KONGU ARTS AND SCIENCE COLLEGE

(An Autonomous Institution, Affiliated to Bharathiar University, Coimbatore)

ERODE – 638 107

DEPARTMENT OF TRAINING AND PLACEMENT CELL

20VPCFA – ASSOCIATE TRANSACTIONAL F&A IN BUSINESS PROCESS MANAGEMENT (INFOSYS) - REPORT

Name of the Value Added Course	ASSOCIATE TRANSACTIONAL F&A IN BUSINESS PROCESS MANAGEMENT (INFOSYS)
Course code	20VPCFA
Course Coordinator	Mr. SURESHKUMAR K.K Assistant Professor, Computer Science (P.G) & Placement Officer
Date	Starting Date: 17.06.2020 Ending Date: 08.01.2021
Duration of the Course	40 Hours
Total participants Enrolled	31
Successfully Completed	29
Type of Assessment	Multiple Choice Questions
Course Outcome	On Completion of this course the students will be able to ❖ Process invoices, credit notes and claims, Pay invoices and claims, Deal with queries at the accounts payable, helpdesk, Maintain customer accounts ❖ Generate invoices and credit notes, Receive payments and apply cash ❖ Deal with queries at the accounts receivable, Manage your work to meet requirements ❖ Provide data/information in standard formats, Develop knowledge, skills and competence.
Outcome Attainment	26 out of 29 Students scored above **60%** of Marks

Feedback Question Analysis – Questions Asked

Q. No.	Parameters
Q1	The Course content was in line with my expectations
Q2	General content of the Course
Q3	The Course provided additional knowledge and skill
Q4	Well-designed Practical sessions
Q5	Schedule of the classes and other relevant details have been informed promptly
Q6	Course materials provided were useful
Q7	Provides scope for self-employment and fulfills the industrial needs

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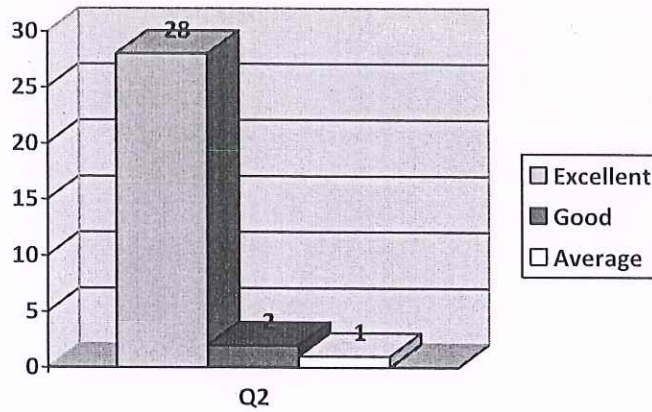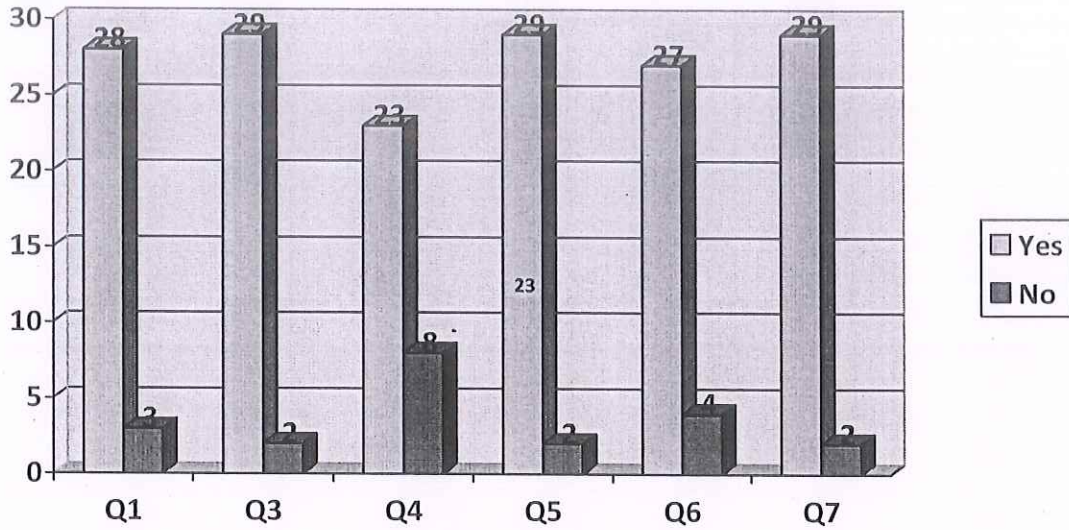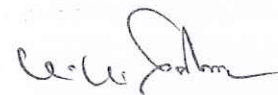NANJANAPURAM, ERODE - 638 107.

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FEEDBACK RATINGS

Course Coordinator

HOD/ Training and Placement Cell

Mr. K.K. SURESHKUMAR
PLACEMENT OFFICER
TRAINING AND PLACEMENT CELL
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Principal

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DEPARTMENT OF TRAINING AND PLACEMENT CELL
VALUE ADDED COURSE (2020- 2021) – PROPOSAL

Date: 10.02.2020

Submitted to the Principal

We are planning to conduct a Value Added Course titled "**20VPCFA – ASSOCIATE TRANSACTIONAL F&A IN BUSINESS PROCESS MANAGEMENT (INFOSYS)**" for all department final year students. The course will be benefitting the students for their career and placement activities. We kindly request you to grant permission for conducting the same.

COURSE DETAILS:

Name of the Course	20VPCFA – Associate Transactional F&A in Business Process Management (Infosys)
Duration of the Course	40 Hours
Conducting Department	Training and Placement Cell
Course Coordinator(s)	**Mr. SURESHKUMAR. K. K** Assistant Professor, Computer Science (P.G) & Placement Officer
Assessment Type (Total: 100 Marks)	Answer All Questions Multiple Choice Questions (100 x 1=100 Marks)

OUTCOMES:

On Completion of this course the students will be able to

➢ Process invoices, credit notes and claims, Pay invoices and claims, Deal with queries at the accounts payable, helpdesk, Maintain customer accounts

➢ Generate invoices and credit notes, Receive payments and apply cash

➢ Deal with queries at the accounts receivable, Manage your work to meet requirements

➢ Provide data/information in standard formats, Develop knowledge, skills and competence

Course Coordinator

HOD/ Training and Placement Cell

Mr. K.K. SURESHKUMAR
PLACEMENT OFFICER
TRAINING AND PLACEMENT CELL
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Principal

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DEPARTMENT OF TRAINING AND PLACEMENT CELL

VALUE ADDED COURSE (2020- 2021) – CIRCULAR

Date: 21.05.2020

Ref. No.: **KASC-AE/TPC/VAC/2020-21/03**

It is informed that Value Added Course on "**20VPCFA –ASSOCIATE TRANSACTIONAL F&A IN BUSINESS PROCESS MANAGEMENT (INFOSYS)**" will be conducted from **17.06.2020 (Wednesday). Registration will be on First-Come First-Serve basis.** Students are asked to enroll your names for the above mentioned course as earlier as possible through Google form link.

III Year
https://tinyurl.com/4vd75ma9   **Last date for Registration: 28.05.2020**

HoDs and respective Department Staff Members are instructed to follow-up the same. Your whole hearted co-operation is needed to conduct the sessions in a gentle manner.

Total instruction Hours	:	40 Hours
Course Coordinator	:	**Mr. SURESHKUMAR K.K.** Assistant Professor/Computer Science (P.G) & Placement Officer
Mail-id	:	konguplacements@gmail.com

HOD/ Training and Placement Cell

Mr. K.K. SURESHKUMAR
PLACEMENT OFFICER
TRAINING AND PLACEMENT CELL
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Copy to:
All Department Notice Board

Principal

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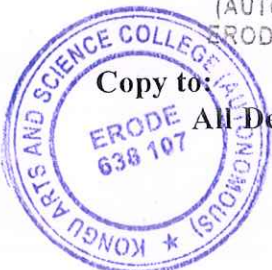
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KASC ACADEMY OF EXCELLENCE

Academic Year 2020 - 2021

DEPARTMENT OF TRAINING AND PLACEMENT CELL

VALUE ADDED COURSE ON

ASSOCIATE TRANSACTIONAL F&A IN BUSINESS PROCESS MANAGEMENT (INFOSYS)

Infosys®
BPM

Course Duration

40 Hours (Theory)

Eligibility

All Final Year UG Commerce & Accounts related Students

COURSE CONTENT

INTRODUCTION TO QP ASSOCAITE TRANSACTIONAL F&A, RECEIVE PAYMENTS & APPLY CASH

MANAGE YOUR WORK TO MEET REQUIREMENTS

PROVIDE DATA / INFORMATION IN STANDARD FORMATS

Course Outcomes

On Completion of this course the students will be able to

- Process invoices, credit notes and claims, Pay invoices and claims, accounts payable, helpdesk, Maintain customer accounts

- Generate invoices and credit notes, Receive payments accounts receivable, Manage your work to meet requirements

Coordinator: Mr. K.K.Sureshkumar
Assistant Professor & Placement Officer

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DEPARTMENT OF TRAINING AND PLACEMENT CELL

VALUE ADDED COURSE – SYLLABUS

20VPCFA –ASSOCIATE TRANSACTIONAL F&A IN BUSINESS PROCESS

MANAGEMENT (INFOSYS)

Course Objective:

➢ This program is aimed at training candidates for the job of a "Associate-Transactional F & A" in the "IT-ITeS" Sector/Industry and aims at building the key competencies amongst the learner.

UNIT I	INTRODUCTION TO QP ASSOCAITE TRANSACTIONAL F&A	4 Hours
Introduction to Transactional F&A, Career growth in F&A, Qualification pack-Q/2301 Transactional F&A. **PROCESSING INVOICES, CREDIT NOTES & CLAIMS:** BPM Industry Overview, F& A Function Overview, F & A Career Guide, Procure to pay overview, PO Creation & Contract Management, Vendor Management & Master set up, Invoice Processing, Invoice verification & dispute resolution, Criteria for assessment of Trainees. **PAY INVOICES AND CLAIMS:** Vendor Payments, Incorrect payments & Stop Payments, Criteria for assessment of trainees.		

UNIT II	DEAL WITH QURIES AT THE ACCOUNTS PAYABLE HELPDESK	12 Hours
Customer Service Helpdesk, Audits & Controls, Criteria for assessment of trainees. **MAINTAIN CUSTOMER ACCOUNTS:** Order to Cash Overview, Credit & Risk Management, Customer Master Data Management, Criteria for Assessment of Trainees. **GENERATE INVOICES & CREDIT NOTES:** Invoicing & Credit Notes in Order to Cash Cycle, Accounting Aspects of Revenue Recognition, Criteria for Assessment of Trainees.		

UNIT III	RECEIVE PAYMENTS & APPLY CASH	8 Hours
Cash Applications, Collections Strategies, Deductions Management. Criteria for Assessment of Trainees. **DEAL WITH QURIES AT THE ACCOUNTS RECEIVABLE HELPDESK:** Query Handling in Helpdesk – Call & Emails, Criteria for Assessment of Trainees.		

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UNIT IV	MANAGE YOUR WORK TO MEET REQUIREMENTS	9 Hours
Time Management, Work Management and Prioritization, Quality and Standard Adherence, Criteria for Assessment of Trainees. **WORK EFFECTIVELY WITH COLLEAGUES:** Team Work, Professionalism at Work, Effective Team Communications, Criteria for Assessment of Trainees. **MAINTAIN A HEALTHY, SAFE AND SECURE WORKING ENVIRONMENT:** Workplace Safety, Report Accidents and Emergencies, Protect Health and Safety at Work, Criteria for Assessment of Trainees		
UNIT V	**PROVIDE DATA / INFORMATION IN STANDARD FORMATS**	7 Hours
Knowledge Management, Standardized Reporting and Compliance, Decision Models, Criteria for Assessment of Trainees. **DEVELOP YOUR KNOWLEDGE, SKILLS AND COMPETENCE:** Knowledge, Skills & Competence, Training and development, Learning and Development policies and record keeping, Criteria for Assessment of Trainees.		
	Total Hours	**40 Hours**

Student Hand Book (IT – ITeS SSC NASSCOM)

1. Associate Transactional F&A, SSC/Q2301, Student Hand book powered by Accenture Services Pvt Ltd, EXL Services Pvt Ltd, HP, WNS Global Services Pvt Ltd, Wipro Ltd, Infosys BPO Ltd, GENPACT, KARVY Global and First American Published by Mindmap Consulting, Copyright © 2015. IT-ITes Sector Skill Council NASSCOM, NewDelhi.

- Sector: IT-ITes
- Sub-Sector: Business Process Management
- Occupation: Associate Transactional F&A
- Reference ID: SSC/Q2301, NSQF Level:7

Course Outcome: On Completion of this course the students will be able to

➢ Process invoices, credit notes and claims, Pay invoices and claims, Deal with queries at the accounts payable, helpdesk, Maintain customer accounts

➢ Generate invoices and credit notes, Receive payments and apply cash

➢ Deal with queries at the accounts receivable, Manage your work to meet requirements

➢ Provide data/information in standard formats, Develop knowledge, skills and competence

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DEPARTMENT OF TRAINING AND PLACEMENT CELL

ACADEMIC YEAR: 2020- 2021

20VPCFA –ASSOCIATE TRANSACTIONAL F&A IN BUSINESS PROCESS MANAGEMENT

(INFOSYS)

FINAL ENROLMENT LIST

S.No.	REG. NO.	NAME OF THE STUDENT	CLASS
1	18UBAC009	DINESH M	III BBA (CA)
2	18UBAC060	TAMILSELVI.S	III BBA (CA)
3	18UBBA061	AKSHAYA A M	III BBA (CA)
4	18UCBI003	BHARATHI. M	III B.COM (BANKING & INSURANCE)
5	18UCBI014	HARINI M	III B.COM (BANKING & INSURANCE)
6	18UCBI021	LOGAVANI G	III B.COM (BANKING & INSURANCE)
7	18UCBI029	NAVEEN PRASATH. S	III B.COM (BANKING & INSURANCE)
8	18UCBI036	POOMANIKANDAN R R	III B.COM (BANKING & INSURANCE)
9	18UCBI046	SAISHANMATHI. C	III B.COM (BANKING & INSURANCE)
10	18UCBI048	SANTHOSH KUMAR S	III B.COM (BANKING & INSURANCE)
11	18UCBI049	SIRANJITH. G	III B.COM (BANKING & INSURANCE)
12	18UCBI052	SUKANYAA D	III B.COM (BANKING & INSURANCE)
13	18UCBI055	THACHANA MOORTHI S	III B.COM (BANKING & INSURANCE)
14	18UCBI057	VENGADESHWARAN.R	III B.COM (BANKING & INSURANCE)
15	18UCBI058	VENGATESH PRASATH E	III B.COM (BANKING & INSURANCE)
16	18UCBI059	VIDHYASABARI V	III B.COM (BANKING & INSURANCE)
17	18UCBI065	YUVARAJ R	III B.COM (BANKING & INSURANCE)
18	18UCOM038	SAKTHIVEL. C	III B.COM
19	18UCPA010	CHARULATHA.R	III B.COM (PROFESSIONAL ACCOUNTING)
20	18UCPA017	DHARSHINI G	III B.COM (PROFESSIONAL ACCOUNTING)
21	18UCPA023	INDHU P	III B.COM (PROFESSIONAL ACCOUNTING)
22	18UCPA031	LAVANYA J	III B.COM (PROFESSIONAL ACCOUNTING)
23	18UCPA046	RAGHAVI.N	III B.COM (PROFESSIONAL ACCOUNTING)
24	18UCPA049	RASHIKA.S.V.	III B.COM (PROFESSIONAL ACCOUNTING)
25	18UCPA059	SUBHIKSHA A	III B.COM (PROFESSIONAL ACCOUNTING)

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DEPARTMENT OF TRAINING AND PLACEMENT CELL

ACADEMIC YEAR: 2020- 2021

20VPCFA –ASSOCIATE TRANSACTIONAL F&A IN BUSINESS PROCESS MANAGEMENT

(INFOSYS)

FINAL ENROLMENT LIST

S.NO.	REG. NO.	NAME	CLASS
26	18UCPA060	SUBHIKSHA R	III B.COM (PROFESSIONAL ACCOUNTING)
27	18UCSC001	ABISHEK S	III B.COM CORPORATE SECRETARYSHIP (CA)
28	18UCSC016	ELAKIYA.S	III B.COM CORPORATE SECRETARYSHIP (CA)
29	18UCSC022	KABISABAREESWARAN.M	III B.COM CORPORATE SECRETARYSHIP (CA)
30	18UCSC023	KAMALEE. C	III B.COM CORPORATE SECRETARYSHIP (CA)
31	18UCSC044	RAJESH.B	III B.COM CORPORATE SECRETARYSHIP (CA)

Course Coordinator

HOD/ Training and Placement Cell

Mr. K.K. SURESHKUMAR
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DEPARTMENT OF TRAINING AND PLACEMENT CELL

ACADEMIC YEAR: 2020- 2021

SCHEDULE FOR THE VALUE ADDED COURSE

20VPCFA –ASSOCIATE TRANSACTIONAL F&A IN BUSINESS PROCESS MANAGEMENT (INFOSYS)

S. No.	Date	Time	Topics Covered	Theory Hours	Lab Hours
1	17.06.20	10.00 am - 11.00 am	Introduction to Transactional F&A, Career growth in F&A, Qualification pack-Q/2301 Transactional F&A. BPM Industry Overview, F & A Function Overview, F & A Career Guide	1	-
2	18.06.20	10.00 am - 11.00 am	Procure to pay overview, PO Creation & Contract Management, Vendor Management & Master set up, Invoice Processing	1	-
3	19.06.20	10.00 am - 11.00 am	Invoice verification & dispute resolution, Criteria for assessment of Trainees. Vendor Payments	1	-
4	20.06.20	10.00 am - 11.00 am	Incorrect payments & Stop Payments, Criteria for assessment of trainees.	1	-
5	22.06.20	10.00 am - 11.00 am	**DEAL WITH QURIES AT THE ACCOUNTS PAYABLE HELPDESK**: Customer Service Helpdesk	1	-
6	23.06.20	10.00 am - 11.00 am	Audits & Controls	1	-
7	24.06.20	10.00 am - 11.00 am	Criteria for assessment of trainees	1	-
8	25.06.20	10.00 am - 11.00 am	MAINTAIN CUSTOMER ACCOUNTS: Order to Cash Overview	1	-
9	26.06.20	10.00 am - 11.00 am	Credit & Risk Management	1	-
10	27.06.20	10.00 am - 11.00 am	Customer Master Data Management	1	-
11	29.06.20	10.00 am - 11.00 am	Criteria for Assessment of Trainees.	1	-
12	30.06.20	10.00 am - 11.00 am	GENERATE INVOICES & CREDIT NOTES: Invoicing & Credit Notes in Order to Cash Cycle	1	-
13	05.08.20	10.00 am - 11.00 am	Credit Notes in Order to Cash Cycle	1	-
14	06.08.20	10.00 am - 11.00 am	Accounting Aspects of Revenue Recognition	1	-
15	07.08.20	10.00 am - 11.00 am	Accounting Aspects of Revenue Recognition	1	-
16	08.08.20	10.00 am - 11.00 am	Criteria for Assessment of Trainees	1	-
17	10.08.20	10.00 am - 11.00 am	RECEIVE PAYMENTS & APPLY CASH - Cash Applications	1	-
18	11.08.20	10.00 am - 11.00 am	Collections Strategies, Deductions Management	1	-
19	12.08.20	10.00 am - 11.00 am	Deductions Management. Criteria for Assessment of Trainees	1	-
20	13.08.20	10.00 am - 11.00 am	DEAL WITH QURIES AT THE ACCOUNTS RECEIVABLE HELPDESK: Query Handling in Helpdesk	1	-
21	14.08.20	10.00 am - 11.00 am	Query Handling in Helpdesk	1	-
22	11.09.20	10.00 am - 11.00 am	Criteria for Assessment of Trainees.	1	-

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DEPARTMENT OF TRAINING AND PLACEMENT CELL

ACADEMIC YEAR: 2020- 2021

SCHEDULE FOR THE VALUE ADDED COURSE

20VPCFA –ASSOCIATE TRANSACTIONAL F&A IN BUSINESS PROCESS

MANAGEMENT (INFOSYS)

S. No.	Date	Time	Topics Covered	Theory Hours	Lab Hours
23	14.09.20	10.00 am - 11.00 am	Call & Emails, Criteria for Assessment of Trainees.	1	-
24	21.09.20	10.00 am - 11.00 am	Criteria for Assessment of Trainees	1	-
25	22.09.20	9.30 am - 10.30 am	MANAGE YOUR WORK TO MEET REQUIREMENTS - Introduction	1	-
26	23.09.20	9.30 am - 10.30 am	Time Management, Work Management and Prioritization	1	-
27	24.09.20	9.30 am - 10.30 am	Quality and Standard Adherence, Criteria for Assessment of Trainees.	1	-
28	25.09.20	10.00 am - 11.00 am	WORK EFFECTIVELY WITH COLLEAGUES: Team Work	1	-
29	26.09.20	9.30 am - 10.30 am	Professionalism at Work , Effective Team Communications	1	-
30	28.09.20	9.30 am - 10.30 am	Criteria for Assessment of Trainees	1	-
31	04.01.21	10.00 am - 11.00 am	MAINTAIN A HEALTHY, SAFE AND SECURE WORKING ENVIRONMENT: Workplace Safety	1	-
32	04.01.21	11.00 am - 12.00 pm	Report Accidents and Emergencies	1	-
33	05.01.21	10.00 am - 11.00 am	Protect Health and Safety at Work, Criteria for Assessment of Trainees	1	-
34	05.01.21	11.00 am - 12.00 pm	PROVIDE DATA / INFORMATION IN STANDARD FORMATS - Introduction	1	-
35	06.01.21	10.00 am - 11.00 am	Knowledge Management, Standardized Reporting and Compliance	1	-
36	06.01.21	11.00 am - 12.00 pm	Decision Models, Criteria for Assessment of Trainees	1	-
37	07.01.21	10.00 am - 11.00 am	DEVELOP YOUR KNOWLEDGE, SKILLS AND COMPETENCE: Introduction	1	-
38	07.01.21	11.00 am - 12.00 pm	Knowledge, Skills & Competence, Training and development	1	-
39	08.01.21	11.30 am - 12.30 pm	Learning and Development policies and record keeping	1	-
40	08.01.21	12.30 pm - 1.30 pm	Criteria for Assessment of Trainees.	1	-
Total				40	-
Total Hours (Theory)				**40 Hours**	

Assessment Date & Time : 11.01.2021 (Monday) & 10:00 am to 12:00 pm

Type Of Assessment : Multiple Choice Questions

Course Coordinator

HOD/ Training and Placement Cell
Mr. K.K. SURESHKUMAR
PLACEMENT OFFICER
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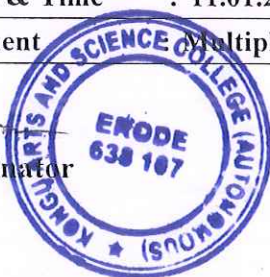
DEPARTMENT OF TRAINING AND PLACEMENT CELL

20VPCFA –ASSOCIATE TRANSACTIONAL F&A IN BUSINESS PROCESS MANAGEMENT (INFOSYS) - ATTENDANCE

S.No.	REG. NO.	NAME	17-6-2020 10.00am-11.00am	18-6-2020 10.00am-11.00am	19-6-2020 10.00am-11.00am	20-6-2020 10.00am-11.00am	22-6-2020 10.00am-11.00am	23-6-2020 10.00am-11.00am	24-6-2020 10.00am-11.00am	25-6-2020 10.00am-11.00am	26-6-2020 10.00am-11.00am	27-6-2020 10.00am-11.00am
1	18UBAC009	DINESH M	/	/	/	/	/	/	/	/	/	/
2	18UBAC060	TAMILSELVI.S	/	/	/	/	/	/	/	/	/	/
3	18UBBA061	AKSHAYA A M	/	/	/	/	/	/	/	/	/	/
4	18UCBI003	BHARATHI. M	/	/	/	/	/	/	/	/	/	/
5	18UCBI014	HARINI M	/	/	/	/	/	/	/	/	/	/
6	18UCBI021	LOGAVANI G	/	/	/	/	/	/	/	/	/	/
7	18UCBI029	NAVEEN PRASATH. S	/	/	/	/	/	/	/	/	/	/
8	18UCBI036	POOMANIKANDAN R R	/	/	/	/	/	/	/	/	/	/
9	18UCBI046	SAISHANMATHI. C	/	/	/	/	/	/	/	/	/	/
10	18UCBI048	SANTHOSH KUMAR S	/	/	/	/	/	/	/	/	/	/
11	18UCBI049	SIRANJITH. G	/	/	/	/	/	/	/	/	/	/
12	18UCBI052	SUKANYAA D	/	/	/	/	/	/	/	/	/	/
13	18UCBI055	THACHANA MOORTHI S	NJ	NJ	NJ	/	/	/	A	/	/	A
14	18UCBI057	VENGADESHWARAN.R	/	/	/	/	/	/	/	/	/	/
15	18UCBI058	VENGATESH PRASATH E	/	/	/	/	/	/	/	/	/	/
16	18UCBI059	VIDHYASABARI V	/	/	/	A	/	/	/	/	/	/
17	18UCBI065	YUVARAJ R	/	/	A	A	/	/	/	/	/	/
18	18UCOM038	SAKTHIVEL. C	/	/	/	A	/	/	/	/	/	/
19	18UCPA010	CHARULATHA.R	/	/	/	A	/	/	/	/	/	/
20	18UCPA017	DHARSHINI G	/	/	/	A	/	/	/	/	/	/
21	18UCPA023	INDHU P	/	/	/	A	/	/	/	/	/	/
22	18UCPA031	LAVANYA J	/	/	/	A	/	/	/	/	/	/
23	18UCPA046	RAGHAVI.N	/	/	/	A	/	/	/	/	/	/
24	18UCPA049	RASHIKA.S.V.	/	/	/	A	/	A	/	/	/	/
25	18UCPA059	SUBHIKSHA A	/	/	/	A	/	/	/	/	/	/

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(An Autonomous Institution, Affiliated to Bharathiar University, Coimbatore)

ERODE – 638 107

DEPARTMENT OF TRAINING AND PLACEMENT CELL

20VPCFA –ASSOCIATE TRANSACTIONAL F&A IN BUSINESS PROCESS MANAGEMENT

(INFOSYS)

ATTENDANCE

S.No.	REG. NO.	NAME	17.6.2020 10.00am-11.00am	18.6.2020 10.00am-11.00am	19.6.2020 10.00am-11.00am	20.6.2020 10.00am-11.00am	22.6.2020 10.00am-11.00am	23.6.2020 10.00am-11.00am	24.6.2020 10.00am-11.00am	25.6.2020 10.00am-11.00am	26.6.2020 10.00am-11.00am	27.6.2020 10.00am-11.00am
26	18UCPA060	SUBHIKSHA R	/	/	/	/	/	/	/	/	/	/
27	18UCSC001	ABISHEK S	/	/	/	/	/	/	/	/	/	/
28	18UCSC016	ELAKIYA.S	/	/	/	/	/	/	/	/	/	/
29	18UCSC022	KABISABAREESWARAN.M	/	/	/	/	/	/	/	/	/	/
30	18UCSC023	KAMALEE. C	/	/	/	/	/	/	/	/	/	/
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Initial of the Faculty												

Course Coordinator

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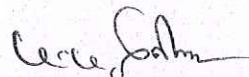
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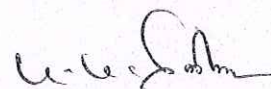
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20VPCFA –ASSOCIATE TRANSACTIONAL F&A IN BUSINESS PROCESS MANAGEMENT
(INFOSYS) - ATTENDANCE

S.No.	REG. NO.	NAME	29.9.2020 10.00am-11.00am	30.9.2020 10.00am-11.00am	06.8.2020 10.00am-11.00am	07.8.2020 10.00am-11.00am	08.8.2020 10.00am-11.00am	09.8.2020 10.00am-11.00am	10.8.2020 10.00am-11.00am	11.8.2020 10.00am-11.00am	12.8.2020 10.00am-11.00am	13.8.2020 10.00am-11.00am
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4	18UCBI003	BHARATHI. M	/	/	/	/	/	/	/	/	/	/
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21	18UCPA023	INDHU P	/	/	/	/	/	/	/	/	/	/
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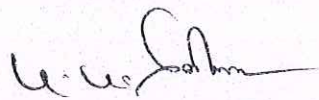
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20VPCFA –ASSOCIATE TRANSACTIONAL F&A IN BUSINESS PROCESS MANAGEMENT

(INFOSYS) - ATTENDANCE

S.No	REG. NO.	NAME	4-8-2020	11-9-2020	14-9-2020	21-9-2020	22-9-2020	28-9-2020	24-9-2020	25-9-2020	26-9-2020	23-9-2020
1	18UBAC009	DINESH M	/	/	/	/	/	/	/	/	/	/
2	18UBAC060	TAMILSELVI.S	/	/	/	/	/	/	/	/	/	/
3	18UBBA061	AKSHAYA A M	/	/	A	/	/	/	/	/	A	/
4	18UCBI003	BHARATHI. M	/	/	/	/	/	/	/	/	/	/
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6	18UCBI021	LOGAVANI G	/	/	/	/	/	/	/	/	/	
7	18UCBI029	NAVEEN PRASATH. S	/	A	/	/	/	/	/	/	A	/
8	18UCBI036	POOMANIKANDAN.R R	/	/	/	/	/	/	/	/	/	/
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17	18UCBI065	YUVARAJ R	/	/	/	A	/	/	A	A	A	/
18	18UCOM038	SAKTHIVEL. C	/	/	/	/	/	/	/	/	/	/
19	18UCPA010	CHARULATHA.R	/	/	/	/	/	A	/	/	/	/
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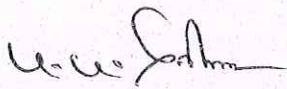(An Autonomous Institution, Affiliated to Bharathiar University, Coimbatore)

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(INFOSYS) - ATTENDANCE

S. No.	REG. NO.	NAME	10.00am-11.00am 04-1-2021	11.00am-12.00pm 04-1-2021	10.00am-1.00pm 05-1-2021	11.00am-12.00pm 5-1-2021	10.00am-11.00am 6-1-2021	11.00am-12.00pm 6-1-2021	10.00am-11.00am 7-1-2021	11.00am-12.00pm 7-1-2021	10.00am-11.00am 8-9-2021	11.00am-12.00pm 8-1-2021
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Staff Handled:

1. Dr.G.Manju
2. C.Deepika (CD)

Course Coordinator

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DEPARTMENT OF TRAINING AND PLACEMENT CELL

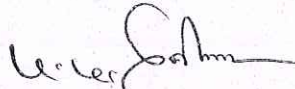### 20VPCFA –ASSOCIATE TRANSACTIONAL F&A IN BUSINESS PROCESS MANAGEMENT (INFOSYS)- QUESTION PAPER

QUESTION PAPER

Time: 2 Hrs   Max. Marks: 100

Date: 11.01.2021 (Monday), 10.00 am - 12.00 pm

Section – A (100 x 1 = 100 Marks)

Answer ALL the Questions

1. GIC means.

a) Globalization Centers   b) Global In Centers

c) Global in Companies   d) Global In-House Centers

2. What are the 3R rules for customer service operation?

a) Responsibility, Report, Respect   b) Resolution, Respect, Report

c) Responsibility, Resolution, Respect   d) Responsibility, Resolve, Recovery

3. Is the procedure of sending payment reminders to business partners when they fall behind on payment?

a) Escheatment   b) 1099 Reporting   c) Dunning   d) Auditing

4. Name the abbreviation for SRF.

a) Supplier Registration Format   b) Supplier Registration Funds

c) Supplier Registration Form   d) Supplier Registration Free

5. The process of updating account balances in your general ledger from journal entries.

a) Prepayment   b) Project   c) Posting   d) Purge

6. Which tax is collected by a tax authority on purchases of goods and services?

a) Service tax   b) Income tax   c) Sales tax   d) Wealth tax

7. A business or individual that provides goods or services or both in return for payment.

a) Supplier   b) Customer   c) Payer   d) Receiver

8. Which one of the following connects procurement through to payment of good?

a) R2R   b) O2C   c) P2P   d) S2C

9. The logistics aspect of a value delivery chain is:

a) a supply chain   b) value orientation   c) direct store delivery   d) inventory planning

10. Which of these is not a logistics process?

a) Store operations   b) order processing   c) inventory management   d) customer service
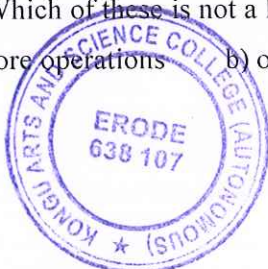
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Associate Transactional Finance and Accounting in BPM (Infosys)

11. What is the term for incremental changes to processes in an organisation using information technology?

a) Business Process Change

b) Business Process Improvement

c) Business Process Reengineering

d) Business Process Advance

12. The point at which ownership of material being shipped passes from one company to another is known as:

a) Imports on board   b) Delivery on board   c) Free on board   d) Documents on board

13. In BPM, Harmon consistently refers to and recommends a _____ view of management:

a) Process   b) Transparent   c) Functional   d) Hierarchical

14. BPM is about.

a) Maintaining a process view of the organisation rather than a functional view

b) Establishing and maintaining an environment of continuous learning and development

c) Aligning business processes to organisational strategy   d) All of the above

15. Accounting provides information on

a) Cost and income for managers

b) Financial conditions of an institution

c) All of the above

d) Company's tax liability for a particular year

16. Any written evidence in support of a business transaction is called.

a) Journal   b) Voucher   c) Asset   d) Ledger

17. Real accounts records

a) Dealings with creditors or debtors

b) Gains and losses

c) Dealings in commodities

d) All of the above

18. In journal, the business transaction is recorded

a) Same day   b) Next day   c) Once in a week   d) Once in a month

19. Sales expenditure budget is prepared by estimating the expense(s) of

a) Salesman's salary   b) All of the above   c) Advertisement   d) Market analysis

20. An account payable is posted to accounting upon creation of the following document.

a) Purchase Requisition

b) Purchase Order

c) Good Receipt, Invoice verification

d) All of the above

21. The purchase order form is designed by

a) Purchase Manager   b) Production Manage c) Materials Manager d) Marketing Manager

22. What is MM stands for in SAP?

a) Money Materials   b) Materials Manipulation   c) Master Mind   d) Materials Management

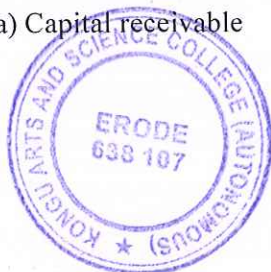23. Which documents originates from the buyer and records the goods delivered?

a) GRN   b) Invoice   c) RFQ   d) PO

24. RFQ means.

a) Requisition for Proposal b) Request for Proposal c) Request for Proposed d) Return for Propose

25. Which include payments for fixed assets?

a) Capital receivable   b) All the above   c) Capital assets   d) Capital payments

26. Which of the following is an Account Assignment category?

a) Purchase Requisition b) Material Group   c) Release Code   d) Sales Order

27. Which of the following is not a part of DI for an AP process?

a) Invoice capture   b) Payment approval   c) Invoice verification   d) Goods received reconciliation

28. Right quality means

a) Under specifying the quality for purchasing   b) Buying standard items

c) Over specifying the quality standards for purchasers

d) Buying quality which suits the needs without incurring extra cost to the company

Purchase order is a legal binding contract only if it is

29. Accepted by the supplier

a) None of these   b) Posted by the buyer   c) Acknowledged by the supplier

30. The parameters for vendor rating include

a) Delivery   b) All of these   c) Price   d) Service

31. To check the reason for goods movement in inventory management, which of the following field can be used?

a) Purchase Order   b) Transaction Number c) Document Type   d) Movement Types

32. Which one of the following is not the type of PO?

a) Unplanned   b) Contract   c) Standard   d) Blanked

33. Which of the following is true for supply chain management?

a) Flow of cash backwards through the chain

b) Exchange of information moves in both the direction

c) The physical material moves in the direction of the end of chain

d) All of the above

34. The purpose of supply chain management is

a) increase production   b) provide customer satisfaction

c) integrating supply and demand management d) improve quality of a product

35. Logistics is the part of a supply chain involved with the forward and reverse flow of

a) services   b) cash   c) goods   d) all of the above

36. VMI stands for

a) Vendor material inventory   b) Valuable material inventory

c) Variable material inventory   d) Vendor managed inventory

37. 3-PL stands for

a) Third party logistics b) None of the above c) Three points logistics   d) Three points location

38. Reverse logistics is required because

a) The customers simply change their minds   b) Goods are defective

c) Goods are unsold   d) All of the above

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39. The sequence of a typical manufacturing supply chain is

a) Supplier–Storage-manufacturing–storage– retailer–distributor–customer

b) Storage–Supplier–manufacturing–storage–distributor–retailer–customer

c) Supplier–Storage-manufacturing– distributor–storage–retailer–customer

d) Supplier–Storage-manufacturing–storage–distributor–retailer–customer

40. Which refers to the early payment discount option provided by the vendor?

a) Discount   b) Discount Receivables   c) Discount terms   d) Discount Payables

41. E-procurement is not new and there have been many attempts to automate the process of procurement for the potential buyer by using:

a) Electronic procurement systems   b) Chip and pin technology

c) Radio frequency identification microchip   d) Electronic procurement

42. The terms 'purchasing' and 'procurement' are often used synonymous but which of the following statements provides a more refined distinction?

a) Procurement is broadly equivalent to purchasing

b) Procurement has a broader meaning than purchasing

c) Purchasing has a broader meaning than procurement d) None of the above

43. The supply chain concept originated in what discipline?

a) logistics   b) production   c) marketing   d) operations

44. Which of the following are not key attributes of supply chain management?

a) customer power   b) inventory control   c) all are key attributes d) leveraging technology

45. Positive, long-term relationships between supply chain participants refer to:

a) Co-opetitions   b) supply chain management   c) partnerships d) tailored logistics

46. ERS means

a) Electronic Receipt System   b) Evaluate Receipt Settlement

c) Express Receipt Settlement   d) Evaluate Record System

47. What does EDI stand for?

a) Electronic Data Interchange   b) Electronic Document Interchange

c) Engineering Data Interchange   d) Electric Document Interchange

48. Electronic Data Interchange is necessary in

a) B2C e-Commerce b) Commerce using internet   c) C2C e-Commerce d) B2B e-Commerce

49. EDI requires

a) representation of common business documents in computer readable forms

b) data entry operators by receivers   c) special value added networks

d) special hardware at co-operating Business premises

50. Any individual who purchases goods and services from the market for his/her end-use is called as?

a) Customer   b) Consumer   c) People   d) Purchase

51. Which of the following is considered during the Procurement Planning Process?

a) Whether to procure   b) How to procure and how much to procure

c) What and when to procure   d) all of the above
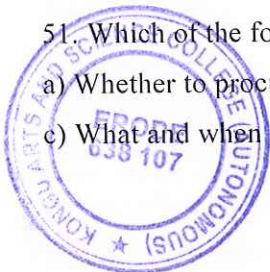
52. Which of the following is true about procurement documents?

a) Procurement documents are used to solicit proposals from prospective sellers.

b) Invitation for Bid and Request for Proposal are two examples of procurement documents

c) Procurement documents should be structured to facilitate accurate and complete responses from prospective sellers

d) All of the above

53. Which of the following are characteristics of a purchase order?

a) A bilateral contract used for low dollar items

b) A unilateral contract used when routine, standard cost items are required

c) A bilateral contract used for high dollar, standard items

d) A bilateral contract used for average dollar, standard items

54. The purchasing cycle consists of all the following elements except?

a) Defined need   b) Transmit Need   c) Inspection   d) Price and Terms

55. The contract is signed at the end of the ----------.

a) Pre-award phase   b) Award phase c) Post-award phase   d) Award cycle

56. What purpose does invoice verification serve in materials management?

a) It allows invoice that do not originate in materials procurement to be processed.

b) Completes the materials procurement process

c) Handles the payment

d) Allows credit memos to be processed

57. What is the process of invoice verification?

a) Purchase order, service or GR referenced for incoming invoice.

b) Invoice items suggested by the system against referenced document

c) Corresponding automatic account postings carried out.

d) Payment proposal list for vendor generated.

58. From where does the system pick the default quantity of an item when you post invoice receipt?

a) Invoice   b) Purchase order   c) Purchase order history   d) Vendor master

59. What is the process of invoice verification?

a) Purchase order, service or GR referenced for incoming invoice.

b) Invoice items suggested by the system against referenced document

c) Corresponding automatic account postings carried out.

d) Payment proposal list for vendor generated.

60. In the SAP system, the reference document used in the purchasing cycle is the

a) Purchase requisition.   b) Info record.

c) Source list.   d) Purchase Order.

61. What's the one thing that doesn't belong on a to-do list?

a) A detailed list of all tasks for the day.

b) The amount of time each task will take.

c) The movie you want to watch.

d) That yoga class you'd like to take.

62. At what hour does productivity peak for most people?

a) 10:00 a.m.   b) 7:00 a.m.   c) 8:00 a.m.   d) 3:00 p.m.

63. What is the best way to focus and keep your priorities on track?

a) Tackle large jobs all at once rather than in stages.

b) Hold onto all of your time commitments, even when stressed.

c) Finish what needs to be done before moving from work to pleasure.

d) Avoid spending time alone.

64. When you _____, you put your tasks, goals, and values in order of importance.

a) overextend   b) procrastinate   c) multitask   d) prioritize

65. The habit of delaying something that needs your immediate attention is called_____.

a) multitasking b) time management   c) procrastination   d) overextending

66. A good time manager allows for emergencies by _____.

a) finishing assignments before actual due dates

b) creating monthly planners instead of weekly planners
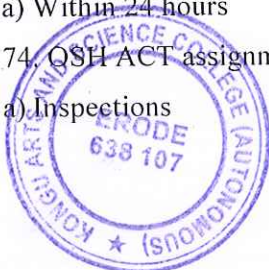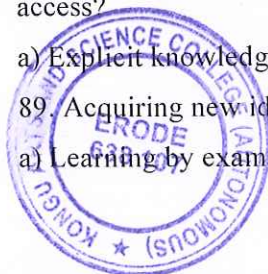
c) refraining from rearranging the schedule under any circumstances

d) working off-campus only on the weekends

67. The desire to maintain a safe laboratory environment for all begins with _____?

a) prevention   b) microbiology   c) ubiquity   d) accidents

68. Good work practices at laboratory include _____

a) smelling and tasting chemicals   b) not washing hands before and after lab

c) confining long hair and loose clothing   d) using damaged equipment and glassware.

69. Which of the following type(s) of Personal Protective Equipment (PPE) is frequently used?

a) Safety glasses   b) Lab Coats   c) Face Shields   d) All of the above

70. Laboratory environment, when a chemical splash in the eye rinse for _____?

a) 10 seconds   b) 5 minutes   c) 30 seconds   d) 15 minutes

71. Under the Occupational Safety and Health (OSH) Act, employers are responsible for providing a

_____

a) Safe workplace   b) Land   c) Insurance   d) Estimation

72. OSH ACT was created to _____

a) Data analysis   b) To reduce hazards   c) Ecological development   d) EIA analysis

73. In the case of fatal accident, when should be a report filed for nearest OSHA office?

a) Within 24 hours   b) Within 48 hours   c) Within 8 hours   d) Within 4 hours

74. OSH ACT assignment is to set standards and conduct _____

a) Inspections   b) Tests   c) Analysis   d) Estimation

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75. Hazard communication in OSH ACT conducts _____

a) Chemical analysis   b) Toxic exposure   c) Strength analysis   d) Hazard evaluations of the products

76. Safety and Health Achievement Recognition Program (SHARP) recognizes _____

a) Small employers who operate safety and health management system

b) Large employers who operate safety and health management system

c) All employers who operate safety and health management system

d) Workers who operate safety and health management system

77. OSH ACT ensures that employees have been provided with _____

a) Job   b) Personal protective equipment (PPE)   c) Insurance   d) Security

78. OSH ACT is part of the _____ department of labour.

a) UK   b) US   c) India   d) Australia

79. The OSH ACT Form 300 is an injury/illness log.............

a) Injury   b) Analysis   c) Finance   d) Assistance

80. What is OSH ACT Form 301?

a) Sickness log   b) Individual incident report   c) Chemical log   d) Finance log

81. Knowledge management emphasizes -------.

a) Doing the right things   b) doing thing right   c) Increased efficiencies   d) Reengineering

82. Which of the following comes as last priority while implementing Knowledge Management?

a) Global Connectivity   b) Distributed Expertise

c) Rapid changes in Products & Processes   d) Changing technologies

83. The main focus of Knowledge management in a firm is ------.

a) Leverage knowledge resources to achieve business objectives   b) Information Management

c) Document Management   d) Process Improvement

84. Knowledge is _____ in the minds of the knowers.

a) Embodied   b) embedded   c) Represented   d) Memorized

85. Knowledge management success in future is not dependent on _____.

a) Short term gains   b) People improvement

c) Process improvement   d) Organizational improvement

86. Which of the following is not recommended for fostering Knowledge management

a) Ignoring people or cultural issues   b) Valuing and rewarding Individual's knowledge

c) A Culture that recognizes tacit knowledge   d) Encouraging employees to share knowledge

87. Which one of the following is most suitable for different place, same time conditions in knowledge sharing process?

a) Face to face meeting   b) Peer to Peer shared computer   c) Email   d) Video conferencing

88. Which of the following is the knowledge that people carry in their minds and is, therefore, difficult to access?

a) Explicit knowledge   b) Tacit knowledge   c) Procedural   d) Declarative knowledge

89. Acquiring new ideas based on hundreds of previously stored concepts ----.

a) Learning by example   b) Learning by Experience   c) Learning by Discovery   d) Chunking

90. The set of processes developed in an organization to create, gather, store, transfer, and apply knowledge, best describes --------------------.

a) organizational learning's
b) knowledge management
c) organizational memory
d) business process engineering

91. A skill which draws conclusions from observation or information gathered is called -----.

a) processes
b) inferring
c) communication
d) analysis

92. Human senses are very limited as well as not reliable hence instruments are used like

a) thermometers
b) microscopes
c) telescopes
d) all of them

93. The person who questions the candidate during the interview is known as _____.

a) interviewee
b) interviewer
c) communicate
d) communicator

94. _____ refers to the awareness of the sound of another person talking, without really processing what is being said.

a) Listening
b) Speaking
c) Hearing
d) Memorizing

95. _____ is a sociological term which refers to the cluster of personality traits, social graces, ability with language, personal habits etc.

a) Hard skill
b) Soft skill
c) Technical skill
d) Professional skill

96. _____ is any learning activity, which is directed towards future needs rather than present needs.

a) Training
b) Education
c) Instruction
d) Development

97. Development provides _____ and _____, which will be helpful to employees in higher positions.

a) general knowledge, Behaviour
b) general knowledge specific skills
c) general knowledge, attitudes
d) Specific skills, attitudes

98. In general training is related to ------------.

a) Conceptual
b) developmental
c) technical aspects
d) Human skills

99. Which of the following is not a method of Individual training need identification?

a) Attitude survey
b) work sample
c) exit interview
d) interview

100. Evaluation helps determine the extent to which _____ have been achieved.

a) efficiency
b) profit
c) training objectives
d) employee satisfaction

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DEPARTMENT OF TRAINING AND PLACEMENT CELL

20VPCFA –ASSOCIATE TRANSACTIONAL F&A IN BUSINESS PROCESS MANAGEMENT (INFOSYS) - MARK STATEMENT

Sl NO.	REG.NO.	Theory - I	RESULT	GRADE
1	18UBAC009	77	PASS	A
2	18UBAC060	75	PASS	A
3	18UBBA061	69	PASS	B+
4	18UCBI003	80	PASS	A+
5	18UCBI014	88	PASS	A+
6	18UCBI021	98	PASS	A++
7	18UCBI029	ABSENT	-	-
8	18UCBI036	99	PASS	A++
9	18UCBI046	99	PASS	A++
10	18UCBI048	98	PASS	A++
11	18UCBI049	35	FAIL	-
12	18UCBI052	86	PASS	A+
13	18UCBI055	98	PASS	A++
14	18UCBI057	58	PASS	B
15	18UCBI058	100	PASS	A++
16	18UCBI059	59	PASS	B
17	18UCBI065	63	PASS	B+
18	18UCOM038	82	PASS	A+
19	18UCPA010	84	PASS	A+
20	18UCPA017	48	PASS	C
21	18UCPA023	79	PASS	A
22	18UCPA031	77	PASS	A
23	18UCPA046	80	PASS	A+
24	18UCPA049	81	PASS	A+
25	18UCPA059	77	PASS	A
26	18UCPA060	81	PASS	A+
27	18UCSC001	85	PASS	A+
28	18UCSC016	73	PASS	A
29	18UCSC022	90	PASS	A++
30	18UCSC023	79	PASS	A

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SI NO.	REG.NO.	Theory - I	RESULT	GRADE
31	18UCSC044	86	PASS	A+

90-100	A++ - Outstanding		60-69	B+ - Good
80-89	A+ - Excellent		50-59	B - Average
70-79	A - Very Good		40-49	C - Satisfactory

SUBJECT DETAILS

CODE	SUBJECT	MAX.MARKS
Theory - I	Associate Transactional F&A in Business Process Management (Infosys)	100

Course Coordinator

HOD/ Training and Placement Cell

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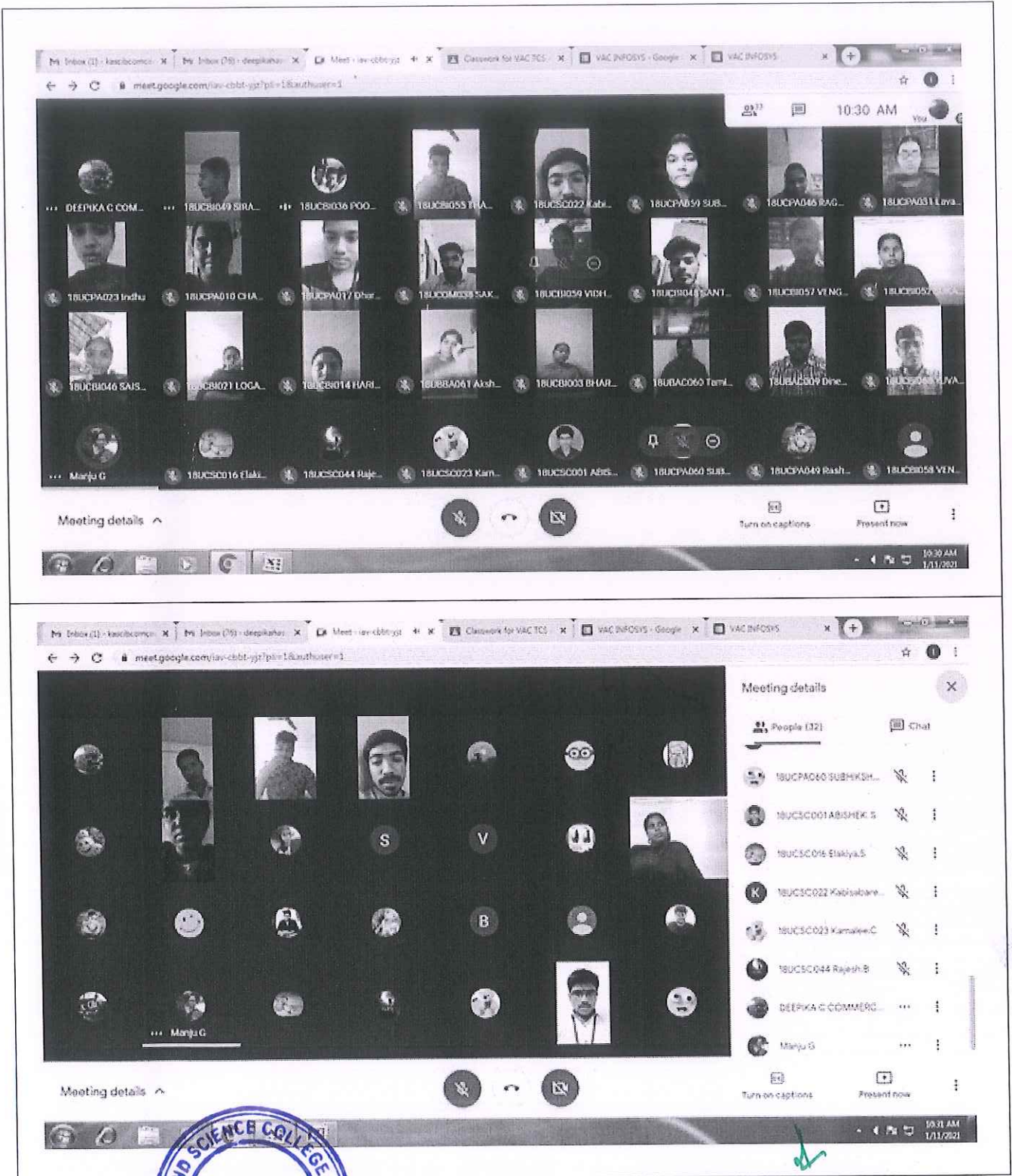(AUTONOMOUS)
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KASC ACADEMY OF EXCELLENCE- ONLINE VALUE ADDED COURSE FEEDBACK FORM   (2020-2021)

Dear Student, Kindly take a moment to fill the short questionnaire and complete this evaluation. We appreciate your time.

konguvac@gmail.com Switch account

☁

* Required

Email *

Your email

REG No (CAPITAL LETTER) *

Your answer

NAME (In CAPITAL LETTER- Initial at the end) *

Your answer

GENDER *

◯ Female

◯ Male

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DEPARTMENT *

Choose ▼

SECTION *

○ A

○ B

○ C

○ Nil

WHATSAPP No *

Your answer

YEAR
YEAR ; 18UCBI001 - 3rd YEAR)   For eg: (19UCBI001 - 2nd *

○ 2nd Year (2019 - 2022 Batch)

○ 3rd Year (2018 - 2021 Batch)

VALUE ADDED COURSE - (Conducted by the Department) *

Choose ▼

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1. The Course content was in line with my expectations   *

○ Yes

○ No

2. General content of the Course *

○ Excellent

○ Good

○ Average

3. The Course provided additional knowledge and skill *

○ Yes

○ No

4. Well-designed Practical sessions *

○ Yes

○ No

5. Schedule of the classes and other relevant details have been informed   *
promptly

○ Yes

○ No

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6. Course materials provided were useful *

◯ Yes

◯ No

7. Provides scope for self-employment and fulfills the Industrial needs *

◯ Yes

◯ No

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PLACEMENT CELL

20VPCFA – ASSOCIATE TRANSACTIONAL F & A IN BUSINESS PROCESS MANAGEMENT (INFOSYS) – STUDENTS FEEDBACK

(2020-2021)

REG No	NAME	DEPARTMENT	YEAR	VALUE ADDED COURSE - (Conducted by the Department)	1. The course contents of the Value Added Course	2. The course exposed you to new knowledge	3. The online class materials were useful	4. The teaching aids were effectively	5. The technology used was appropriate	6. I was technically prepared for this class	7. I was academic prepared this clas
18UCBI052	SUKANYAA D	B.Com BANKING & INSURANCE	3rd Year	Associate Transactional F & A in Business Process Management (Infosys	Strongly Agree	Strongly Agree	Strongly Agree	Strongly Agree	Strongly Agree	Strongly Agree	Strongly Ag
18UCBI057	VENGADESHWARAN.R	B.Com BANKING & INSURANCE	3rd Year	Associate Transactional F & A in Business Process Management (Infosys	Strongly Agree	Strongly Agree	Strongly Agree	Strongly Agree	Strongly Agree	Agree	Agree
18UBAC009	DINESH M	B.B.A COMPUTER APPLICATION	3rd Year	Associate Transactional F & A in Business Process Management (Infosys	Strongly Agree	Strongly Agree	Strongly Agree	Strongly Agree	Strongly Agree	Strongly Agree	Strongly Ag
18UCPA059	SUBHIKSHA A	B.Com PROFESSIONAL ACCOUNTING	3rd Year	Associate Transactional F & A in Business Process Management (Infosys	Agree	Strongly Agree	Strongly Agree	Strongly Agree	Strongly Agree	Agree	Agree
18UCSC001	ABISHEK. S	B.Com CORPORATE SECRETARYSHIP	3rd Year	Associate Transactional F & A in Business Process Management (Infosys	Strongly Agree	Strongly Agree	Strongly Agree	Strongly Agree	Strongly Agree	Strongly Agree	Strongly Ag
18UCBI003	BHARATHI.M	B.Com BANKING & INSURANCE	3rd Year	Associate Transactional F & A in Business Process Management (Infosys	Strongly Agree	Strongly Agree	Strongly Agree	Strongly Agree	Strongly Agree	Strongly Agree	Strongly Ag
18UCPA060	SUBHIKSHA.R	B.Com PROFESSIONAL ACCOUNTING	3rd Year	Associate Transactional F & A in Business Process Management (Infosys	Agree	Agree	Agree	Agree	Agree	Agree	Agree
18UCPA023	INDHU. P	B.Com PROFESSIONAL ACCOUNTING	3rd Year	Associate Transactional F & A in Business Process Management (Infosys	Strongly Agree	Strongly Agree	Agree	Strongly Agree	Agree	Agree	Agree
18UCSC022	KABISABAREESWARAN M	B.Com CORPORATE SECRETARYSHIP -	3rd Year	Associate Transactional F & A in Business Process Management (Infosys	Strongly Agree	Strongly Agree	Strongly Agree	Strongly Agree	Strongly Agree	Strongly Agree	Strongly Ag
18UCBI014	HARINI. M	B.Com BANKING & INSURANCE	3rd Year	Associate Transactional F & A in Business Process Management (Infosys	Agree	Strongly Agree	Strongly Agree	Strongly Agree	Strongly Agree	Strongly Agree	Strongly Ag
18UCBI046	SAISHANMATHI. C	B.Com BANKING & INSURANCE	3rd Year	Associate Transactional F & A in Business Process Management (Infosys	Strongly Agree	Strongly Agree	Strongly Agree	Strongly Agree	Strongly Agree	Strongly Agree	Strongly Ag
18UCSC044	RAJESH.B	B.Com CORPORATE SECRETARYSHIP -	3rd Year	Associate Transactional F & A in Business Process Management (Infosys	Strongly Agree	Strongly Agree	Strongly Agree	Strongly Agree	Strongly Agree	Strongly Agree	Strongly Ag
18UCPA046	RAGHAVI.N	B.Com PROFESSIONAL ACCOUNTING	3rd Year	Associate Transactional F & A in Business Process Management (Infosys	Strongly Agree	Strongly Agree	Strongly Agree	Strongly Agree	Strongly Agree	Strongly Agree	Strongly Ag
18UCBI048	SANTHOSH KUMAR. S	B.Com BANKING & INSURANCE	3rd Year	Associate Transactional F & A in Business Process Management (Infosys	Strongly Agree	Strongly Agree	Strongly Agree	Strongly Agree	Strongly Agree	Strongly Agree	Strongly Ag
18UCSC023	KAMALEE. C	B.Com CORPORATE SECRETARYSHIP -	3rd Year	Associate Transactional F & A in Business Process Management (Infosys	Agree	Agree	Agree	Agree	Agree	Agree	Agree
18UCBI058	E.VENGATESH PRASATH	B.Com BANKING & INSURANCE	3rd Year	Associate Transactional F & A in Business Process Management (Infosys	Strongly Agree	Strongly Agree	Strongly Agree	Agree	Strongly Agree	Agree	Strongly Ag
18UCPA031	LAVANYA.J	B.Com PROFESSIONAL ACCOUNTING	3rd Year	Associate Transactional F & A in Business Process Management (Infosys	Strongly Agree	Strongly Agree	Strongly Agree	Strongly Agree	Strongly Agree	Strongly Agree	Strongly Ag
18UCPA017	DHARSHINI G	B.Com PROFESSIONAL ACCOUNTING	3rd Year	Associate Transactional F & A in Business Process Management (Infosys	Agree	Strongly Agree	Strongly Agree	Strongly Agree	Strongly Agree	Strongly Agree	Agree
18UCBI036	POOMANIKANDAN.R.R	B.Com BANKING & INSURANCE	3rd Year	Associate Transactional F & A in Business Process Management (Infosys	Strongly Agree	Strongly Agree	Strongly Agree	Strongly Agree	Strongly Agree	Strongly Agree	Strongly Ag
18UCBI021	LOGAVANI.G	B.Com BANKING & INSURANCE	3rd Year	Associate Transactional F & A in Business Process Management (Infosys	Strongly Agree	Strongly Agree	Strongly Agree	Strongly Agree	Strongly Agree	Strongly Agree	Strongly Ag
18UCSC016	ELAKIYA.S	B.Com CORPORATE SECRETARYSHIP -	3rd Year	Associate Transactional F & A in Business Process Management (Infosys	Agree	Agree	Agree	Agree	Agree	Agree	Agree
18UBAC060	TAMILSELVI.S	B.B.A COMPUTER APPLICATION	3rd Year	Associate Transactional F & A in Business Process Management (Infosys	Agree	Agree	Agree	Strongly Agree	Strongly Agree	Strongly Agree	Agree
18UCBI049	SIRANJITH. G	B.Com BANKING & INSURANCE	3rd Year	Associate Transactional F & A in Business Process Management (Infosys	Strongly Agree	Agree	Agree	Agree	Agree	Agree	Agree

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Department of Training and Placement Cell

during the Academic Year 2020 - 2021

Course Coordinator

Convenor
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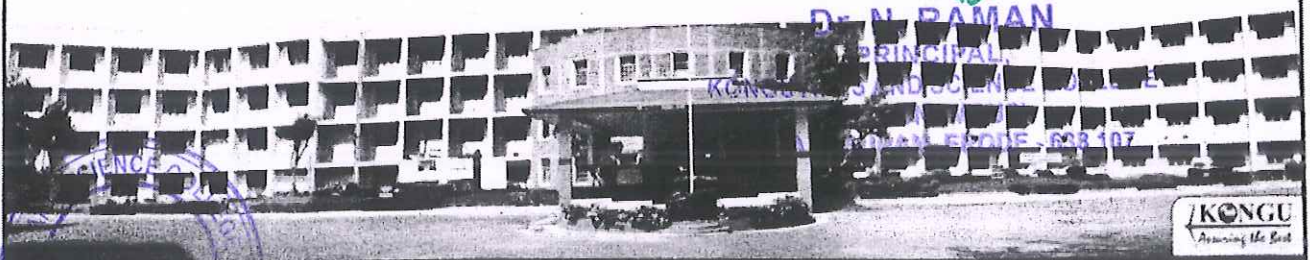
Principal

Correspondent

90 - 100 : A++ - Outstanding
80 - 89 : A+ - Excellent

70 - 79 : A - Very Good
60 - 69 : B+ - Good

50 - 59 : B - Average
40 - 49 : C - Satisfactory

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