

Ref : Kasc / Estt/2019-2020

Date : 12/05/2019

ORDER

Sub: Establishment – Kongu Arts and Science College, Erode -
Recruitment of Assistant Professor on temporary basis – reg.

Ref : Minutes of the Staff Selection Committee Meeting held on
12/05/2019.

In the interview held on 12/05/2019, **Ms.S.Nivetha** has been selected for the post of **Assistant Professor** in the department of **Social Work**. This appointment is purely temporary. She has been offered a consolidated pay of Rs.12,000/- per month.

2. She is requested to join duty immediately. She is informed that she should continue to serve our institution at least upto the end of the current academic year. She would not be relieved in the middle of the academic year.

3. While working at Kongu Arts and Science College, if she wants to apply for outside job, she has to send the application with the permission of the Management. If she wants to leave our institution as per the conditions mentioned in the appointment order, she should give two months notice or in lieu thereof, she should remit two months salary before leaving our institution. The Management also reserves its right to terminate her services without assigning any reasons at any time.

4. The appointment is also made subject to the other terms and conditions agreed upon at the time of interview.

5. She should submit all the original certificates of her Educational Qualifications, Conduct, Age, Experience etc. at the time of her reporting for duty.

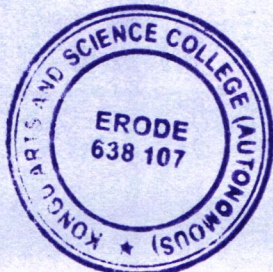
CORRESPONDENT.

To

Ms.S.Nivetha
Vellakovil.

Copy to : 1. The Principal, KASC
2. The Head of the Department
3. Pay Bill Section / Attendance Section
4. File

rc.



Dr. N. RAMAN
PRINCIPAL
KONGU ARTS AND SCIENCE COLLEGE
(AUTONOMOUS)
NANJANAPURAM, ERODE - 638 107.

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From

S Nivetha,
D/o V. Saminuthu,
11/49 A, Semmandapalayam,
Vellakovil.

To

The Correspondent,
Kongu Arts and Science College (Autonomous),
Erode.

Through

The Principal,
Kongu Arts and Science College (Autonomous),
Erode.

Respected Sir,

Sub: Joining Letter - Req.

I have applied for the post of Assistant professor
in the Department of Social Work in our college and I
have been selected for the above post. I am willing
to join from 13/05/19 forenoon onwards. I am very
greatful to the management for giving me the
opportunity.

Thanking you

Yours faithfully

Submitted to the Correspondent

S. Nivetha

Place: Erode

Date



Principal

Dr. N. RAMAN
PRINCIPAL,
KONGU ARTS AND SCIENCE COLLEGE
(AUTONOMOUS)
NANJANAPURAM, ERODE - 638 107.

Ref.No.KASC/RO/2019-20 ✓

Date: 21/02/2020 ✓

RELIEVING ORDER

Sub: Establishment – Kongu Arts and Science College –
Relieving Orders – Issued.

Ref: Resignation letter received from Ms.S.Nivetha, Assistant
Professor in the department of Social Work, dated
16/12/2019. ✓

Consequent on her resignation by her letter dated 16/12/2019, ✓
Ms.S.Nivetha, Assistant Professor in the Department of **Social Work** is being
relieved from her service with effect from 15/02/2020 afternoon as confirmed by
her resignation letter. There is no money due from the management to her
whatsoever in any manner, whether it is statutory or non-statutory or by law etc.
She has completed all formalities to get herself relieved from Kongu Arts and
Science College.

K. K. K.
CORRESPONDENT.

To

Ms.S.Nivetha ✓

Copy to:

- 1) The Principal/KASC.
- 2) Head of Department
- 3) Pay bill Section.
- 4) File.

rc.



copy received
S. Nivetha
26/02/2020

Dr. N. RAMAN
PRINCIPAL.
KONGU ARTS AND SCIENCE COLLEGE
(AUTONOMOUS)
NANJANAPURAM, ERODE - 638 107.