

Ref : Kasc / Estt/2014-2015

Date : 02/05/2014

**ORDER**

Sub: Establishment – Kongu Arts and Science College, Erode -  
Recruitment of Assistant Professor on temporary basis – reg.

Ref : Minutes of the Staff Selection Committee Meeting held on  
02/05/2014.

\*\*\*\*\*

In the interview held on 02/05/2014, **Ms.B.Poongavanam** has been selected for the post of **Assistant Professor** in the department of **Commerce**. This appointment is purely temporary. She has been offered a basic pay of Rs.10975+DA79% + HRA Total Rs.20,145/- per month.

2. She is requested to join duty immediately. She is informed that she should continue to serve our institution at least upto the end of the current academic year. She would not be relieved in the middle of the academic year.

3. While working at Kongu Arts and Science College, if she wants to apply for outside job, she has to send the application with the permission of the Management. If she wants to leave our institution as per the conditions mentioned in the appointment order, she should give two months notice or in lieu thereof, she should remit two months salary before leaving our institution. The Management also reserves its right to terminate her services without assigning any reasons at any time.

4. The appointment is also made subject to the other terms and conditions agreed upon at the time of interview.

5. She should submit all the original certificates of her Educational Qualifications, Conduct, Age, Experience etc. at the time of her reporting for duty.

*B. Poongavanam*  
**CORRESPONDENT.**

215

To

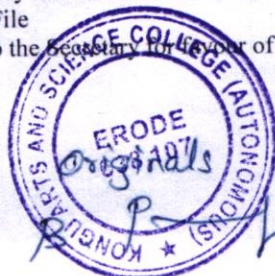
Ms.B.Poongavanam  
Erode.

- Copy to :
1. The Principal, KASC
  2. The Head of the Department
  3. Pay Bill Section / Attendance Section
  4. File

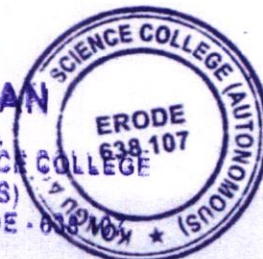
Copy submitted to the Secretary for your information Please

rc.

Received



*Dr. N. RAMAN*  
**Dr. N. RAMAN**  
PRINCIPAL,  
KONGU ARTS AND SCIENCE COLLEGE  
(AUTONOMOUS)  
NANJANAPURAM, ERODE - 638 107



Erode,  
12.6.2014



From  
B. Poongavaram,  
No. 2 New Aggarahara  
Erode.

To  
The Correspondent,  
Kongu Arts & Science College,  
Erode.

Through  
The principal,  
Kongu Arts & Science College,  
Erode.

Respected Sir,

Sub: Joining report - log

Ref: KASE / ESTT / 2014 - 2015

I submit to you that as per  
the reference cited above I have been  
appointed as an Assistant professor in  
the Department of commerce. I request you  
to kindly permit me to join the duty

In



Thanking you,  
B. P. [Signature]

Dr. N. RAMAN  
PRINCIPAL  
KONGU ARTS AND SCIENCE COLLEGE  
(AUTONOMOUS)  
NANJANAPURAM, ERODE - 638 107.

B. P. [Signature]

Ref.No.KASC/RO/2018

Date: 18/06/2018

**RELIEVING ORDER**

Sub: Establishment – Kongu Arts and Science College –  
Relieving Orders – Issued.

Ref: Resignation letter received from Ms.B.Poongavanam,  
Assistant Professor in the department of Commerce,  
dated 11/05/2018.

\*\*\*\*\*

Consequent on her resignation letter dated 11/05/2018, **Ms.B.Poongavanam, Assistant Professor** in the Department of **Commerce** is relieved from her service with effect from 18/06/2018 afternoon as requested by her resignation letter. There is no money due from the management to her whatsoever in any manner, whether it is statutory or non-statutory or by law etc. She has completed all formalities to get herself relieved from Kongu Arts and Science College.

  
CORRESPONDENT.

To

Ms.B.Poongavanam

Copy to:

- 1) The Principal/KASC
- 2) Head of Department
- 3) The Executive Officer/K.V.I.T.T.
- 4) Pay bill Section.
- 5) File.

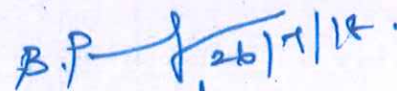


  
Dr. N. RAMAN  
PRINCIPAL.

KONGU ARTS AND SCIENCE COLLEGE  
(AUTONOMOUS)  
NANJANAPURAM, ERODE - 638 107.

rc.



  
B.P. 26/7/18.  
Copy received