DEPARTMENT OF COMMERCE CA

20VCCOW – OFFICE AUTOMATION AND WEB DESIGNING – REPORT

Name of the Value Added Course	**OFFICE AUTOMATION AND WEB DESIGNING**
Course code	**20VCCOW**
Course Coordinator	**Ms. SINDHUJA S** Assistant Professor, Department of Commerce CA
Date	Starting Date: 23.10.2021 Ending Date: 20.01.2022
Duration of the Course	40 Hours
Total participants Enrolled	60
Successfully Completed	59
Type of Assessment	Objective and Descriptive
Course Outcome	On Completion of this course the students will be able to • Understand the basic concepts of Operating system and Computer networks. • Create MS WORD Documents and MS EXCEL Worksheets. • Apply Graphics and Effects. • Working with HTML.
Outcome Attainment	55 out of 59 Students scored above **60%** of Marks

Feedback Question Analysis – Questions Asked

Q. No.	Parameters
Q1	The Course content was in line with my expectations
Q2	General content of the Course
Q3	The Course provided additional knowledge and skill
Q4	Well-designed Practical sessions
Q5	Schedule of the classes and other relevant details have been informed promptly
Q6	Course materials provided were useful
Q7	Provides scope for self-employment and fulfils the industrial needs
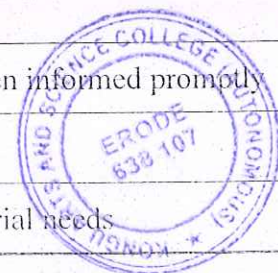
Dr. N. RAMAN
PRINCIPAL,
KONGU ARTS AND SCIENCE COLLEGE
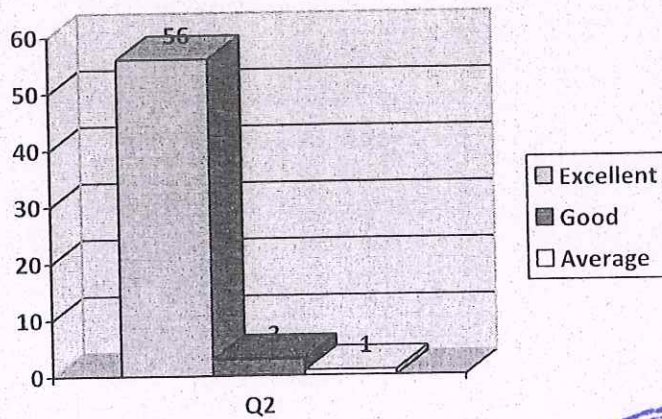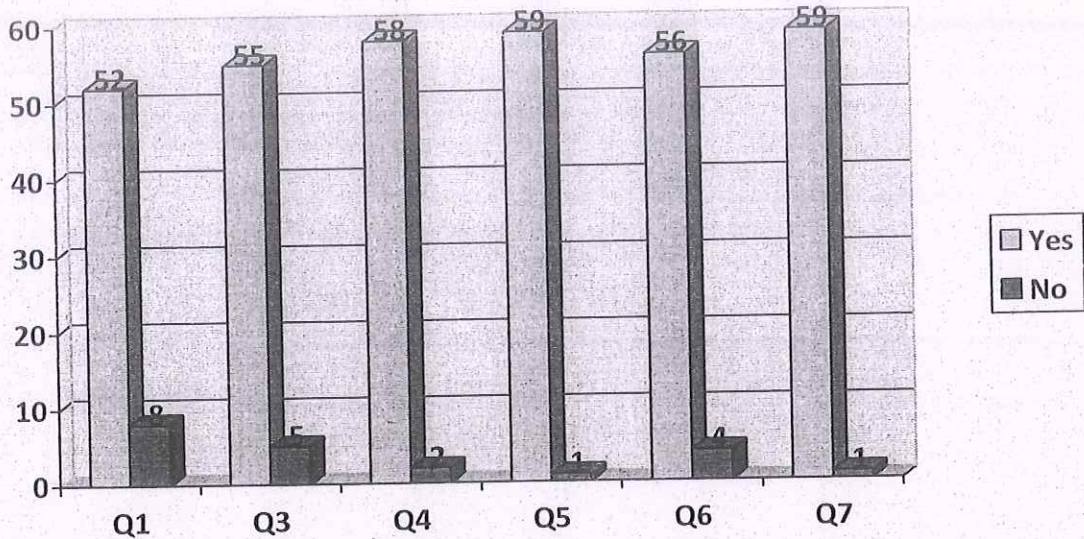(AUTONOMOUS)
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FEEDBACK RATINGS

Course Coordinator

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Head of the Department

HEAD OF THE DEPARTMENT
DEPARTMENT OF COMMERCE (CA)
KONGU ARTS AND SCIENCE COLLEGE
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ERODE - 638 107,

Principal

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