


2020-2021

**ACADEMIC AND ADMINISTRATIVE REPORT OF
KONGU ARTS AND SCIENCE COLLEGE (A), ERODE, TAMIL NADU**

Section I: GENERAL	Information
1. Name & Address of the Institution:	Kongu Arts and Science College (Autonomous), Erode
2. Year of Establishment:	1994
3. Current Academic Activities at the Institution (Numbers):	
• Departments/ Centres:	21
• Programmes/ Courses offered:	UG:21 PG:10 PG Diploma: 01
• Permanent Faculty Members:	193
• Permanent Support Staff:	57
• Students:	4461 Male: 2036 Female: 1906
4. Four major features in the institutional Context (As perceived by the AAA Team):	<ul style="list-style-type: none"> • College caters to the needs of rural students in a fast growing industrial area • More number of girl students and Women faculty members • College is affiliated to Bharathiar University, Coimbatore • This college has a few academic programs in Sciences streams.
5. Dates of visit of the Team	09.10.2021
6. Composition of the Team which undertook the visit:	
Chairman:	Dr. M.G.Sethuraman Professor Department of Chemistry & COE i/c Gandhigram Rural Institute - Deemed To Be University, Gandhigram, Dindigul – 624302, Tamil Nadu
Member:	Dr. S.Rajendran Professor Department of Economies, Gandhigram Rural Institute - Deemed To Be University, Gandhigram, Dindigul – 624302, Tamil Nadu
Member:	Dr. V.Vinod Kumar Professor, Department of English, School of English and Foreign Languages, Bharathidasan University, Thiruchirapalli, Tamil Nadu
IQAC Co-ordinator	Dr. H.Vasudevan Kongu Arts and Science College, Erode




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Section II: CRITERION WISE ANALYSIS

Observations (Strengths and/or Weaknesses) on each qualitative metrics of the key indicator under the respective criterion (This will be a qualitative analysis of descriptive nature aimed at critical analysis presenting strength and weakness of HEI under each criteria)

Criterion 1 – Curricular Aspects

(Key Indicator and Qualitative Metrics (Q_iM) in Criterion I)

1.1.	Curricular Planning and Implementation :
1.1.1 Q _i M	The institution ensures effective curriculum delivery through a well planned and documented process
1.2	Academic Flexibility:
1.3	Curriculum Enrichment:
1.3.1 Q _i M	Institution integrates cross cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics into the Curriculum
1.4	Feedback System:

Qualitative analysis of Criterion I (300 to 500 words)


This College is situated in a fast growing urban agglomeration of Erode district in Central Tamil Nadu. It has 10 acres campus with adequate infrastructure facilities. With serene atmosphere and excellent academic ambiance, the college caters to the needs of local students in and around Erode. Kongu arts and science College is offering 21 UG programmes in Arts, Science, Commerce and Management and offers 10 PG Programs. There are good number of value added programs run by the college. Being an autonomous institution, the college designs the syllabus by keeping in view of the UGC and the affiliating University. There is a wider scope for academic flexibility.

This college ensures the effective implementation of the curricula through various committees headed by the Principal, who is the head of the organization. Teaching and evaluation committee in the college ensures monitoring and maintaining records of curriculum delivery. At the beginning of each academic session college prepares academic calendar in line with the direction of the affiliating University and the state government of Tamil Nadu. The IQAC helps in preparing academic calendar for effective teaching as per the schedule.

The College follows the semester system under CBCS. During the last five years, the college has introduced around 42 Value Added Courses and many students have joined in these. The gender equity is maintained in the institution and the grievance of the girl students is addressed. Harmony and peaceful atmosphere are maintained in the College campus. Social responsibility in students is well instilled through NSS which is active in giving the college campus a clean and green environment.

The College strictly follows the rules and regulations made by the statutory bodies and the Government. Around 98 percent of the seats are filled and around 76 percent of the reserved seats are filled against the reserved categories despite being a self-financial college. To sensitise students with the cross cutting issues relevant to gender, environment and sustainability, human values and professional ethics, the college supplements the curriculum by organising awareness campaigns. The Principal of the college is member of NAAC Peer Team and academic bodies like BOS. A few more senior teachers are also serving as BOS members. Inputs during the BOS meetings help improve the design of curriculum. Many teachers serve as BOS member in neighbourhood colleges and universities.




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Criterion 2 – Teaching-Learning and Evaluation (Key Indicator and Qualitative Metrics (QIM) in Criterion II)	
2.2	Catering to Student Diversity:
2.2.1 QIM	The institution assesses the learning levels of the students, after admission and organises special programs for advanced learners and slow learners
2.3	Teaching-Learning Process:
2.3.1 QIM	Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences
2.3.4 QIM	Innovation and creativity in teaching-learning
2.4	Teacher Profile and Quality:
2.5	Evaluation Process and Reforms:
2.5.1 QIM	Reforms in Continuous Internal Evaluation(CIE) system at the institutional level
2.5.2 QIM	Mechanism of internal assessment is transparent and robust in terms of frequency and variety
2.5.3 QIM	Mechanism to deal with examination related grievances is transparent, time-bound and efficient
2.5.4 QIM	The institution adheres to the academic calendar for the conduct of CIE.
2.6	Student Performance and Learning Outcomes:
2.6.1 QIM	Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed on website and communicated to teachers and students
2.6.2 QIM	Attainment of program outcomes, program specific outcomes and course outcomes are evaluated by the institution
2.7	Student Satisfaction Survey:

Qualitative analysis of Criterion II (300 to 500 words)

Every year the admission is made by following the process of advertisements through print media, prospectus, website and merit. Admission is done as per rules and regulations laid down by the State Government and the Affiliating - Bharathiar - university. All aspirants, who seek admission admitted as the demand ratio is less.

Majority of the students belong to OBC and are girls. For slow learners, the college arranges remedial classes particularly for English. Advanced learners are encouraged to participate in seminars and group discussions to improve further. Career counselling for professional development needs improvement. Innovative and creativity in teaching learning needs to be strengthened. Majority of the students and staff have access to ICT facilities.

Majority of the teachers are qualified with SET/NET and Ph.D., and teachers having postgraduate degrees and M.Phil., are to be encouraged to pursue Ph.D., Entire evaluation process is framed by the College in the Controller of Examinations. This office makes every effort to conduct the examinations as per the calendar and results are declared accordingly. Internal examination committee and test examination Committee arrange for the conduct of examinations as per the guidelines. Continuous evaluation and Internal assessment are in practice.

Teachers regularly monitor the students' performance and progress. Need for innovations to improve the students' learning outcomes of POs, PSOs and COs.



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Criterion 3 – Research, Innovations and Extension (Key Indicator and Qualitative Metrics (Q_iM) in Criterion III)	
3.1	Resource Mobilization for Research
3.2	Innovation Ecosystem
3.2.1 Q _i M	Institution has created an eco system for innovations including Incubation centre and other initiatives for creation and transfer of knowledge
3.3	Research Publications and Awards
3.4	Extension Activities
3.4.1 Q _i M	Extension activities in the neighbourhood community in terms of impact and sensitising students to social issues and holistic development during the last five years
3.5	Collaborations:

Qualitative analysis of Criterion III (300 to 500 words)

The College has developed research atmosphere and logistic facility is found as good. The college has to initiate resource mobilization from other institutions. College provides seed money for undertaking research activity. The research promotion cell needs to be activated. Some departments mobilized research for conducting seminars and conferences. The papers presented in these events were compiled as conference/seminar proceedings. Teachers have also contributed in books, chapters and contributed papers on a small scale in national level conference. Majority of the departments have their own magazines.


The college is not offering any consultancy service. Functional institutional collaboration with local agencies may be initiated. The college may develop collaborations with locally leading development organizations and academic institutions.

The NSS wing establishes and promotes network activities with neighbourhood agencies. Societal oriented water conservation was taken up. NSS unit organizes awareness camps on de-addiction, environment management in the local villages. Outreach activities on social taboos, child marriage etc., need to be carried out.

The NCC unit on its part organizes camps. The NSS unit has successfully carried out desiltation of common pond in the neighbouring village. After the seasonal rain this year the pond has full storage and livestock is benefitted. Moreover, ground water table in the local wells has improved considerably.

More efforts are required to accelerate research activities in the campus. Performing teachers may be given incentives to encourage more publications. Teachers have to apply for research projects. Those faculty members with Ph.D should apply for guideship and embark on research activities.





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Criterion 4 - Infrastructure and Learning Resources (Key Indicator and Qualitative Metrics (Q_iM) in Criterion IV)	
4.1	Physical Facilities:
4.1.1 Q _i M	The institution has adequate facilities for teaching - learning viz., classrooms, laboratories, computing equipment, etc
4.1.2 Q _i M	The institution has adequate facilities for sports, games (indoor, outdoor, gymnasium, yoga centre etc.,) and cultural activities
4.2	Library as a Learning Resource:
4.2.1 Q _i M	Library is automated using Integrated Library Management System (ILMS)
4.2.2 Q _i M	Collection of rare books, manuscripts, special reports or any other knowledge resource for library enrichment
4.3	IT Infrastructure:
4.3.1 Q _i M	Institution frequently updates its IT facilities including Wi-Fi
4.4	Maintenance of Campus Infrastructure:
4.4.2 Q _i M	There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Qualitative analysis of Criterion IV (300 to 500 words)	
<p>The College has 27.24 acres of land with a four major blocks for teaching. Hostel facility for girls and boys is available inside the college campus. Well developed indoor and outdoor sports facility is available. The institution has adequate facilities for curricular and co-curricular activities like Gymnasium, NSS room, conference halls etc.,. Most of the class rooms are equipped with modern gadgets. Management department class rooms are fitted with all modern ICT gadgets. The available infrastructure facility is utilized optimally. There are around 50 buses plying around to transport the students and teachers.</p> <p>The college has a pucca residential building for the Principal and has 12 houses for the teachers. Cooks have been accommodated in small tent type of sheds in the hostel premises.</p> <p>Library has a reading room with 150 seating capacity with around 15000 books. 10 computers have been installed in the library and it is fully automated. Efforts may be made to procure more reference documents and rare manuscripts.</p> <p>Original version of software may be procured whatever needed.</p> <p>Adequate CCTV cameras installed in the strategic locations for surveillance. Biometric machine is installed to monitor the attendance. Sufficient budget allocation is made as maintenance of infrastructure during the last five years.</p> <p>The college has established systems for maintenance of facilities. College development committee, Library Advisory Committee, Purchase Committee and Computer Maintenance Committee are monitoring the infrastructure facilities in the campus. In consultation with the College Management, the Principal takes up various development activities in the campus. Computational facilities need upgradation.</p>	




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**Criterion 5 - Student Support and Progression
(Key Indicator and Qualitative Metrics (Q₁M) in Criterion V)**

5.1	Student Support
5.2	Student Progression
5.3	Student Participation and Activities:
5.3.2 Q ₁ M	Presence of an active Student Council & representation of students on academic & administrative bodies/committees of the institution
5.4	Alumni Engagement:
5.4.1 Q ₁ M	The Alumni Association/Chapters (registered and functional) contributes significantly to the development of the institution through financial and non financial means during the last five years


Qualitative analysis of Criterion V (300 to 500 words)

The Government scholarships are available to almost all the eligible students. The college may offer freeships to deserving students. For slow learners, English communication skill is imparted by the Department of English. 47 percent of the students were given guidance to face the competitive examinations. Career guidance and counselling are made efforts to recruit around 900 students every year. Leading companies like Wipro, TCS, CT etc. regularly visit this college for recruiting the freshers. Around 35 % of students enrol for higher studies. Formal system of mentoring is in practice but the number of students allocated to each teacher may be around 20.

The college has facilities for both indoor and outdoor games and sports activities. Few students were bestowed awards and medals for the performance in sports and cultural activities. The institution also organized sports and cultural activities in the campus. The students' representatives in various committees involve in the decision making process. Students activities need to be toned up.

This institution has an Alumni Association but yet to be registered and activated. It meets once in a year. It informally helps in connecting the student's fraternity, organising social events, and mobilising resources for the welfare of fellow graduates and students. The Alumni Association needs activated to be more vibrant.




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Criterion 6 – Governance, Leadership and Management (Key Indicator and Qualitative Metrics (Q_iM) in Criterion VI)	
6.1	Institutional Vision and Leadership:
6.1.1 Q _i M	The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution
6.1.2 Q _i M	The institution practices decentralization and participative management
6.2	Strategy Development and Deployment:
6.2.1 Q _i M	Perspective/Strategic plan and deployment documents are available in the institution
6.2.2 Q _i M	Organizational structure of the Institution including governing body, administrative setup, and functions of various bodies, service rules, procedures, recruitment, promotional policies as well as grievance redressal mechanism
6.2.4 Q _i M	Effectiveness of various bodies/cells/committees is evident through minutes of meetings and implementation of their resolutions
6.3	Faculty Empowerment Strategies:
6.3.1 Q _i M	The institution has effective welfare measures for teaching and non-teaching staff
6.3.5 Q _i M	Institution has Performance Appraisal System for teaching and non-teaching staff
6.4	Financial Management and Resource Mobilization:
6.4.1 Q _i M	Institution conducts internal and external financial audits regularly
6.4.3 Q _i M	Institutional strategies for mobilisation of funds and the optimal utilisation of resources
6.5	Internal Quality Assurance System:
6.5.1 Q _i M	Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes
6.5.2 Q _i M	The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms
6.5.5 Q _i M	Incremental improvements made during the preceding five years (in case of first cycle) Post accreditation quality initiatives (second and subsequent cycles)

Qualitative analysis of Criterion VI (300 to 500 words)

The vision and mission of the college concentrate on imparting value-based education to involve the all sections of society in this fast growing Erode district and enable them to join in the sphere of higher education. The Head of the College, the Principal is the ex-officio Secretary of the Governing Body and heads all academic and administrative bodies. Active participation of staff in decision making is noticeable. A cordial relationship among the staff helps the institution to run the activities smoothly. The need of the hour is to translate the vision statement of the college with letter and spirit.

The College has perspective plans for the development of the institution which are realized through effective leadership and governance. Perspective plans are drawn keeping in mind the changing scenario in higher education. The perspective plans require greater clarity in terms of developing research culture, faculty development and collaborative activities. Programs and policies initiated by the College Development



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Council are implemented by the Principal, Head of the Departments, Coordinators and different Committee heads. The College Principal delegates power to different committees to decentralize the governance.

There are mechanisms for conducting internal audits of the financial resource. The internal audit is undertaken on a regular basis by an appointed auditing firm from Erode. The College does not have any formal strategy for mobilisation of resources and funds.

The IQAC plays active role in implementing academic and cultural activities in the campus. Experts from neighbourhood organizations are invited to deliver lectures on general themes. IQAC collects feedback and address on the outcomes. IQAC activities are to be further strengthened. IQAC's role in teaching and research activities are not visible.

Criterion 7 – Institutional Values and Best Practices (Key Indicator and Qualitative Metrics (Q_iM) in Criterion VII)	
7.1	Institutional Values and Social Responsibilities:
	Gender Equity
7.1.2 Q _i M	Institution shows gender sensitivity in providing facilities such as: a) Safety and Security b) Counselling c) Common Room
	Environmental Consciousness and Sustainability
7.1.5 Q _i M	Waste Management steps including: • Solid waste management • Liquid waste management • E-waste management
7.1.6 Q _i M	Rain water harvesting structures and utilization in the campus
7.1.7 Q _i M	Green Practices • Students, staff using a) Bicycles b) Public Transport c) Pedestrian Friendly roads • Plastic-free campus • Paperless office • Green landscaping with trees and plants.
	Differently abled (Divyangjan) friendliness
	Inclusion and Situatedness
	Human Values and Professional Ethics
7.1.18 Q _i M	Institution organizes national festivals and birth / death anniversaries of the great Indian personalities.
7.1.19 Q _i M	The institution maintains complete transparency in its financial, academic, administrative and auxiliary functions
7.2	Best Practices:
7.2.1 Q _i M	Describe at least two institutional best practices (as per NAAC format)
7.3	Institutional Distinctiveness:
7.3.1 Q _i M	Describe/Explain the performance of the institution in one area distinctive to its vision, priority and thrust




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Qualitative analysis of Criterion VII (300 to 500 words)

College organises programmes for gender sensitivity. The institution has constituted functional Collegiate Women's Development Committee, who mainly organises programme for Gender sensitivity. The male students should also be sensitised about Gender equity. Programmes and awareness campaigns are conducted on gender sensitivity, women empowerment, legal aspects, women's rights, crisis in safety, security and dignity of women etc., Separate common room for boys and girls is to be provided. In addition, cement benches have been erected in many places under the trees. Waste water treatment system has been developed and the entire recycled water is used for gardening. The College doesn't have rain water harvesting system to harness precious resource.

The administrative office of the college is partially paperless. College has developed green cover and a system of green auditing is carried out by NSS volunteers. Birth day celebrations of great personalities like Mahatma Gandhi, B R Ambedkar, Sarvapalli Radhakrishnan, National celebration on 15th August and 26th January are organized every year.

The College has redressal mechanism to address various issues like ragging, counselling etc., The solar energy system installed in the campus helps save energy bill. The E-waste materials are sold to the local scrap vendors.

The college may take up green audit as it has rich flora and fauna. During the peak corona virus in 2020, hostel was spared to accommodate the covid patients in the college campus.

Section III: OVERALL ANALYSIS based on Institutional Strengths, Weaknesses, Opportunities & Challenges (SWOC) (300 to 500 words)


Strength	<ol style="list-style-type: none">1) The college has sprawling, beautiful and vibrant campus with ample green coverage.2) Technically advanced infrastructure.3) Adequate land, transport and buildings.4) The College imparts good and purposeful job oriented education to students.5) It has developed supportive management and dynamic leadership qualities among students.
Weakness	<ol style="list-style-type: none">1) The college has no registered alumni association for its marching towards destinations.2) Research ambiance is weak.3) It also lacks annual appraisal mechanisms for quality up gradation.4) Not many sponsored research projects.5) Formal collaborations to be enhanced.6) Student-centric teaching methodologies are to be practised.7) Publication in peer reviewed UGC care listed journals is few in numbers.8) Augmentation of physical research during the assessment period is a concern.9) Attrition rate of faculty.10) College is not able to attract students from other parts of country.



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Opportunities	<ol style="list-style-type: none"> 1) The college is located in a fast growing district. 2) It has the opportunities for introduction of more industry oriented courses. 3) It has also the opportunities for extra rural funding research and infrastructural developmental schemes. 4) The College has scope for undertaking innovative and incubation centres for entrepreneurship and developmental programmes. 5) The college has to strengthen IQAC and making it more proactive. 6) Scope for innovations through innovation council. 7) Start-ups can be planned.
Challenges	<ol style="list-style-type: none"> 1) Majority of the students have poor economic background. 2) The college is unable to attract hard working and qualified faculty members. 3) Some of the students, in general, are evading reading and speaking of English language.




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Section IV: Recommendations for Quality Enhancement of the Institution

(Please limit to **ten major ones** and use telegraphic language)

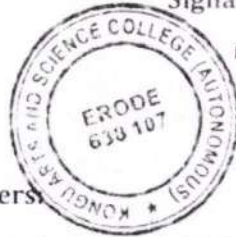
(It is not necessary to indicate all the ten bullets)

- Industry, need based and job oriented UG and PG programmes be started.
- Communication skills and computer literacy among the students and increased use of ICT in teaching learning and evaluation process must be adopted.
- Establishing Language Laboratory, innovation and incubation centres is also suggested to encourage students for entrepreneurship.
- Perspective planning and strategy development of the college with website and computerized office is recommended strongly.
- The teachers should be encouraged and supported for taking research projects.
- Forming and effective registered alumni association is also suggested to facilitate campus interviews and placement opportunities for students.
- The College campus has to be made eco-friendly, system for installing solar energy system.
- College has to take steps to arrest the faculty attrition.

I have gone through the observations of the Team as mentioned in this report.

Signature of the Head of the Institution

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Seal of the Institution



Signatures of the Team Members

Sl. No	Name		Signature with date
1	Prof. Dr. M.G.Sethuraman	Chairperson	
2	Prof. Dr. S.Rajendran	Member	
3	Prof. Dr. V.Vinod Kumar	Member	
4	Dr. H.Vasudevan	IQAC Co-ordinator	

Place: Erode

Date: 09.10.2021



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2019-2020

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Internal Quality Assurance Cell (IQAC)

ACADEMIC AND ADMINISTRATIVE AUDIT REPORT
(ACADEMIC YEAR: 2019-2020)

Date of Audit: 01.12.2020

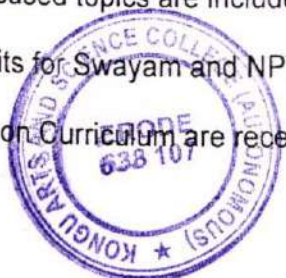
Name and Designation of Audit Member-1: Dr. N. Ponpandian
Professor and Head of Nanoscience and Technology
IQAC Coordinator
Bharathiar University, Coimbatore

Name and Designation of Audit Member-2: Dr. Parimelazhagan Thangaraj
Professor
Department of Botany, School of Life Sciences
Bharathiar University, Coimbatore

The overall observations of the Academic- Administrative Audit Committee based on input collected from all the departments are -

Criterion – I: Curricular Aspects

- Number of existing Programmes : UG-20, PG -08
Value Added Courses – 48 Professional Coaching Classes - 02
- CBCS adopted in UG and PG Programmes
- Outcome Based Education and mapping of learning outcomes is practiced
- Classes are conducted as per the Timetable & Academic schedule
- Extra Departmental Courses are offered
- Non major electives are offered
- Internship Programme is offered at both UG and PG level
- Project offered at both UG and PG level
- Gender focused topics are included in various courses
- Extra credits for Swayam and NPTEL Courses
- Feedback on Curriculum are received from stakeholders and analyzed



➤ Total Number of Students

UG: 2019 – 2020


Physically Challenged	SC/SCA	ST	MBC/DNC	BCM	BC	OC	Total
10	94	05	604	99	3352	166	4320

PG: 2019 – 2020

Physically Challenged	SC/SCA	ST	MBC/DNC	BCM	BC	OC	Total
03	06	--	45	07	386	14	458

- Total number of Permanent Faculty -190 (Asst.Prof-159, Asso.Prof-24, Prof.-01, Others-04)
- Number of Permanent faculty with Ph.D-44
- Number of Permanent faculty with M.Phil- 161
- Number of faculty cleared NET/SET-45
- Number of Permanent Administrative Staff-24
- Total number of actual teaching days-184 days
- Teaching plans for various courses are prepared as per ISO format
- Orientation and Personality Development Programmes were organized for all the UG and PG Programmes
- Classroom teaching is supplemented with Special Lecture by eminent academicians, group discussions, Paper presentation by Students, field Projects, Departmental Quiz, Educational Tours, Industrial Visit
- Use of ICT in Teaching - Learning Process (Initiative by IQAC)
- Remedial Classes are taken for slow learners. The institution holds continuous evaluation to analyze the academic progress of the students.
- Faculty Development Programmes and PDP are attended by the faculty members
- Exams are conducted as per the schedule and results are declared within 20 days form the last date of the examination




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- As per MoU faculty and students exchange programme
- All the Heads of the Department sent for 2 days Training Programme
- Parent - Teacher Meeting are held twice in an academic year and necessary steps are taken based on parent's feedback
- Feedback of students on faculty members are made online
- Feedback on Teaching, Learning & Evaluation are received from students and after analysis necessary steps were taken for improvement (Initiative by IQAC).
- Dropout rate is low


Criterion – III: Research, Innovations & Publications

- Two Minor Projects were completed (one in Computer Science and one in Biochemistry)
- 34 research articles are published by the faculty members with impact factors
- 05 faculty members have published Books
- 14 M.Phil. scholars and 02 Ph.D. scholars were awarded Degree
- NSS camp was conducted at Govt. Higher Secondary School and a roof of worth Rs. 2,00,000/- was erected
- One TNSCST student project scheme completed (Biochemistry)
- DBT Star College Scheme is in progress for 5 Science Departments

Criterion – IV: Infrastructure & Learning Resources

- Rs. 62,14,291 spent to enrich learning resources
- Total number of computers-863, Printers-78, Scanners-09 and Fax- 01.
- Rs. 4,23,678 spent for library resources
- Rs.16,68,087 spent for Physical Education Department
- ICT facilities are available for Teaching Learning Process




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Criterion – V: Student Support & Progression

- 82% of outgoing students are placed with an average salary of Rs.1,85,950 per annum
- About 464 students received Financial Support Rs. 7,832,680 from different sources.
- Guidance are given to the students to appear for various Competitive Exams and various counselling are also offered
- College encourage students to participate in various development activities

Criterion – VI: Governance, Leadership & Management

- Vision & Mission & Core Values of the institution are stated clearly.
- The College has an Alumni Association.
- Daily attendance of students are sent to the parents through SMS
- Various committees are formed for the effective function of the college activities
- Effective staff appraisal system

Criterion – VII: Best Practices

- N.S.S and N.C.C organized "no plastic zone" movement and campus cleaning programme
- Paper presentation and Publications by Students
- Special Lecture by Eminent academicians
- Teacher-Ward Tutorial system to enable the high achievers to reach excellence and the slow learners to reach the minimum qualifying level
- Mentoring System for students to minimize dropouts through Personal Counselling
- Free education for poor students
- Free education for students who excel in National, State level sport events
- Center of Mind for the wellbeing of the students



Following are the recommendations of the Audit Team:

The audit committee is satisfied with the strength of the college. The committee had the following observations

1. Overall Academic and Department output are good.
2. Teaching load of all programme are appropriate.
3. Observed that curriculum designed as per the CBCS and OBE. However focused should be fallen on feedback and action taken should be recorded.
4. Mapping should be made in the syllabus.
5. Consultancy by faculty and students needs to be strengthened.
6. Creativity among the students have to be promoted.
7. Placement of the students in the departments are good.
8. Faculty – Student Ratio is good.
9. Faculty may be encouraged to apply minor projects through various funding agencies.
10. Publications should be made in Scopus Indexed Journal. Teachers should be motivated by providing incentives.
11. Alumni Association may be registered.
12. Faculty members may be motivated to create SWAYAM and MOOC Courses.

Signature of the Academic Audit Team

N. Ponpandian
11/12/2020

1. Dr. N. Ponpandian,
Professor and Director-IQAC,
Department of Nanoscience & Technology,
Bharathiar University,
Coimbatore – 641 046.

T. Parimelazhagan
01/12/2020

2. Dr. T. Parimelazhagan,
Professor and Director-IPR Cell,
Department of Botany,
Bharathiar University,
Coimbatore – 641 046.



Dr. N. RAMAN
PRINCIPAL,
KONGU ARTS AND SCIENCE COLLEGE
(AUTONOMOUS)
NANJANAPURAM, ERODE - 638 107.

2018-2019



KONGU
ARTS AND SCIENCE COLLEGE
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ERODE - 638 107



Internal Quality Assurance Cell (IQAC)

ACADEMIC AND ADMINISTRATIVE
AUDIT REPORT
(ACADEMIC YEAR 2018 - 2019)

April 24, 2019

KONGU
Assuring the Best



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**KONGU ARTS AND SCIENCE COLLEGE
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Internal Quality Assurance Cell (IQAC)

**ACADEMIC AND ADMINISTRATIVE AUDIT REPORT
(ACADEMIC YEAR: 2018-2019)**

Date of Audit: 24.04.2019

Name and Designation of Audit Member-1: Dr. N. Ponpandian
Professor and Head of Nanoscience and Technology
IQAC Coordinator
Bharathiar University, Coimbatore

Name and Designation of Audit Member-2: Dr. Parimelazhagan Thangaraj
Professor
Department of Botany, School of Life Sciences
Bharathiar University, Coimbatore

The overall observations of the Academic- Administrative Audit Committee based on input collected from all the departments are -

Criterion – I: Curricular Aspects

- Number of existing Programmes : UG-19, PG -08, Diploma/Certificate-01
Value Added Courses – 49 Professional Coaching Classes - 02
- CBCS introduced at UG and PG Programmes
- Outcome Based Education is Introduced
- Classes are conducted as per the Timetable & Academic schedule
- Extra Departmental Courses are offered
- Non major electives are offered
- Internship Programme is offered at both UG and PG level
- Project offered at both UG and PG level
- Gender focused topic are included in various courses
- Human Values and Professional Ethics Courses are offered
- Feedback on Curriculum are received from stakeholders



Criterion – II: Teaching, Learning and Evaluation

➤ Total Number of Students UG: 2018 – 2019

Physically Challenged	SC/SCA	ST	MBC/DNC	BCM	BC	OC	Total
10	98	04	577	113	3363	173	4338

➤ Total Number of Students PG: 2018 – 2019

Physically Challenged	SC/SCA	ST	MBC/DNC	BCM	BC	OC	Total
01	06	--	60	05	396	17	485

- Total number of Permanent Faculty -195 (Asst.Prof-166, Asso.Prof-24, Prof.-01, Others-04)
- Number of Permanent faculty with Ph.D-33
- Number of Permanent faculty with M.Phil- 152
- Number of faculty completed with NET/SET-39
- Number of Permanent Administrative Staff-24
- Total number of actual teaching days-180 days
- Teaching plans for various courses are prepared as per ISO format
- Orientation and Personality Development Programmes were organized for all the UG and PG Programmes
- Classroom teaching is supplemented with Special Lecture by eminent academicians, group discussions, Paper presentation by Students, field Projects, Departmental Quiz, Educational Tours, Industrial Visit
- Use of ICT in Teaching - Learning Process (Initiative by IQAC).
- Remedial Classes are taken for slow learners. The institution holds continuous evaluation to analyze the academic progress of the students.
- Faculty Development Programmes and PDP are attended by the faculty members
- Exams are conducted as per the schedule and results are declared within 20 days form the last date of the examination



- Parent - Teacher Meeting are held twice in an academic year, and necessary steps are taken based on parent's feedback
- Feedback of students on faculty members are made online
- Feedback on Teaching, Learning & Evaluation received from students and after analysis necessary steps were taken for improvement (Initiative by IQAC).
- Dropout rate is low

Criterion – III: Research, Innovations & Publications

- Research Cell has been formed in the College
- Two Minor Projects are in progress (one in Computer Science and one in Biochemistry)
- Two Day Workshop was organized by the Department of Biochemistry with a fund of Rs.1,48,500/- sponsored by Science academies
- Two Day National Level Workshop was organized by the Department of Commerce with a fund of Rs. 1,21,000/- sponsored by ICSSR
- DBT Star College Scheme was awarded for five Departments (Biochemistry, Biotechnology, Computer science, Mathematics and Physics) with a financial grant of Rs. 1.04 crores
- MoU is signed with St. Joseph College of Commerce (Autonomous), Bengaluru and Shri Ramakrishna Mission Vidhyalaya College of Arts and Science(Autonomous), Coimbatore
- 80 research articles are published by the faculty members with impact factors
- 7 faculty members have published Books
- 13 M.Phil. scholars and 2 Ph.D. scholars were awarded Degree
- NSS camp was conducted at Govt. Higher Secondary School and a roof of worth Rs. 2,00,000/- was erected

Criterion – IV: Infrastructure & Learning Resources

- Rs. 38,00,000 spent to enrich learning resources
- Total number of computers-824, Printers-78, Scanners-09 and Fax- 01.
- Rare collection of books are available in the Library
- Rs. 8,00,000 spent for library resources
- Rs.16,00,000 spent for Physical Education Department
- ICT facilities are available for Teaching Learning Process



Criterion – V: Student Support & Progression

- 92% of outgoing students are placed with an average salary of Rs.1,60,000 per annum
- About 132 students received Financial Support Rs. 13,20,000 from different sources.
- Guidance are given to the students to appear for various Competitive Exams and various counselling are also offered
- College encourage students to participate in various development activities

Criterion – VI: Governance, Leadership & Management

- Vision & Mission & Core Values of the institution are stated clearly.
- The College has an Alumni Association.
- Daily attendance of students are sent to the parents through SMS
- Various committees are formed for the effective function of the college activities
- Effective staff appraisal system

Criterion – VII: Best Practices

- N.S.S and N.C.C organized "no plastic zone" movement and campus cleaning programme
- Paper presentation by Students
- Special Lecture by Eminent academicians
- Teacher-Ward Tutorial system to enable the high achievers to reach excellence and the slow learners to reach the minimum qualifying level
- Mentoring System for students to minimize dropouts through Personal Counselling
- Free education for poor students
- Free education for students who excel in national, state level sport events
- Center of Mind for the wellbeing of the students



Following are the recommendations of the Audit Team:

- Course on human rights may be introduced
- Spoken English course to be introduced for students
- At least one foreign language course for PG students to be introduced
- Certificate course on Psychological counseling may be introduced
- Smart Class Room needed in the Campus
- Registration of Alumni Association needed

Signature of the Academic Audit Team

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N.P. Pund
24/4/2019

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Dr. T. Parimelazhagan
24/4/2019



Dr. N. RAMAN
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