

Ref : Kasc / Estt/2018-2019

Date : 06/08/2018

**ORDER**

Sub: Establishment – Kongu Arts and Science College, Erode -  
Recruitment of Assistant Professor on temporary basis – reg.

Ref : Minutes of the Staff Selection Committee Meeting held on  
20/05/2018.

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In the interview held on 20/05/2018, **Ms.M.Kalaivani** has been selected for the post of **Assistant Professor** in the department of **Mathematics**. This appointment is purely temporary. She has been offered a consolidated pay of Rs.12,000/- per month.

2. She is requested to join duty immediately. She is informed that she should continue to serve our institution at least upto the end of the current academic year. She would not be relieved in the middle of the academic year.

3. While working at Kongu Arts and Science College, if she wants to apply for outside job, she has to send the application with the permission of the Management. If she wants to leave our institution as per the conditions mentioned in the appointment order, she should give two months notice or in lieu thereof, she should remit two months' salary before leaving our institution. The Management also reserves its right to terminate her services without assigning any reasons at any time.

4. The appointment is also made subject to the other terms and conditions agreed upon at the time of interview.

5. She should submit all the original certificates of her Educational Qualifications, Conduct, Age, Experience etc. at the time of her reporting for duty

 **CORRESPONDENT.**

To

Ms.M.Kalaivani  
Chithode.

Copy to : 1. The Principal, KASC  
2. The Head of the Department  
3. Pay Bill Section / Attendance Section  
4. File

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**Dr. N. RAMAN**  
PRINCIPAL,  
KONGU ARTS AND SCIENCE COLLEGE  
(AUTONOMOUS)  
NANJANAPURAM, ERODE - 638 107

06.08.2018

From

M. Kalavani M.Sc, M.Phil

W/o S. Balakrishnan

Chethode

Erode Dt - 638102

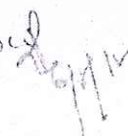
TO


The Correspondent Through  
The Principal  
 Kongu Arts and Science College  
 Erode - 638107

Sub: Joining report as an Assistant Professor in dept of Mathematics

Respected Sir,

I am M. KALAVANI, joining in your college [Kongu Arts & Science College] as Assistant Professor in the Department of Mathematics from today morning dated as [06.08.2018] Monday.  
 Submitted to the Correspondent

Thanking you  Principal

Yours faithfully  
  
 [M. KALAVANI]



Date: 06.08.2018  
 Place: Erode

**Dr. N. RAMAN**  
 PRINCIPAL,  
 KONGU ARTS AND SCIENCE COLLEGE  
 (AUTONOMOUS)  
 NANJANAPURAM, ERODE - 638 107.

Ref.No.KASC/RO/2020-21

Date: 31/12/2020

**RELIEVING ORDER**

Sub: Establishment – Kongu Arts and Science College --  
Relieving Orders – Issued.

Ref: Resignation letter received from Ms.M.Kalaivani, Assistant  
Professor in the department of Mathematics, dated  
28/10/2020.

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Consequent on her resignation by her letter dated 28/10/2020,  
**Ms.M.Kalaivani, Assistant Professor** in the Department of **Mathematics** is being  
relieved from her service with effect from 31/12/2020 afternoon as confirmed by  
her resignation letter. There is no money due from the management to her  
whatsoever in any manner, whether it is statutory or non-statutory or by law etc.  
She has completed all formalities to get herself relieved from Kongu Arts and  
Science College.

*K. Sreaniam*  
CORRESPONDENT.

To

Ms.M.Kalaivani

Copy to:

- 1) The Principal/KASC.
- 2) Head of Department
- 3) Pay bill Section.
- 4) File.

rc.



Copy Received  
*m. d. j.*  
05/02/2021

*Dr. N. RAMAN*  
PRINCIPAL.  
KONGU ARTS AND SCIENCE COLLEGE  
(AUTONOMOUS)  
NANJANAPURAM. ERODE - 638 107.