

# Kongu Arts and Science College (Autonomous), Erode – 638 107

## Prevention of Sexual Harassment of Women Committee

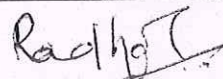

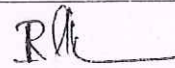
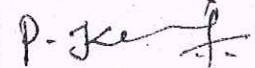

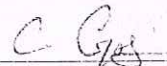
(2017 – 2018)

Date : 08.08.2017

### Minutes of the Meeting:

The meeting of the “Prevention of Sexual Harassment of Women Committee” was held on 08.08.2017 at the Department of Computer Science (UG).


- It has been planned to conduct an “Awareness and Training programme on Self-defense Techniques (Martial Arts)” in association with Budokai Martial Arts Association, Erode for the first Year UG and PG girl students of our College on 22.08.2017 to insist the necessity to learn Self- defense Techniques and to train them to defend themselves.
- It is decided to send a circular for all the departments regarding the training programme.
- The committee members have been allotted with various duties related to the programme.

S.No.	Name	Convenor/ Member	Designation	Signature
1	Ms.T.Radha	Member	Assistant Professor, Department of Biochemistry	
2	Ms. S.Manjula	Member	Assistant Professor and Head, Department of CDF	
3	Dr.N.Radhika	Member	Assistant Professor, Department of CDF	
4	Ms.P.Kalarani	Member	Assistant Professor, Department of CT and IT	
5	Ms.N.Eswari	Member	Lab Assistant	
6	Ms.C.Gomathi	Member	Lab Assistant	

  
3/8/17

CONVENOR  
Dr.V.Krishnaveni  
Associate Professor  
Department of Computer Science (UG)



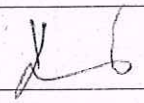
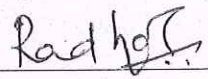

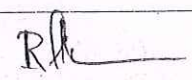
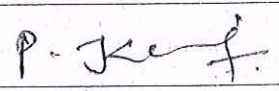
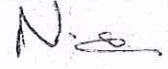
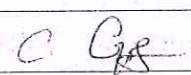
  
**Dr. N. RAMAN**  
PRINCIPAL,  
KONGU ARTS AND SCIENCE COLLEGE  
(AUTONOMOUS)  
NANJANAPURAM, ERODE - 638 107.

Date : 10.10.2017


**Minutes of the Meeting:**

The meeting between the Principal and the members of the “Prevention of Sexual Harassment of Women Committee” was held on 10.10.2017 at the Principal’s Chamber.

- As per the Letter (ந.க.எண். 4008/ அ3/2017 நாள் .10.2017) from Joint Director, Collegiate Education, Coimbatore Region it has been planned to include a Third Party either NGO or other lady who is familiar with the issue of Sexual Harassment (JI 1997 (7) Sec. 384) in the Committee.
- It has also been planned to send a monthly report on the complaints, if any, filed and the actions taken against them to the Joint Director, Collegiate Education, Coimbatore Region as per the instruction received.

S.No.	Name	Convenor/ Member	Designation	Signature
1	Dr.V.Krishnaveni	Convenor	Associate Professor, Computer Science (UG)	
2	Ms.T.Radha	Member	Assistant Professor, Department of Biochemistry	
3	Ms. S.Manjula	Member	Assistant Professor and Head, Department of CDF	
4	Dr.N.Radhika	Member	Assistant Professor, Department of CDF	
5	Ms.P.Kalarani	Member	Assistant Professor, Department of CT and IT	
6	Ms.N.Eswari	Member	Lab Assistant	
7	Ms.C.Gomathi	Member	Lab Assistant	

  
PRINCIPAL

  
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Kongu Arts and Science College (Autonomous), Erode – 638 107

Prevention of Sexual Harassment of Women Committee

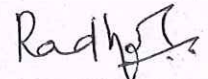

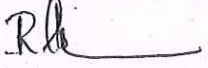
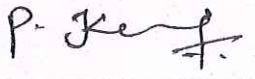


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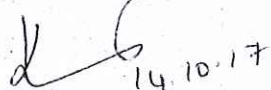
Date : 14.10.2017

**Minutes of the Meeting:**

The meeting of the “Prevention of Sexual Harassment of Women Committee” was held on 14.10.2017 at the Department of Computer Science (UG).

- It has been planned to distribute pamphlets entitled **Safe Surfing** to create awareness among the students on *how to use Internet responsibly and safely*.
- It is decided to send the Pamphlets to all the Departments, Library and both Men and Ladies Hostels to display in the respective Notice Boards.
- The National Commission for Women (NCW), New Delhi has encouraged the Colleges to conduct a Nationwide College Level competition to create awareness about the legal rights of women. In this regard, our College has planned to conduct the competitions on 29.11.2017.


S.No.	Name	Convenor/ Member	Designation	Signature
1	Ms.T.Radha	Member	Assistant Professor, Department of Biochemistry	
2	Ms. S.Manjula	Member	Assistant Professor and Head, Department of CDF	
3	Dr.N.Radhika	Member	Assistant Professor, Department of CDF	
4	Ms.P.Kalarani	Member	Assistant Professor, Department of CT and IT	
5	Ms.N.Eswari	Member	Lab Assistant	
6	Ms.C.Gomathi	Member	Lab Assistant	

  
14.10.17

CONVENOR  
Dr.V.Krishnaveni  
Associate Professor

Department of Computer Science (UG)



  
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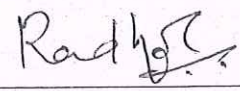





(2017 – 2018)

Date : 04.11.2017


Minutes of the Meeting:

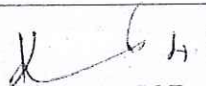
The meeting of the “Prevention of Sexual Harassment of Women Committee” was held on 4.11.2017 at the Department of Computer Science (UG).

- It is informed that the Pamphlets entitled “Safe Surfing” has been designed and distributed to create awareness among the students on How to use the Internet responsibly and safely on 20.10.2017 and the same have been sent to all the Departments, Library and both Men and Ladies Hostels to be displayed in the respective Notice Boards.
- It is informed that the monthly report (October 2017) on the complaints, if any, filed and the actions taken against them to the Joint Director, Collegiate Education, Coimbatore Region as per the instruction received has been sent on 4.11.2017.

S.No.	Name	Convenor/ Member	Designation	Signature
1	Ms.T.Radha	Member	Assistant Professor, Department of Biochemistry	
2	Ms. S.Manjula	Member	Assistant Professor and Head, Department of CDF	
3	Dr.N.Radhika	Member	Assistant Professor, Department of CDF	
4	Ms.P.Kalarani	Member	Assistant Professor, Department of CT and IT	
5	Ms.N.Eswari	Member	Lab Assistant	
6	Ms.C.Gomathi	Member	Lab Assistant	



  
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Dr. V. Krishnaveni  
Associate Professor  
Department of Computer Science (UG)

# Kongu Arts and Science College (Autonomous), Erode – 638 107

## Prevention of Sexual Harassment of Women Committee

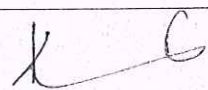
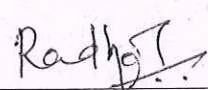


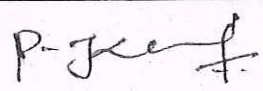



(2017 – 2018)

Date : 06.11.2017

### Minutes of the Meeting:


The meeting between the Principal and the members of the “Prevention of Sexual Harassment of Women Committee” was held on 06.11.2017 at the Principal’s Chamber.

- It has been planned to include Tmt. B.Savitha, Advocate, Erode who is familiar with the issue of Sexual Harassment (JI 1997 (7) Sec. 384) as a Third Party Member in the Committee.
- The Committee has been reconstituted as follows with a Convenor, a Third Party member, four Teaching Faculty and two Non-Teaching staff as Members.

S.No.	Name	Convenor/ Member	Designation	Signature
1	Dr.V.Krishnaveni	Convenor	Associate Professor, Department of Computer Science (UG)	
2	Ms.T.Radha	Member	Assistant Professor, Department of Biochemistry	
3	Ms. S.Manjula	Member	Assistant Professor and Head, Department of CDF	
4	Dr.N.Radhika	Member	Assistant Professor, Department of CDF	
5	Ms.P.Kalarani	Member	Assistant Professor, Department of CT and IT	
6	Ms.N.Eswari	Member	Lab Assistant	
7	Ms.C.Gomathi	Member	Lab Assistant	
8	Tmt. B.Savitha	Third Party Member	Advocate, Erode	

PRINCIPAL



  
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Prevention of Sexual Harassment of Women Committee

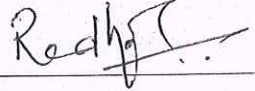
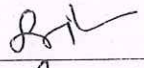
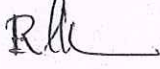
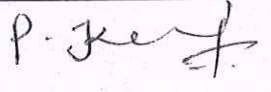
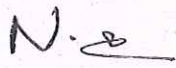
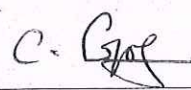
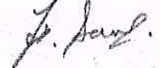
(2017 – 2018)


Date : 26.02.2018

Minutes of the Meeting:

The meeting of the "Prevention of Sexual Harassment of Women Committee" was held on 26.02.2018 at the Department of Computer Science (UG).

- It is informed that the Competition to create awareness about Legal Rights of Women was conducted 29.11.2017 and an amount of Rs. 20,855/- spent for conducting the same was reimbursed by National Commission for Women, New Delhi.

S.No.	Name	Convenor/ Member	Designation	Signature
1	Ms.T.Radha	Member	Assistant Professor, Department of Biochemistry	
2	Ms. S.Manjula	Member	Assistant Professor and Head, Department of CDF	
3	Dr.N.Radhika	Member	Assistant Professor, Department of CDF	
4	Ms.P.Kalarani	Member	Assistant Professor, Department of CT and IT	
5	Ms.N.Eswari	Member	Lab Assistant	
6	Ms.C.Gomathi	Member	Lab Assistant	
7	Tmt. B.Savitha	Third Party Member	Advocate, Erode	


  
CONVENOR

Dr. V. Krishnaveni

Associate Professor

Department of Computer Science (UG)



  
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# Kongu Arts and Science College (Autonomous), Erode

## Internal Complaints Committee (ICC)

*Sexual Harassment at Workplace  
(Prevention, Prohibition and Redressal)*

### Minutes of the Meeting

04.04.2018

The Internal Complaints Committee has been formed at Kongu Arts and Science College (Autonomous), Erode to address the issues under THE SEXUAL HARASSMENT OF WOMEN AT WORKPLACE (PREVENTION, PROHIBITION AND REDRESSAL) ACT, 2013.

The Committee has been constituted as follows with a Presiding Officer, four Teaching Faculty Members and an advocate as Members:

S.No.	Name	Convenor/ Member	Designation
1	Ms. S.Manjula	Presiding Officer	Associate Professor and Head, Department of Costume Design and Fashion
2	Dr.V.Krishnaveni	Member	Associate Professor, Department of Computer Science (UG)
3	Ms.T.Radha	Member	Assistant Professor, Department of Biochemistry
4	Dr. N.Radhika	Member	Associate Professor, Department of Costume Design and Fashion
5	Ms.P.Kalarani	Member	Assistant Professor, Department of CT and IT
6	Ms.B.Sumitha	Student Member	Department of Computer Science (UG)
7	Ms.T.Brindha	Student Member	Department of Costume Design and Fashion
6	Ms. B.Savitha	Third Party Member	Advocate, Erode


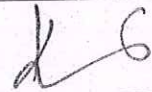
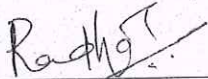


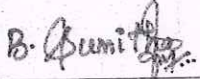
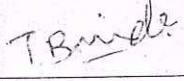
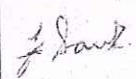
The First Meeting of Internal Complaints Committee (ICC), Sexual Harassment at Workplace (Prevention, Prohibition and Redressal) was held on 04.04.2018 at the Principal's Chamber.



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**The following points were discussed/ agreed for further action**

- A methodology was decided for the practice to be followed by the Committee as per UGC guidelines
- The names and contact details of ICC members will be displayed in the prime places such as the Main Notice Board, the Department Notice Boards and the Hostel Notice Boards. The same will be uploaded in the College Website
- It has been decided to include the links to Sexual Harassment Act 2013 and Vishaka Guidelines for the reference

S.No.	Name	Convenor/ Member	Designation	Signature
1	Ms. S.Manjula	Presiding Officer	Associate Professor and Head, Department of CDF	
2	Dr. V. Krishnaveni	Member	Associate Professor, Department of Computer Science (UG)	
3	Ms. T. Radha	Member	Assistant Professor, Department of Biochemistry	
4	Dr. N. Radhika	Member	Associate Professor, Department of CDF	
5	Ms. P. Kalarani	Member	Assistant Professor, Department of CT and IT	
6	Ms. B. Sumitha	Student Member	Department of Computer Science (UG)	
7	Ms. T. Brindha	Student Member	Department of Costume Design and Fashion	
8	Ms. B. Savitha	Third Party Member	Advocate, Erode	

  
PRESIDING OFFICER



  
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