

KONGU ARTS AND SCIENCE COLLEGE (AUTONOMOUS)

NANJANAPURAM, ERODE - 638 107



KASC ACADEMY OF EXCELLENCE

ACADEMIC YEAR 2020-2021

DEPARTMENT OF TRAINING AND PLACEMENT CELL

Offers

**VALUE ADDED COURSE ON
GLOBAL BUSINESS FOUNDATION SKILLS
(GBFS)**

**Infosys[®]
BPM**

Course Duration

40 Hours (Theory)

Eligibility

All Final Year UG Students

Course Content

**BPM Industry Awareness
Business Communication
Customer Management
PC & Data Skills
Corporate Etiquette**

Course Outcomes:

- Know the Industry awareness, up-skilling to prepare for entry-level job opportunities in the Indian BPM industry.
- Well versed in technological skill (MS-Office, Internet etc.,) Communication skills displaying effective oral and written communication.

Coordinator

**Mr. K.K.Sureshkumar
Assistant Professor &
Placement Officer**

KONGU
Assuring the best



Dr. N. RAMAN
PRINCIPAL,
KONGU ARTS AND SCIENCE COLLEGE
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