

Ref : Kasc / Estt/2017-2018 ✓

Date : 07/05/2017 ✓

## ORDER

Sub: Establishment – Kongu Arts and Science College, Erode -  
Recruitment of Assistant Professor ✓ on temporary basis – reg.

Ref : Minutes of the Staff Selection Committee Meeting held on  
07/05/2017.

\*\*\*\*\*

In the interview held on 07/05/2017, **Ms.C.Karthika** ✓ has been selected for the post of **Assistant Professor** ✓ in the department of **Commerce**. This appointment is purely temporary. She has been offered a consolidated pay of Rs.11,500/- ✓ per month.

2. She is requested to join duty immediately. She is informed that she should continue to serve our institution at least upto the end of the current academic year. She would not be relieved in the middle of the academic year.

3. While working at Kongu Arts and Science College, if she wants to apply for outside job, she has to send the application with the permission of the Management. If she wants to leave our institution as per the conditions mentioned in the appointment order, she should give two months notice or in lieu thereof, she should remit two months salary before leaving our institution. The Management also reserves its right to terminate her services without assigning any reasons at any time.

4. The appointment is also made subject to the other terms and conditions agreed upon at the time of interview.

5. She should submit all the original certificates of her Educational Qualifications, Conduct, Age, Experience etc. at the time of her reporting for duty.

  
**CORRESPONDENT.**


To

Ms.C.Karthika ✓  
Erode.

Copy to : 1. The Principal, KASC  
2. The Head of the Department  
3. Pay Bill Section / Attendance Section  
4. File

Stv.



  
**Dr. N. RAMA**  
PRINCIPAL  
KONGU ARTS AND SCIENCE COLLEGE  
(AUTONOMOUS)  
NANJANAPURAM, ERODE



Received Original copy ✓  
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7/5/17

7A8

From

C. Karthika

No: 3, Indrapuram

R. N. Pudur (Po)

Erode - 5

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To

The Principal

Kongu Arts and Science College (Autonomous)

Erode

Respected Sir

Sub: Joining report - Assistant Professor of Commerce - Reg

I would like to bring to your kind notice that I am joining as an Assistant Professor of Commerce in the forenoon of 12/06/2017. I would like to express my sincere thanks to management for giving me this opportunity.

Thanking you

Yours truly  
C. Karthika

Erode  
12/06/2017

Submitted to the Correspondent

d. y. b.  
Principal



Dr. N. RAMAN  
PRINCIPAL,  
KONGU ARTS AND SCIENCE COLLEGE  
(AUTONOMOUS)  
NANJANAPURAM, ERODE - 638 107.



# KONGU ARTS AND SCIENCE COLLEGE

(Autonomous)

(Affiliated to Bharathiar University, Coimbatore)

(Approved by UGC, AICTE, New Delhi & Re-accredited by NAAC, DBT STAR College Scheme)

(An ISO 9001 : 2015 Certified Institution)



K. PALANISAMY, B.E., M.B.A., M.S.,  
Correspondent

Ref.No.KASC/RO/2020

Date: 31/03/2020

## RELIEVING ORDER

Sub: Establishment – Kongu Arts and Science College –  
Relieving Orders – Issued.

Ref: Resignation letter received from Ms.C.Karthika, Assistant  
Professor in the department of Commerce, dated  
27/02/2020.

\*\*\*\*\*

Consequent on her resignation by her letter dated 27/02/2020,  
**Ms.C.Karthika, Assistant Professor** in the Department of **Commerce** is being  
relieved from her service with effect from 31/03/2020 afternoon as confirmed by her  
resignation letter. There is no money due from the management to her whatsoever in  
any manner, whether it is statutory or non-statutory or by law etc. She has completed  
all formalities to get herself relieved from Kongu Arts and Science College.

  
CORRESPONDENT.

To

Ms.C.Karthika


Copy to:

- 1) The Principal/KASC.
- 2) Head of Department
- 3) Pay bill Section.
- 4) File.

rc.





  
**Dr. N. RAMAN**  
PRINCIPAL.  
KONGU ARTS AND SCIENCE COLLEGE  
(AUTONOMOUS)  
NANJANAPURAM, ERODE - 638 107.

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