

SCIENCE ACADEMIES' EDUCATION PROGRAMME

SEP / I W / October / 2018

28 August 2018

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Dr. A.K. Vidya

Associate Professor and Head
Dept. of Biochemistry
Kongu Arts and Science College
Erode - 638 107

Sub: Lecture Workshop on "Emerging trends in biochemistry" at Kongu Arts and Science College, Erode during 20-21 September 2018.

Dear Dr Vidya,

This has reference to the letter forwarding a proposal and budget for organizing a two-day Lecture Workshop at Kongu Arts and Science College, Erode. The Joint Science Education Panel of the three Academies will be happy to sponsor and support the Lecture Workshop. We note that Prof. K. Veluthambi (MKU, Madurai) will be the workshop Convener and that you will be the Workshop Co-ordinator.

(a) Your budget of **Rs. 1,48,500/-** including travel expenses. (Resource Persons travel expenses (i) II tier A/C train fare for persons below the age of 60 (ii) air travel by Air India only for Resource Persons over the age of 60) for 150 participants has been approved by the Science Education Panel. As per the guidelines, the ideal number of participants in a Lecture Workshop should be between 100 and 125 and in any case should not exceed 150, to maximize interaction between participants and resource persons. Please note that you have to adhere to our guidelines and the approved amount is strictly following the budget heads in the guideline.

(b) Please note that only the names of Convener and Coordinator of the Workshop should be included in brochure/invitation etc. Names of members of the management, organizing committees, patrons etc should be strictly avoided.

(c) Please ensure that the expenditure on individual items does not exceed the sanctioned BUDGET HEAD. If the actual expenditure exceeds the sanctioned budget, THE HOST INSTITUTION SHOULD TAKE CARE OF THE DIFFERENCE.

(d) Lecture Workshops are sponsored and supported by the three National Science Academies - IASc, INSA and NASI. The names of INDIAN ACADEMY OF SCIENCES (BENGALURU), INDIAN NATIONAL SCIENCE ACADEMY (NEW DELHI) and THE NATIONAL ACADEMY OF SCIENCES, INDIA (ALLAHABAD) should therefore be mentioned in all publicity material such as programme sheet, invitation cards, etc.

(e) It may be noted that no formal certificates should be issued to participants. A letter of attendance signed by Coordinator may be issued to those who need it.

(f) The Workshop should be called Science Academies' Lecture Workshop in "Emerging trends in biochemistry".

(g) You should send us three copies of the printed programme cards once it is printed.

(h) We urge you to open a new bank account in the name of the lecture workshop or in the name of the principal and provide full details of the account:

1. Account No;
2. Name of the Account Holder;
3. Name of the Bank;
4. Name of the Branch;
5. If possible, SBI accounts.



Dr. N. RAMAN
PRINCIPAL,
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Indian National
Science Academy
Bengaluru



Indian National
Science Academy,
New Delhi



The National Academy
of Sciences, India
Allahabad