



KONGU ARTS AND SCIENCE COLLEGE

(An Autonomous Institution, Affiliated to Bharathiar University, Coimbatore)

ERODE – 638 107

**Department of Corporate Secretaryship with
Computer Applications and
Professional Accounting**



KONGU ARTS AND SCIENCE COLLEGE
(Autonomous)

Affiliated to Bharathiar University, Coimbatore
Approved by UGC, AICTE, New Delhi & Re accredited by NAAC
(AN ISO 9001: 2015 Certified Institution)
Nanjanapuram, Erode – 638 107



**DEPARTMENT OF CORPORATE SECRETARYSHIP WITH CA AND
PROFESSIONAL ACCOUNTING**

BOARD OF STUDIES MEETING

AGENDA

DATE: 24.02.2018

1. To consider and approve the syllabi for the students admitted during the academic year 2016-2017, 2017-2018 and 2018-2019 onwards.
2. To consider and approve the Syllabi for Non Major Electives for III and IV Semesters for UG students admitted during the year 2017-18 and onwards
2. To consider and approve the Panel of Examiners.
3. To consider and discuss any other subjects with the permission of the chair.



Dr. N. RAMAN
PRINCIPAL,
KONGU ARTS AND SCIENCE COLLEGE
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The meeting of the Board of Studies in **Corporate Secretaryship with CA and Professional Accounting** UG programme was conducted on 24 .02.2018 at 10.15 a.m.in the College Campus


The following members were present:

Chairman : Dr. K.K.A. Alaguappan

Members :

1. Dr. P. Parvatham
2. Ms. G. Gomathi
3. Dr. K. Rajakarthykeyan
4. Dr. H. Chandra
5. Mr. CA. K. Anandh
6. Dr. G. Mahoori Devi
7. Ms. N. Santhamani
8. Ms. S. Poovika Nishanthini
9. Ms. K. Dhanalakshmi
10. Ms. C. Vidhya





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Subject related to CBCS, Outcome Based Syllabi, Advanced Learners Course, Extra Credit and Non Major Electives were discussed and the following are the resolutions:

1. It is resolved to approve the scheme of examination and new syllabi of III and IV semester for the B.Com (CS CA) and B.Com (PA) students admitted during the year 2017 – 2018 and onwards. **(Annexure a&b)**
2. There is no change in the syllabi of I and II semesters for the B.Com (CS CA) and B.Com (PA) students admitted during the year 2018 – 2019 and onwards.
3. There is no change in the syllabi of V and VI semesters for the B.Com (CS CA) and B.Com (PA) students admitted during the year 2016 – 2017 and onwards.
4. It is resolved to approve the syllabi and Extra Credit for the Advanced Learners for the IV semester for UG students who have been admitted during the year 2017 – 2018 and onwards.
5. It is resolved to approve the syllabi for Non Major Electives for III and IV semester for UG students admitted during the year 2017-2018 and onwards.
6. It is resolved to approve the Question paper pattern for Non Major Elective Courses for the students admitted during the year 2017-2018 and onwards. **(Annexure I)**
7. It is resolved to approve the additional name for the panel of members for the Question Paper Setting and Central Valuation. **(Annexure II)**




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Details of Modifications in the Courses offered under the Programme

B.Com Corporate Secretaryship with CA

The following modifications are done in the Syllabi of III and IV Semesters for the B.Com Corporate Secretaryship with CA students admitted during the academic year 2017 – 2018 and onwards based on the feedback obtained from Stakeholders and recommendations of the BOS Panel Members.

- In Semester III, Skill Based Course Law of Insurance (15UAGST306) is replaced by Marketing Management(17UAGST306)
- Non Major Elective Courses (NME I: Company Law NME II: Practical Banking) are being introduced newly in III and IV semesters for UG Students.
- In Semester IV, Skill Based Course Banking Theory Law & Practice (15UAGST406) is replaced by Human Resource Management(17UAGST406)
- Modification by addition and removal of topics are carried out in the in the syllabi of I and II, V and VI Semesters (**Refer Annexure b**)

B.Com Professional Accounting

The following modifications are done in the Syllabi of III and IV Semesters for the B.Com Professional Accounting students admitted during the academic year 2017 – 2018 and onwards based on the feedback obtained from Stakeholders and recommendations of the BOS Panel Members.

- In Semester III, Core paper Advanced Accounting(15UAGCT303) is removed.
- Core Paper Corporate Accounting (15UAGCT501) in Semester V is split into Corporate Accounting I (17UAGCT301) and Corporate Accounting II (17UAGCT401) in Semester III and Semester IV.
- In Semester III, Core paper Business Environment and Ethics (15UAGCT304) is replaced by Business Law Ethics And Communication (17UAGCT304).
- In Semester III, Skill Based Course I Organisational Behaviour (15UAGST306) is replaced by Human Resource Management (17UAGST306).
- Non Major Elective Courses (NME I: Fundamentals of Accounting ,NME II: Practical Auditing) are being introduced newly in III and IV semesters for UG Students.
- In Semester IV, Core Paper Cost Accounting(15UAGCT401) is shifted to Semester V.
- In Semester IV, Core Paper Computer applications Practical II (Tally & Oracle) (15UAGCP404) is replaced by Computer applications Practical II (Tally & Oracle) (17UAGCP404)




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- In Semester IV, Allied Paper Auditing and Assurance (15UAGAT405) is replaced by Strategic Management and Business Policy (17UAGAT405)
- In Semester IV, Skill Based Course II Industrial Law (15UAGST406) is replaced by Principles of Marketing (17UAGST406).

Modification by addition and removal of topics are carried out in the in the syllabi of I and II, V and VI Semesters (**Refer Annexure-b**)



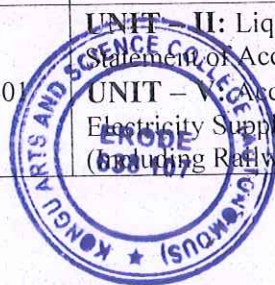

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Annexure - b

Details of Modifications with specific topics in the Syllabus with % revision

B.Com Corporate Secretaryship with CA

S. No	Course Name	Course Code	Topics introduced	Topics removed	% Revision
1	Core V: Corporate Accounting -I	17UAFCT301	Unit III: Underwriting of Shares and Debentures – Marked and Unmarked applications – Firm Underwriting	Unit V: Liquidator's final statement	20%
2	Core VI: Company Law & Secretarial Practice-I	17UAFCT302	Unit I- Unit V introduced		100%
3	Core VII: Business Law	17UAFCT303	UNIT - IV Indian Partnership Act 1932 –General Nature of Partnership–Implied Authority of Partners – Limitations - Firm's debts and private debts – Priority in discharge - Rights and Liabilities of Partners – Dissolution of Partnership firm. UNIT - V Common Carrier - Rights and duties of Common carriers – Contract of Carriage of Goods by Sea – Bill of Lading and Charter party	-	30%
4	Skill based Course -I:Marketing Management	17UAFST306	Unit I- Unit V introduced		100%
5	Non-Major Elective-I Company Law	17UAFNT307	Unit I- Unit V introduced		100%
6	Core IX: Corporate Accounting-II	17UAFCT401	UNIT - II: Liquidators Final Statement of Accounts. UNIT - V: Accounts of Electricity Supply Companies (including Railways / Public	Unit II: Alteration of Share Capital	20%




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			Utilities)	
7	Core X: Company law & Secretarial Practice-II	17UAFCT402	Unit I- Unit V introduced	100%
8	Skill based Course -2: Human Resource Management	17UAFST406	Unit I- Unit V introduced	100%
9	Non-Major Elective-II Practical Banking	17UAFNT407	Unit I- Unit V introduced	100%
10	General and Economic Laws	17UAFAL408	Unit I- Unit V introduced	100%

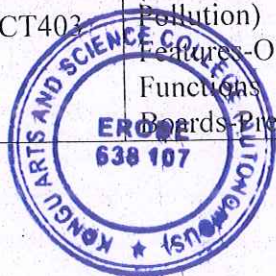
- In overall, there had been a 77% of revision in the Syllabus of the B.Com Corporate Secretaryship with CA Programme.




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B.Com Professional Accounting


S.No	Course Name	Course Code	Topics introduced	Topics removed	% Revision
1.	Core-V: Corporate Accounting-I	17UAGCT301	New Course (Unit I to V) Introduced.		100%
2.	Core-VIII: Business Law Ethics And Communication	17UAGCT304	New Course (Unit I to V) Introduced.		100%
3	Allied Course III : Managerial Economics	17UAGCT305	<p>Unit II: Utility analysis – Concept of utility - Law of diminishing marginal utility</p> <p>Unit III: Law of diminishing returns - Cost curves</p> <p>Unit V: Distribution - Theory of Distribution – Marginal productivity of distribution – Ricardian theory of rent – Theory of wages – Keynes liquidity theory of preference – Theory of profits.</p>	Unit V: Macro analysis	30%
4	Non Major Elective –I Fundamentals of Accounting	17UAGNT307	New Course (Unit I to V) Introduced.		100%
5	Core-IX: Corporate Accounting-II	17UAGCT401	New Course (Unit I to V) Introduced.		100%
6	Core-XI: Corporate laws	17UAGCT402	<p>UNIT-III Water (Prevention Control of Pollution) Act, 1974- Features-Objectives – Functions of Various Boards-Prevention and</p>	<p>Unit V: Consumer Protection Act: 1986</p>	20%



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			Control of water Pollution. Air (Prevention and Control of Pollution) Act, 1981- Definition- Prevention and Control of Pollution- Functions of State Board- Offences by Companies.		
7	Core-XII: Computer Applications Practical -II(Tally &C++)	17UAGCP404	<p>C++</p> <p>1) Basic concepts of Object-Oriented Programming – Tokens, Control Structures- Functions in C++: Nesting of Member Functions – Arrays within a Class – Friendly Functions.</p> <p>2) Constructors and Destructors - Operator Overloading- Defining Operator Overloading - Inheritance Extending Classes: Defining Derived Classes – Single Inheritance -Multilevel Inheritance – Multiple Inheritance – Hierarchical Inheritance - Hybrid Inheritance.</p> <p>3) Program to calculate depreciation under Straight Line method and Diminishing Balance method (using class, defining member functions outside the class).</p> <p>4) Program to calculate Economic Order Quantity (using nesting of member function).</p> <p>5) Program to calculate</p>	Oracle	50%




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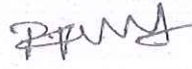


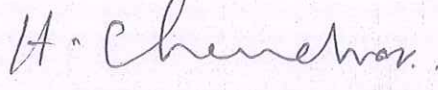
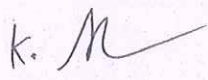

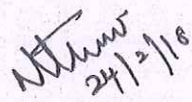
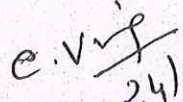
			<p>simple Interest and compound Interest (using nested class).</p> <p>6) Program to calculate net income of a family (using friend function in two classes)</p> <p>7) Program to prepare cost sheet (using inheritance).</p>		
8.	Allied Course IV : Strategic Management and Business Policy	17UAGCT405	New Course (Unit I to V) Introduced.		100%
9.	Skill Based course-II Principles of Marketing	17UAGST406	<p>Unit – III Causes for Sales Promotion Activities - Types of Sales Promotion Programmes - Salesmanship and Personal Selling - Steps in selling - Importance of Salesmanship - Qualities of a good salesman</p> <p>Unit – IV Objectives of Advertising – Functions - Advantages of Advertising - Advertisement copy - Elements of a Advertising copy - Objections against Advertisement copy - Media of Advertisement</p>	Unit II: Marketing Strategy and Marketing Planning	30%
10	Non Major Elective –II Practical Auditing	17UAGNT407	New Course (Unit I to V) Introduced.		100%

- In overall, there had been a 75% of revision in the Syllabus of the B.Com (Professional Accounting) Programme




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All the above resolutions are approved.

1.  [K.K.A. ALAGUAPPAN]
2.  [P. PARVATHIAM]
3.  [G. GOMATHI]
4.  24.2.18 [DR. K. RAJAKARTHIKEYAN]
5.  [DR. H. CHANDRA]
6.  [CA. K. ANANDH]
7.  24/2/18 [DR. G. MAHORIDEVI]
8. Ms. N. SANTHAMANI  24/2/18
9. —
10. Ms. C. VIDHYA  24/2/18




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