

Ref : Kasc / Estt/2017-2018

Date : 07/05/2017

ORDER

Sub: Establishment – Kongu Arts and Science College, Erode -
Recruitment of Assistant Professor on temporary basis – reg.

Ref : Minutes of the Staff Selection Committee Meeting held on
07/05/2017

In the interview held on 07/05/2017, **Ms.R.Mubeen** has been selected for the post of **Assistant Professor** in the department of **Commerce**. This appointment is purely temporary. She has been offered a consolidated pay of Rs.12,000/- per month.

2. She is requested to join duty immediately. She is informed that she should continue to serve our institution at least upto the end of the current academic year. She would not be relieved in the middle of the academic year.

3. While working at Kongu Arts and Science College, if she wants to apply for outside job, she has to send the application with the permission of the Management. If she wants to leave our institution as per the conditions mentioned in the appointment order, she should give two months notice or in lieu thereof, she should remit two months salary before leaving our institution. The Management also reserves its right to terminate her services without assigning any reasons at any time.

4. The appointment is also made subject to the other terms and conditions agreed upon at the time of interview.

5. She should submit all the original certificates of her Educational Qualifications, Conduct, Age, Experience etc. at the time of her reporting for duty.

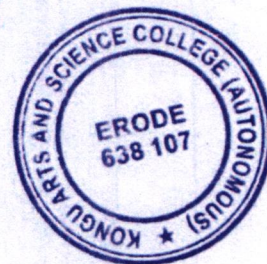
CORRESPONDENT.

To

Ms.R.Mubeen
Erode.

Copy to : 1. The Principal, KASC
2. The Head of the Department
3. Pay Bill Section / Attendance Section
4. File .

Stv.



Copy Received

Dr. N. RAMAN
PRINCIPAL.

KONGU ARTS AND SCIENCE COLLEGE
(AUTONOMOUS)
NANJANAPURAM, ERODE - 638 107.

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From

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R. Mubarek,
M-643 (First floor) Rajnagar,
S.P.B. Paper Mill Road,
Erode - 7.

To

The Principal,
Kongu Arts and Science College,
Erode.

Respected Sir,



Sub: Submission of joining report - Assistant Professor
of Commerce - Regd.
with reference letter dated - 7/05/2017.

I am pleased to inform you that I am joining
as an Assistant Professor of Commerce in the forenoon
of 12-06-2017. In this connection, I express my sincere

thanks to management for this great opportunity.
I assure you that I shall discharge my duties
to the entire satisfaction of my superiors and fully take
responsibility for the duties assigned to me in the
course of exercising my profession.

Thanking you
Submitted to the Correspondent

Erode
12/06/2017



Principal
Dr. N. RAMAN
PRINCIPAL,
KONGU ARTS AND SCIENCE COLLEGE
(AUTONOMOUS)
NANJANAPURAM, ERODE - 638 107.

Ref.No.KASC/RO/2019

Date: 18/11/2019 ✓

RELIEVING ORDER

Sub: Establishment – Kongu Arts and Science College – Relieving Orders – Issued.

Ref: Resignation letter received from **Dr.R.Mubeen** Assistant Professor in the department of **Commerce** dated 02/11/2019. ✓

Consequent on her resignation letter dated 02/11/2019, **Dr.R.Mubeen** Assistant Professor in the Department of **Commerce** is being relieved from her service with effect from 30/10/2019 afternoon as confirmed by her resignation letter. There is no money due from the management to her whatsoever in any manner, whether it is statutory or non-statutory or by law etc. She has completed all formalities to get herself relieved from Kongu Arts and Science College.

U. Seleny
CORRESPONDENT.

To

Dr.R.Mubeen

Copy to:

- 1) The Principal/KASC.
- 2) Head of the Department
- 3) Pay bill Section.
- 4) File.

ps.

Copy received Rmk



Dr. N. RAMAN
PRINCIPAL.
KONGU ARTS AND SCIENCE COLLEGE
(AUTONOMOUS)
NANJANAPURAM, ERODE - 638 107.

E.O. Sign Pending