Superintendent                       |
| 4. Dr.K.K.A.Alaguappan | - Senior Faculty Member                      |
| 5. Prof.S.Karthikeyeni | - Senior Faculty Member                      |

Minutes:

It is resolved to consider and approve the above appeal.

Members Signature :



Dr. N. RAMAN  
PRINCIPAL,  
KONGU ARTS AND SCIENCE COLLEGE  
(AUTONOMOUS)  
NANJANAPURAM, ERODE - 638 107.

3. 6/6/22  
4. Mr. 06/06/22  
5. Bathulay 6/6/22



Dr. N. RAMAN  
PRINCIPAL,  
KONGU ARTS AND SCIENCE COLLEGE  
(AUTONOMOUS)  
NANJANAPURAM, ERODE - 638 107.

**KONGU ARTS AND SCIENCE COLLEGE (AUTONOMOUS),  
ERODE – 638107.**  
**MEETING FOR CONDUCTING SPECIAL END SEMESTER EXAMINATIONS**

Date: 06.06.2022

Agenda: To consider and approve special End Semester Examinations for a sport

Students K.Meganathan (Register No. 21PMBA034) of MBA and E.Gokul  
(Register no: 21PMSW004) of MSW (2021-2022 Batch) – Theory Courses.

\*\*\*\*

We have passed the regulation in 4<sup>th</sup> Academic Council meeting held on 04.05.2018 in respect of conducting Special End Semester Examinations as per the norms of Bharathiar University for sports students representing All India University Tournament (South Zone). In this regard, the committee has discussed the appeal given by the candidate. It is decided to permit them to write Special End Semester Examinations in the presence of following committee members in the meeting held on 06.06.2022.

The members were:

- |                        |   |                            |
|------------------------|---|----------------------------|
| 1. Dr. N.Raman         | - | Principal                  |
| 2. Dr. E.T.Lokganathan | - | COE                        |
| 3. Dr. A.K.Vidya       | - | HOD/ Biochemistry          |
| 4. Mr. K.P.Karthikeyan | - | Associate Professor in BBA |
| 5. Dr. A. Shankar      | - | Physical Director          |

Minutes:

It is resolved to consider and approve the above appeal.

Members Signature

1. 

2. S. T. Jayanthi

3. Adi Jay 6/6/22

4. L. P. Venkateswaran 6/6/22

5. J. Suganya 6/6/22



**Dr. N. RAMAN**  
PRINCIPAL,  
KONGU ARTS AND SCIENCE COLLEGE  
(AUTONOMOUS)  
NANJANPURAM, ERODE - 638 107.