



KONGU ARTS AND SCIENCE COLLEGE

(AN AUTONOMOUS INSTITUTION, AFFILIATED TO BHARATHIAR UNIVERSITY, COIMBATORE)
ERODE - 638 107

KASC ACADEMY OF EXCELLENCE
ACADEMIC YEAR 2020-2021

ORGANISED BY

DEPARTMENT OF BUSINESS ADMINISTRATION (CA)

Value added course on:

BASIC BUSINESS PRACTICES

COURSE CONTENT

- BANKING SECTOR
- VARIOUS LOAN APPLICATIONS
- GOODS AND SERVICES TAX
- NEW VENTURE
- INCOME TAX RETURN
- POST OFFICE SECTOR
- RAILWAY SECTOR
- EMPLOYMENT ORGANISATION
- INSURANCE ORGANISATION

Course Outcome

- Identify and apply various types of business loan forms
- Gain the knowledge of GST registration and Income tax ITR forms
- Understand the basic concepts of various public utility sector forms
- Learn about the process of various E-payments

Course Duration:

Theory - 40 Hours

For Whom:

All the UG Students

Course Coordinator

Mr.M.Chandru

Assistant Professor/ BBA CA



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