(An Autonomous Institution, Affiliated to Bharathiar University, Coimbatore)

**ERODE - 638 107** 

# PROGRAM NAME B.B.A. (CA)

# THE STATE OF THE S

# **KONGU ARTS AND SCIENCE COLLEGE**

(An Autonomous Institution, Affiliated to Bharathiar University, Coimbatore)

**ERODE - 638 107** 

2021-2022



(An Autonomous Institution, Affiliated to Bharathiar University, Coimbatore)

**ERODE - 638 107** 

# SYLLABUS

| Semester | Course Code |                          | Total M | arks: 100 | Hours<br>Per<br>Week | A CONTRACTOR |
|----------|-------------|--------------------------|---------|-----------|----------------------|--------------|
| I        | 21UACCT101  | PROFESSIONAL ENGLISH - I | CIA: 50 | ESE: 50   | 4                    | 4            |

# Course Objectives:

- 1. To develop the language skills of students by offering adequate practice in professional contexts.
- 2. To enhance the lexical, grammatical and socio-linguistic and communicative competence of first year commerce and management students.
- 3. To focus on developing students' knowledge of domain specific registers and the required language skills.

# Course Outcomes (CO): On completion of the course, students should be able to

| CO1 | Recognise their own ability to improve their own competence and skills in using the language.  |       |
|-----|--|-------|
| CO2 | Develop their competence in the use of English with particular reference to workplace situation with confidence and acceptable manner. |       |
| CO3 | Enhance the importance of negotiation strategies and thereby improve their LSRW skills.  | K1-K4 |
| CO4 | Create and develop their skills in interpreting visuals and presentations.   |       |
| CO5 | Sharpen their critical thinking related to life and professional ethics.   |       |

K1: Remember; K2: Understand; K3: Apply; K4: Analyze; K5: Evaluate; K6: Create;

| Unit - I: |  | Communication |
|-----------|--|---------------|

Listening: Listening to instructions.

Speaking: Telephone etiquette and official phone conversations.

Reading: Short passages (3 passages selected from commerce and management).

Writing: Letters and e-mails in professional context.

Grammar in context: Wh and Yes or No, Q tags, Imperatives.

Vocabulary: Word formation, creating antonyms using prefixes, intensifying prefixes (e.g. inflammable).

Changing words using suffixes: Noun ending, adjectives endings, verb endings.

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| Semester   | Course Code  | Core II:<br>PRINCIPLES OF  | Total Ma   | arks: 100              | Hours<br>Per<br>Week | Credits                  |  |  |  |  |
|--|--|--|--|------------------------|----------------------|--------------------------|--|--|--|--|
| I  | 21UACCT102   | MANAGEMENT   | CIA: 50  | ESE:50                 | 6                    | 4                        |  |  |  |  |
| Course O   | bjectives:   |  |  |                        | 18.7                 |                          |  |  |  |  |
| 1. To  | enable the students to   | o understand the management  | concepts, pla  | nning, orga            | nising, sta          | affing,                  |  |  |  |  |
| 2. To  | enhance the students   | d evolution of management.  at different levels of manage s to learn the managerial role   |  | agement co             | oncepts.             |                          |  |  |  |  |
| Course O   | utcomes (CO): On (   | completion of the course, st   | udents should  | be able to             |                      |                          |  |  |  |  |
| COI  | Understand the cond<br>Evolution of manager  | cepts related to management,<br>ment.  | principles, fu   | nctions, rol           | es and               |                          |  |  |  |  |
| CO2  | Develop business plans and decision-making skill that support an organisation's strategic objectives.  |  |  |                        |                      |                          |  |  |  |  |
| CO3  | Know the various organisation structures of management, authority and delegation.  |  |  |                        |                      |                          |  |  |  |  |
| CO4  | Acquire knowledge  | in directing and communicat  | ion.   |                        |                      |                          |  |  |  |  |
| CO5  | Learn the technique  | es of co-ordination and contro   | l process.   |                        |                      |                          |  |  |  |  |
| K1: Rem  | ember; K2: Unders  | tand; K3: Apply; K4: Analy   |  | uate; K6: C            | Create;              |                          |  |  |  |  |
|  |  | VERSON AND SHALL SHEET AND SHEET   | AMANT  |                        |                      | CANAL PART               |  |  |  |  |
| Unit - I   |  | Manag  |  | and skills -           | Manager              | ial roles -              |  |  |  |  |
| Managem<br>Managem   | nent: Definition - Cornent as an Art, Scien  | Manag<br>ncept - Nature - Scope - Func<br>nce or Profession - Evolution<br>on Mayo and Peter F.Drucker   | tions - Levels of manageme   |                        |                      | Difference in the second |  |  |  |  |
| Managem<br>Managem<br>F.W.Tayl   | nent: Definition - Cornent as an Art, Scien lor, Henry Fayol, Elto   | ncept - Nature - Scope - Func  | tions - Levels<br>of manageme  |                        |                      | Difference in the second |  |  |  |  |
| Managem<br>Managem<br>F.W.Tayl<br>Unit - II  | nent: Definition - Cornent as an Art, Scientor, Henry Fayol, Elto  | ncept - Nature - Scope - Func<br>nce or Profession - Evolution<br>on Mayo and Peter F.Drucker<br>Plan  | tions - Levels of manageme 's.   | ent thought            | s : Contri           | ibution of               |  |  |  |  |
| Managem F.W.Tayl  Unit - II  Planning:   | nent: Definition - Cornent as an Art, Scientor, Henry Fayol, Elton.  I:  Definition- Nature  | ncept - Nature - Scope - Func<br>nce or Profession - Evolution<br>on Mayo and Peter F.Drucker  | tions - Levels of manageme 's.  ning  ypes of plan   | ent thought            | s : Contri           | - Policies:              |  |  |  |  |
| Managem F.W.Tayl  Unit - II  Planning:   | nent: Definition - Cornent as an Art, Scientor, Henry Fayol, Eltonor, Henry Fayol, Henry Fayol, Eltonor, Henry Fayol, He | ncept - Nature - Scope - Func<br>nce or Profession - Evolution<br>on Mayo and Peter F.Drucker<br>Plan<br>- Purpose - Importance - T                                | tions - Levels of manageme 's.  ning  ypes of plan   | ent thought            | s : Contri           | - Policies:              |  |  |  |  |
| Managem F.W.Tayl  Unit - II  Planning: Types of decision-                                  | nent: Definition - Cornent as an Art, Scient lor, Henry Fayol, Elton I:  Definition- Nature policies - Decision-making.  | ncept - Nature - Scope - Func<br>nce or Profession - Evolution<br>on Mayo and Peter F.Drucker<br>Plan<br>- Purpose - Importance - T<br>-making: Types of decisions | n of managements.  The street of the street  | ent thought            | s : Contri           | - Policies:              |  |  |  |  |
| Managem F.W.Tayl  Unit - II  Planning: Types of decision-  Unit - II                       | nent: Definition - Cornent as an Art, Scient lor, Henry Fayol, Elton I: Definition- Nature policies - Decision-making.   | ncept - Nature - Scope - Function on Mayo and Peter F.Drucker  Plan - Purpose - Importance - T-making: Types of decisions  Organ                                   | n of management's.  ning  Types of plan  Decision-management   | ent thoughts           | process -            | Policies:                |  |  |  |  |
| Managem F.W.Tayl  Unit - II  Planning: Types of decision-  Unit - II  Organizin            | nent: Definition - Cornent as an Art, Scient lor, Henry Fayol, Elton I:  Definition- Nature policies - Decision-making.  II:   | ncept - Nature - Scope - Function on Mayo and Peter F.Drucker  Plan - Purpose - Importance - T  making: Types of decisions  Organ  Organ                           | n of management's.  ning  Types of plan  Decision-management  nizing  anizational str  | - Planning aking proce | process - ess - Tech | Policies:                |  |  |  |  |
| Managem F.W.Tayl  Unit - II  Planning: Types of decision-  Unit - II  Organizing delegatio | nent: Definition - Cornent as an Art, Scient lor, Henry Fayol, Elto I:  Definition- Nature policies - Decision-making.  II:  II:  III:  II | ncept - Nature - Scope - Function on Mayo and Peter F.Drucker  Plan - Purpose - Importance - T-making: Types of decisions  Organ                                   | n of managements. The street of managements. The street of plan of the street of the s | - Planning aking proce | process - ess - Tech | Policies:                |  |  |  |  |

| Unit    | - IV :                       |                                 | Directing  |   |
|---------|------------------------------|---------------------------------|--|---|
| Comr    | nunication: D                | efinition - Comr                | Purpose - Importance - Princip<br>nunication process - Importance<br>als of effective communication sy | of communication - Barriers -   |
| Unit    | t - V :                      |                                 | Controlling  |   |
| Conti   | rolling: Defini              | tion - Importance               | e - Objectives - Types of control  | - Budgetary and non-budgetary   |
|         |                              | rocess - Essentials             | s of effective control system. Co-<br>ination.   | ordination: Definition - Need for   |
|         |                              | SKILI                           | L DEVELOPMENT ACTIVITI   | ES  |
| 0       | Conduct a si                 | 경기 시청하고 있는 어떻게 하다 내가 없는 경이 되었다. | al structure<br>port of an organization's performa<br>manager in an organization                       | ince  |
|         |                              |                                 | TEXT BOOK  |   |
| 1       | L.M Prasad -<br>Delhi, 2019. | Principles and P                | ractice of Management - 10 <sup>th</sup> Edit  | ion - Sultan Chand & Sons, New  |
|         |                              |                                 | REFERENCE BOOKS  |   |
| 1       | R N.Gupta - 2010.            | Principles of Mar               | nagement - Kindle Edition - S.Cha  | and & Company Ltd., New Delhi,  |
| 2       | Dinkar Paga<br>2018.         | re - Principles o               | f Management - 6 <sup>th</sup> Edition - Su  | ltan Chand & Sons, New Delhi,   |
| 3       |                              |                                 | ch and Mark V. Cannice - Essenti<br>ucation Private Limited, New Dell                                  |   |
|         |                              |                                 | WEB RESOURCES  |   |
|         | https://www                  | .managementstud                 | yguide.com/management_principl   | es.htm  |
| 2       |                              |                                 | ciplesmanagement   |   |
|         | Comman                       | signed Dec                      | Verified By  | Approved by HOD   |
| 1       | Course Des                   | · h                             |  | Dr.M.Viswanathan  |
| 18      | Ms.C.Ka                      |                                 | Dr.P.Poongodi  | Dr.ivi v iswanaman 🔊 🗸  |
| WA STAN | ERODE<br>638 107             | NIDNOW                          |  | Dr. N. RAMAN PRINCIPAL, U ARTS AND SCIENCE COLLEGE (AUTONOMOUS) JANAPURAM, ERODE - 658 107. |

| - |   | QUESTION PAI              | PER PATTERN   |   |
|---|---|---------------------------|---|---|
| 1 | Time: 3 Hours   |                           |   | Max. Marks:50   |
|   | SECTION-A (10 X 1 = 10  Marks)  Answer ALL questions Choose the correct answer Two questions from each unit | Ma<br>Answer Al<br>Either | B (5 X 3 = 15 rks) L questions or type s from each unit | SECTION-C (5 X 5 = 25 Marks) Answer ALL questions Either or type Two questions from each unit |

# Mapping of COs with POs and PSOs:

| PO/PSO |     | PO  |     |     |     |     |      |      | PSO  |      |      |      |  |  |
|--------|-----|-----|-----|-----|-----|-----|------|------|------|------|------|------|--|--|
| co     | PO1 | PO2 | PO3 | PO4 | PO5 | PO6 | PO7  | PSO1 | PSO2 | PSO3 | PSO4 | PSO5 |  |  |
| CO1    | М.  | S   | S   | S   | S   | М   | S    | S    | S    | S    | М    | М    |  |  |
| CO2    | S   | S   | S   | М   | S   | S   | S    | S    | S    | S    | S    | М    |  |  |
| CO3    | S   | S   | S   | S   | S   | М   | S    | S    | S    | S    | S    | М    |  |  |
| CO4    | S   | S   | S   | М   | S   | S   | ···S | S    | S    | S    | · M  | . M  |  |  |
| CO5    | S   | S   | S   | М   | S   | М   | S    | S    | S    | S    | S    | М    |  |  |

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| Sem | Course code | ALLIED COURSE; 1                       | Total Marks:100 |      | Credits |
|-----|-------------|--|-----------------|------|---------|
|     |             | BUSINESS MATHEMATICS AND<br>STATISTICS |                 | Week |         |
| l l | 21UACAT103  |  | CLA: 50 ESE: 50 | 0    | -1      |

- 1. To enable the students to understand the concepts of Financial Mathematics.
- 2. To develop the ability of the students in obtaining and analysing the measures of central tendency Dispersion, Correlation and Regression,
- 3. The students are able to utilize the concepts of Index Numbers.

# Course Outcomes (CO): On completion of the course, students should be able to

| COI  | Calculate simple and compound interest and understand the concepts of sets and its operations. | KLK4  |
|------|--|-------|
| CO 2 | Find the solutions of simultaneous linear equations using matrix method.                       | KIKI  |
| CO3  | Understand and apply classification and tabulation of data.                                    | KI-KI |
| CO 4 | Acquire knowledge about the measures of central tendency and dispersion,                       | KIKI  |
| CO 5 | Examine the concepts of Correlation, Regression and index number.                              | KI-KA |

K1 :Recall; K2 :Understand; K3 :Apply; K4 :Analyze; K5: Evaluate; K6: Create.

#### Unit -I: Mathematics of Finance and Set Theory

Mathematics of Finance: Basic Concepts-Simple Interest and Compound Interest-Simple Problems.

Set Theory: Definition- Notations- Methods of Description of Sets-Types of sets- Venn

Diagrams- Set operations — Laws and Properties of Sets —Number of Elements,

Chapter 2 (Pages 43-61) Chapter 3 ( Pages 104-134)

# Matrices and Determinants Unit - II:

Matrices: Definition of a Matrix- Importance- Notation-Order of a Matrix- Types of Matrices Matrix Operations-Properties- System of Linear Equations-Determinants-Properties- Cramer's Rule-Inverse of a Matrix-Solving a System of Simultaneous Linear Equations by Inverse matrix or Matrix method.

Chapter 4 : Pages 147 -186

#### Collection and Presentation of Data Unit - III:

Meaning and Scope: Origin and Growth-Meaning- Definitions- Functions- Characteristics-Scope and Uses-Limitations.

Collection of data: Primary and secondary data - Methods of collection of Primary and Secondary data.

Tabulation. Classification and Tabulation: Classification

Diagrams: Diagrams - Rules construct Types of Diagrams- Drawing Diagrams: N

Part II Chapter 1:(Pages 1 ,CARPODE 3: Elkes 28-40), Chapter 5: (Pikonguarts and sc

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Chapter 6:(Pages 98-118)

Unit – IV:

Measures of Central Tendency and Dispersion

Measures of Central Tendency: Arithmetic Mean, Median and Mode.

Measures of Dispersion: Range, Quartile Deviation, Standard Deviation and Co-efficient of Variation-Simple Problems.

Chapter 7: (Pages 159- 183, 196-209, 212-227) Chapter 8: (Pages 305-310, 325-336,360-368)

Unit – V:

Correlation, Regression and Index Number

Simple Linear Correlation: Karl Pearson's coefficient of correlation – Rank correlation.

Simple Linear Regression: Methods of Forming the Regression Equations- Properties of Regression Lines and Coefficients,

Index Numbers: Characteristics of Index Numbers-Uses-General problems in the Construction of Index Numbers
Test of consistency and adequacy.

Chapter 12: (Pages 506-522), Chapter 13: (Pages 540-571), Chapter 10: (Pages 444-463, 467-471)

# SKILL DEVELOPMENT ACTIVITIES

- 1. List out and explain any three real time applications of Matrices.
- 2. Chart out and plot the frequency and range for your internal marks.
- Collect base year quantity and price, current year quantity and price for 6 items of consumed products and calculate cost of living index.

# TEXT BOOK

PA.Navnitham "Business Mathematics & Statistics", Jai Publishers, 2011.

|   | REFERENCE BOOKS   |
|---|---|
| 1 | V. Sundaresan and S.D. Jayaseelan, "An Introduction to Business Mathematics and Statistical |
|   | Methods", S.Chand Publishing, New Delhi, 2012.  |
| 2 | Gupta S.P, "Statistical Methods"- Sultan Chand &Sons, New Delhi, 2012                       |
| 3 | R.S.N. Pillai and Bhagavathi, "Statistics", S.Chand & Company Ltd, New Delhi, 2008.         |
|   |   |

Web Resources

http://www.math.wise.edu>free22

www.ma.huji.ac.il>iWeb>Teacl

SCIENCE COLLEGE 636 107

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Course Designed By

Verified By

Approved By HOD

K. (809). Ms.K.SIVARANJANI

Dr.M.LALITHA

Dr.S.NAGARAJAN

| QUESTION PAPER PATTE |
|----------------------|
|----------------------|

Time: 3 hours

Max. Marks: 50

SECTION-A (10 X 1 = 10 Marks)
Answer ALL questions
Choose the correct answer

Two questions from each unit

SECTION-B (5 X 3 = 15 Marks)
Answer ALL questions
Either or type
Two questions from each unit

SECTION-C (5 X 5 = 25 Marks)
Answer ALL questions
Either or type
Two questions from each unit

# Mapping of COs with POs and PSOs:

|      |              | *************************************** |  | ****                                     |  |  |  |       |  |   |       |  |  |
|------|--------------|---|--|--|--|--|--|-------|--|---|-------|--|--|
|      | РО           |   |  |  |  |  |  | PSO   |  |   |       |  |  |
| PO 1 | PO 2         | PO 3                                    | PO 4                                       | PO 5                                     | PO 6                                     | PO 7   | PSO 1                                    | PSO 2 | PSO 3  | PSO 4                                   | PSO 5 |  |  |
| S    | S            | S                                       | M  | M  | M  | S  | M  | S     | M  | M                                       | S     |  |  |
| S    | M            | S                                       | S  | M  | M  | S  | S  | S     | S  | M                                       | S     |  |  |
| S    | M            | M                                       | M  | S  | S  | M  | S  | S     | M  | M                                       | S     |  |  |
| S    | S            | M                                       | S  | M  | S  | M  | S  | S     | M  | M                                       | S     |  |  |
| S    | M            | S                                       | M  | M  | M  | M  | S  | S     | M  | īMī                                     | S     |  |  |
|      | PO 1 S S S S | PO1 PO2 S S S M S M S S                 | PO 1 PO 2 PO 3  S S S  S M S  S M M  S S M | PO P | PO P | PO  PO1 PO2 PO3 PO4 PO5 PO6  S S S M M M M  S M S S M M  S M M S S S S | PO P | PO    | PO 1 PO 2 PO 3 PO 4 PO 5 PO 6 PO 7 PSO 1 PSO 2  S S S M M M S M S  S M S S M M S S S  S M M S S M S S  S M S M | PO PSO PSO PO PO PSO PO PSO PSO PSO PSO | PO    |  |  |

S-Strong, M-Medium, L-Low



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| Semester | Course Code | ourse Code Core III: PROFESSIONAL ENGLISH - II |         | arks: 100 | Hours<br>Per<br>Week | Credits |  |
|----------|-------------|--|---------|-----------|----------------------|---------|--|
| II       | 21UACCT201  |  | CIA: 50 | ESE: 50   | 4                    | 4       |  |

# Course Objectives:

- 1. To develop their competence in the use of English with particular reference to the workplace situation.
- 2. To enhance the creativity of the students, this will enable them to think of innovative ways to solve issues in the workplace.
- 3. To develop their competence and competitiveness and thereby improve their employability skills.

| Course O | atcomes (CO): On completion of the course, students should be able to                         |       |
|----------|---|-------|
| CO1      | Identify the importance of linguistic competence in workplace environment.                    |       |
| CO2      | Develop LSRW skills for academic and career purposes.   |       |
| CO3      | Illustration of digital competence for vlogs and webpage designing.                           |       |
| CO4      | Application of digital competence for innovation and imagination in recent business scenario. | K1-K4 |
| C05      | Applying the effective business correspondence with brevity and clarity at workplace.         |       |

K1: Remember; K2: Understand; K3: Apply; K4: Analyze; K5: Evaluate; K6: Create;

# Unit - I:

# **Communicative Competence**

Listening: Listening to two talks / lectures by specialists on selected subject specific topics - (TED talks) and answering comprehension exercises (inferential questions).

Speaking: Small group discussions (the discussions could be based on the listening and reading passages - Open ended questions).

Reading: Two subject-based reading texts followed by comprehension activities / exercises.

Writing: Summary writing based on the reading passages.

# Unit - II:

## **Persuasive Communication**

Listening: Listening to a product launch - Sensitizing learner to the nuances of persuasive communication.

Speaking: Debates - Just-a-minute activities

Reading: Reading texts on advertisements (on products relevant to the subject areas) and answering

inferential questions.

Writing: Dialogue Writing a rangumentative / persuasive essay.

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# Unit - III:

# **Digital Competence**

Listening: Listening to interviews (subject related).

Speaking: Interviews with subject specialists (using video conferencing skills) - Creating vlogs (How to become a vlogger and use vlogging to nurture interests - subject related).

Reading: Selected sample of web page (subject area).

Writing: Creating web pages - Reading comprehension: Essay on digital competence for academic and professional life. The essay will address all aspects of digital competence in relation to MS Office and how they can be utilized in relation to work in the subject area.

# Unit - IV:

# **Creativity and Imagination**

Listening: Listening to short (2 to 5 minutes) academic videos (prepared by EMRC/ other MOOC videos on Indian academic sites - E.g. https://www.youtube.com/watch?v=tpvicScuDy0).

Speaking: Making oral presentations through short films - subject based.

Reading: Essay on creativity and imagination (subject based).

Writing - Basic script writing for short films (subject based) - Creating blogs, flyers and brochures (subject based) - Poster making - Writing slogans / captions (subject based).

# Unit - V:

# Workplace Communication and Basics of Academic Writing

Speaking: Short academic presentation using Power Point.

Reading and writing: Product profiles, circulars, minutes of meeting.

Writing an introduction, paraphrasing, punctuation (period, question mark, exclamation point, comma, semicolon, colon, dash, hyphen, parentheses, brackets, braces, apostrophe, quotation marks and ellipsis), capitalization (use of upper case).

# SKILL DEVELOPMENT ACTIVITIES

- Role Play / Mock Interview
- Just- a Minute Talk or One to One Student Interaction
- Application of Digital Competence :
   Mock panel Discussion of Entrepreneurs / Organize an Interview for Young Startups

# **TEXT BOOK**

Professional English for Commerce and Management - II - TANSCHE.

syllabus.b-u.ac.in/tansche/pecm1.pdf



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|   |  | REFERENCE BOOKS  |  |  |  |  |  |  |
|---|--|--|--|--|--|--|--|--|
| 1 | Alice Oshima and Ann Hogue<br>Publishing Company, 1991.  | - Writing Academic English - S   | Second Edition - Addison Wesley  |  |  |  |  |  |
| 2 | Lyn R.Clark, Kenneth Zimm<br>Seventh Edition - MacMillan /   |  | r, Joseph Tinervia - Business English and Communication - McGraw-Hill, Imprint 1991. |  |  |  |  |  |
|   |  | WEB RESOURCES  |  |  |  |  |  |  |
| 1 | Book Material: https://drive.go<br>GXNrrmN/view?usp=sharing  | ogle.com/file/d/1FbcKJleXwXh   | fiFYfKisNDfR5I   |  |  |  |  |  |
| 2 | CQJkGi6XDI/view?usp=sharing Unit 2 Video: https://drive.goo WV901F6Q/view?usp=sharing Unit 3Video: https://drive.google.com/file/d Unit 4 Video: https://drive.goo 9KXY/view?usp=sharing | ogle.com/file/d/1TwRZvTSgIOe<br>3<br>/1Eic3mTIVAncoZOnSwkhSNU<br>ogle.com/file/d/1vXQBQ04nAZc<br>ogle.com/file/d/11v2H_Uu9J_ZD   | ·I_YVtcpi_p6q9<br>JEv4jOIL2_/view?usp=sharing<br>qCsaxyqEWdP feXB6P-                 |  |  |  |  |  |
|   | Course Designed By   | Verified By  | Approved by HOD  |  |  |  |  |  |
|   | Dr.P.Poongodi Dr.M.Jayanthi Dr.M.Thangam   | Ms.S. Jasmin   | Dr.M.Viswanathan 🚗 🔌   |  |  |  |  |  |
|   | QU   | ESTION PAPER PATTERN   |  |  |  |  |  |  |
|   | Time: 3 Hours  | The state of the s | Marks:50   |  |  |  |  |  |
|   | ECTION-A (10 X 1 = 10 Marks<br>(Vocabulary)<br>ICQ, Info-gap questions –domain<br>specific vocabulary)   | SECTION-B (4 X 10 = 40 Marks)  (Reading :Two long domain-specific comprehension passages with questions pertaining to understanding and analysis – 20 Marks)  (Writing: Descriptive/narrative/persuasive writing questions pertaining to domain-specific vocabulary – 20 Marks)  |  |  |  |  |  |  |



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# Mapping of COs with POs and PSOs:

| PO/PSO |     |     |     | PO  |     | Name of |     |      |      | PSO  |      |      |
|--------|-----|-----|-----|-----|-----|---------|-----|------|------|------|------|------|
| co     | PO1 | PO2 | PO3 | PO4 | PO5 | PO6     | PO7 | PSO1 | PSO2 | PSO3 | PSO4 | PSO5 |
| C01    | S   | S   | S   | M   | S   | М       | М   | S    | S    | S    | М    | S    |
| CO2    | S   | S   | М   | S   | М   | М       | S   | S    | М    | S    | S    | S    |
| CO3    | S   | S   | S   | М   | S   | М       | М   | S    | М    | S    | S    | S    |
| CO4    | S   | S   | М   | S   | S   | М       | S   | S    | S    | М    | S    | S    |
| CO5    | S   | S   | S   | М   | М   | М       | М   | S    | М    | S    | S    | S    |

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| https://www.edx.org/learn/e  |  |  |
|--|--|--|
| 1.2. (A) who is the state of th | nvironmental-science   |  |
|  | WEB RESOURCES  |  |
| AND THE RESERVE OF THE PROPERTY OF THE PARTY |  |  |
| A.Rosencranz, S.Divan and Tripathi, 1992.  | d M.L.Noble - 2001- Environmental  | I Law and Policy in India -  |
| Ecology - Acme Learning Pv   | vt. Ltd., New Delhi.   |  |
|  | The state of the s |  |
| S.M.Prakash - Environmenta   | l Studies - Elite Publishers Mangalore.  | , 2007.  |
| E  | Erach Bharucha - Text Book<br>Dr.Pratiba Sing, Dr.AnoopS<br>Ecology - Acme Learning Po<br>A.Rosencranz, S.Divan and  | Erach Bharucha - Text Book of Environmental Studies - for UGC - Dr.Pratiba Sing, Dr.AnoopSingh and Dr.Piyush Malaviya - Text Ecology - Acme Learning Pvt. Ltd., New Delhi.  A.Rosencranz, S.Divan and M.L.Noble - 2001- Environmenta |

# Mapping of COs with POs and PSOs:

| PO/PSO |     |     |     | PO  |     |     | PSO |      |      |      |      |      |
|--------|-----|-----|-----|-----|-----|-----|-----|------|------|------|------|------|
| co     | PO1 | PO2 | PO3 | PO4 | PO5 | PO6 | PO7 | PSO1 | PSO2 | PSO3 | PSO4 | PSO5 |
| CO1    | S   | S   | S   | S   | S   | S   | S   | М    | М    | S    | S    | М    |
| CO2    | М   | S   | S   | М   | S   | М   | S   | М    | М    | S    | S    | М    |
| CO3    | М   | s   | S   | М   | S   | М   | S.  | М    | М    | S    | S    | М    |
| CO4    | S   | S   | S   | S   | S   | М   | S   | М    | М    | S    | S    | М    |
| CO5    | S   | М   | S   | S   | S   | S   | S   | М    | М    | S    | S    | M    |



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| Semester        | Course Code  | Core IV: ORGANISATIONAL  | Total Ma       | ırks: 100     | Hours<br>Per<br>Week | Credit   |  |  |  |  |  |  |  |  |
|-----------------|--|--|----------------|---------------|----------------------|----------|--|--|--|--|--|--|--|--|
| II              | 21UACCT202   | BEHAVIOUR  | CIA: 50        | ESE: 50       | 4                    | 4        |  |  |  |  |  |  |  |  |
| Course O        |  |  |                |               |                      |          |  |  |  |  |  |  |  |  |
| orga<br>2. To e | enable the students                                    | ents to understand and analyse to understand how and why pertorn describe the theories of moti | ople behave ii | n different c |                      |          |  |  |  |  |  |  |  |  |
| Course Ou       | itcomes (CO): On                                       | completion of the course, stu  | dents should   | be able to    |                      |          |  |  |  |  |  |  |  |  |
| COL             |  | asic concepts of organisation  |                |               | vidual               |          |  |  |  |  |  |  |  |  |
| CO2             | Equip the required                                     | quip the required skills to know the motivation and emotions.                                  |                |               |                      |          |  |  |  |  |  |  |  |  |
| CO3             | Gain the knowledge on attitude and morale.  K1-K4      |  |                |               |                      |          |  |  |  |  |  |  |  |  |
| CO4             | Acquire the knowledge on group behaviour and conflict. |  |                |               |                      |          |  |  |  |  |  |  |  |  |
| CO5             | Understand the role                                    | of leadership and organisation   | culture.       |               |                      |          |  |  |  |  |  |  |  |  |
| K1:ememb        | oer; K2: Understai                                     | nd; K3: Apply; K4: Analyze;  | K5: Evaluat    | e; K6: Crea   | ıte;                 |          |  |  |  |  |  |  |  |  |
| Unit - 1:       | T  | Organisational   | Behaviour      |               |                      |          |  |  |  |  |  |  |  |  |
| Organisatio     | nal Behaviour: Def                                     | inition - Key elements of orga   | nizational beh | aviour - Na   | ture and             | scope of |  |  |  |  |  |  |  |  |
| organizatio     | nal behaviour -<br>- Concepts of perso                 | Need for studying organiza onality - Determinants of personality                               | tional behav   | iour. Indivi  | idual be             | haviour: |  |  |  |  |  |  |  |  |
| Unit - II :     |  | Attitud  | e              |               |                      |          |  |  |  |  |  |  |  |  |
| Attitude: N     | Meaning - Formati                                      | on of attitude - Types of  | attitude. Jol  | satisfaction  | on: Me               | aning -  |  |  |  |  |  |  |  |  |
| Measureme       | nt of job satisfaction                                 | on - Causes of job satisfaction s affecting employee morale -                                  | n. Morale: Me  | eaning - Dif  |                      |          |  |  |  |  |  |  |  |  |
| Unit - III :    |  | Motivati   | on             |               |                      |          |  |  |  |  |  |  |  |  |
|                 |  | of motivation - Need for moti<br>motivation - Financial and no                                 |                |               |                      |          |  |  |  |  |  |  |  |  |

Emotions: Types of emotions - Sources of emotions - Aspects of emotions - Theories of emotions -

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Unit - IV: Group Behaviour Group: Definition - Characteristics - Theories of group formation - Types of group - Stages of group development - Group behavior - Group decision making. Conflict: Meaning - Sources of conflict -Types of conflict - Aspects of conflict - Conflict process - Conflict management. Unit - V: Leadership Leadership: Meaning - Functions of leadership - Leadership and management - Functions of leadership - Leadership styles - Leadership theories. Organizational culture: Definition - Types of culture -Functions of culture - Creating, sustaining, and changing a culture - Theory Z culture. SKILL DEVELOPMENT ACTIVITIES Chart the types of personality Draft the techniques of brainstorming Prepare and list the financial and non-financial motivations **TEXT BOOK** Stephen Robbins - Organizational Behaviour - 15th Edition2012 - Prentice Hall Publishers. REFERENCE BOOKS Dr.S.S.Khanka - Organisational Behaviour - Re-print Edition 2015 - S. Chand Publishing, New 1 Delhi. L.M.Prasad - Organisational Behaviour - 5<sup>th</sup> Edition2011 - Sultan Chand Publisher. John W.Newstrom, Keith Davis - Human Behaviour at Work - 12th Edition 2006 - McGraw Hill 3 Publisher. Fred Luthans - Organisational Behaviour - 12th Edition 2010 - Mc Graw Hill Publisher. 4 WEB RESOURCES https://www.iedunote.com/organizational-behavior 1 https://www.economicsdiscussion.net/management/organisational-behaviour Course Designed By Verified By Approved by HOD Dr.M. Viswanathan m. 13 Dr.P.Poongodi Dr.M. Viswanathan m. viv MCE COLLE

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# Time: 3 Hours SECTION-A (10 X 1 = 10 Marks) Answer ALL questions Choose the correct answer Two questions from each unit OUESTION PAPER PATTERN Max. Marks:50 SECTION-B (5 X 3 = 15 Marks) Answer ALL questions Either or type Two questions from each unit Two questions from each unit

# Mapping of COs with POs and PSOs:

| PO/PSO |     |     |     | PO  |     |     |     |      | Mar 6 | PSO  |      |      |
|--------|-----|-----|-----|-----|-----|-----|-----|------|-------|------|------|------|
| co     | PO1 | PO2 | PO3 | PO4 | PO5 | PO6 | PO7 | PSO1 | PSO2  | PSO3 | PSO4 | PSO5 |
| CO1    | S.  | S   | S   | S   | S   | М   | S   | S    | S     | S    | S    | М    |
| CO2    | S   | S   | S   | М   | S   | М   | S   | S    | S     | S    | М    | М    |
| CO3    | S   | S   | S   | М   | S   | S   | S   | S    | S     | S    | S    | М    |
| CO4    | S   | S   | S   | М   | S   | М   | S   | S    | S     | S    | М    | М    |
| CO5    | S   | S   | S   | М   | S   | S   | S   | S    | S     | S    | S    | М    |

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| Semester | Course Code | Core V: PC SOFTWARE      | Total Ma | irks: 100 | Hours<br>Per<br>Week | Credits |
|----------|-------------|--------------------------|----------|-----------|----------------------|---------|
| П        | 21UACCT203  | (MS OFFICE)<br>PRACTICAL | CIA: 50  | ESE: 50   | 3                    | 3       |

# Course Objectives:

- 1. To understand the office automation effectively.
- 2. To craft presentations.
- 3. To design and create database.

# Course Outcomes (CO): On completion of the course, students should be able to

| COI | Prepare various kinds of documents.                   |       |
|-----|---|-------|
| CO2 | Develop the data analytical skills in spreadsheets.   | K1-K4 |
| CO3 | Create Power Point presentations and slideshows.      | NI-N4 |
| CO4 | Comprehend database in MS Access and prepare reports. |       |

K1: Remember; K2: Understand; K3: Apply; K4: Analyze K5: Evaluate; K6: Create;

### MS WORD

- 1. Prepare a job application letter and bio-data with proper formatting.
- 2. Prepare an invitation for the college function using text boxes and clipart.
- 3. Prepare a shareholders' meeting letter for 10 members using mail merge operation.
- 4. Prepare a document in newspaper column layout.

# MS EXCEL

- 5. Prepare a student mark sheet which automatically generates total and percentage using formula.
- 6. Generate a graph to illustrate the sales of various products of a company in last 6 months.
- 7. Create a pivot table to analyze worksheet data.
- 8. Prepare a product life cycle which should contain the following stages: introduction, growth, maturity, saturation, and decline.

# MS POWER POINT

- 9. Create a Power Point presentation for a company with minimum five slides.
- 10. Design an advertisement campaign for a product with slide transitions and custom animation effects.
- 11. Insert an excel chart into a Power Point slide.
- 12. Design presentation slides for the seminar / lecture presentation using animation effects and perform the following operations:

Creation of different slides changing background color, font color using wordart.

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## MS ACCESS

- 13. Create a database in MS Access.
- 14. Perform finding, sorting and displaying the data in MS Access data base.
- 15. Prepare a payroll for employee database of an organization with following details: employee id, employee name, date of birth, department and designation, date of appointment, basic pay, dearness allowance, house rent allowance and other deduction if any. Perform queries for different categories.
- 16. Create a report using a report wizard.

| Course Designed By | Verified By   | Approved by HOD       |
|--------------------|---------------|-----------------------|
| Ms.G.Manju (m)     | Dr.P.Poongodi | Dr.M.Viswanathan m.v. |

# Mapping of COs with POs and PSOs:

| PO/PSO |     | PO  |     |     |     |     |     |      | PSO  |      |      |      |  |  |
|--------|-----|-----|-----|-----|-----|-----|-----|------|------|------|------|------|--|--|
| co     | PO1 | PO2 | PO3 | PO4 | PO5 | PO6 | PO7 | PSO1 | PSO2 | PSO3 | PSO4 | PSO5 |  |  |
| CO1    | S   | S   | S   | М   | S   | S   | S   | S    | S    | S    | S    | S    |  |  |
| CO2    | S   | М   | М   | М   | S   | М   | S   | S    | S    | S    | S:   | · S  |  |  |
| CO3    | S   | S   | S   | М   | S   | S   | S   | S    | S    | S    | S    | S    |  |  |
| CO4    | S   | М   | М   | М   | S   | М   | S   | S    | S    | S    | S    | S    |  |  |

S-Strong, M-Medium, L-Low

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# Mapping of COs with POs and PSOs:

| PO/PSO |     |     |     | РО  |     | - 1 5 | TO ME |      |      | PSO  |      |      |
|--------|-----|-----|-----|-----|-----|-------|-------|------|------|------|------|------|
|        | PO1 | PO2 | PO3 | PO4 | PO5 | PO6   | PO7   | PSO1 | PSO2 | PSO3 | PSO4 | PSO5 |
| CO1    | S   | S   | S   | S   | S   | S     | S     | S    | S    | S    | М    | М    |
| CO2    | M   | S   | S   | М   | S   | М     | S     | S    | S    | S    | М    | М    |
| CO3    | М   | S   | S   | М   | S   | М     | S     | S    | S    | S    | М    | М    |
| CO4    | S   | S   | S   | S   | S   | М     | S     | S    | S    | S    | М    | М    |
| CO5    | S   | М   | S   | S   | S   | S     | S     | S    | S    | S    | М    | М    |

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| emester  | Course Code  | ALLIED PAPER: II OPTIMIZATION    | Total Ma                       | Per<br>Veck | Credite                                |                                      |  |  |  |
|--|--|----------------------------------|--------------------------------|-------------|--|--------------------------------------|--|--|--|
| The second   | 21UACAT204   | TECHNIQUES                       | TECHNIQUES CIA: 50 ESE: 50 6/5 |             |  |                                      |  |  |  |
| ourse O  | bjectives:   |                                  |                                |             |  |                                      |  |  |  |
| and the same of th | <ol> <li>To enable the</li> </ol>  | students to understand the cor   | icepts of Linea                | r Programm  | mg.                                    |                                      |  |  |  |
|  |  | ne students ability in solving T |                                |             |  | 1                                    |  |  |  |
|  |  | Game theory.                     |                                |             |  |                                      |  |  |  |
|  | 3. To enable the   | students to understand the con   | ncepts of Netw                 | ork Schedul | ing.                                   |                                      |  |  |  |
| ourse O  |  | n completion of the course, st   |                                |             |  |                                      |  |  |  |
|  | Understand the co<br>Solution by Graph   | ncepts of Linear Programmin      | g Problems an                  | d its       |  | KJ-K4                                |  |  |  |
| CO2  | Find the Solutions for Transportation and Assignment Problems. K1-K4                                   |                                  |                                |             |  |                                      |  |  |  |
| CO3  | Solve Games by using Pure and Mixed Strategies and also find Graphical K1-K4 Solutions of Game theory. |                                  |                                |             |  |                                      |  |  |  |
| CO4  | Acquire knowledge in the concepts of Critical Path Method (CPM). K1-K4                                 |                                  |                                |             |  |                                      |  |  |  |
| CO5  | Examine the factors in Project Evaluation and Review Techniques (PERT). K1-K4                          |                                  |                                |             |  |                                      |  |  |  |
| K1:Rem   | nember; K2 :Undo   | erstand; K3 :Apply; K4 :Anal     | yze; K5: Evalı                 | ıate; K6: C | reate.                                 |                                      |  |  |  |
| Unit - I   | - Valentinia   | Lincar Progran                   | ıming Problen                  | 1           | ************************************** | n <del>er</del> ty etsetjer og merty |  |  |  |
|  |  |                                  |                                |             |  |                                      |  |  |  |

Research and Decision making- Applications of O.R.

Linear Programming Problem-Mathematical Formulation: Introduction-Linear Programming Problem-

Mathematical Formulation of the Problem-Illustration on Mathematical Formulation of LPPs.

Linear Programming Problem -Graphical Solution: Introduction-Graphical Solution Method.

Chapter 1: Sections: 1.1-1.6, 1.9, and 1.10. : Chapter 2: Sections: 2.1-2.4.:

Chapter 3: Sections: 3.1, 3.2.

# Unit-II:

# Transportation and Assignment Problem

Transportation Problem: Introduction-Finding an Initial Basic Feasible Solution (NWC Rule-LCM

Method-VAM Method)-Test for Optimaline Transportation Algorithm (MODI METHO)

(Non-degenerate problems only). A

m: Introduction-Mathemat Dr. INTRAMAN the

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Problem- Solution Methods of Assignment Problems (Hungarian Assignment Method). Chapter 10: Sections: 10.1, 10.9, 10.10 and 10.13.: Chapter 11: Section: 11.1-11.3. Games and Strategies Unit - III: Introduction- Two-Person Zero-Sum Games - Some Basic Terms-The Maxmin-Minimax Principle- Games Without Saddle Points-Mixed Strategies- Graphic Solution of 2 x n and m x 2 Games. Chapter 17: Sections: 17.1 - 17.6. Unit - IV: Network Scheduling by PERT /CPM Introduction-Network: Basic Components-Rules of Network Construction - Critical Path Analysis. Chapter 25 : Sections: 25.1, 25.2, 25.4, 25.6 Unit - V: Network Scheduling by PERT/CPM Network Scheduling by PERT/CPM: Probability Considerations in PERT (Probability of Meeting Schedule Time) - Distinction between PERT and CPM. Chapter 25 : Sections: 25.7, 25.8. Skill Development Activities 1. Formulate a Liner Programming Problem for a business problem. 2. Give any two applications of game theory in real life. 3. Calculate time duration for project construction by using Critical Path Method. TEXT BOOK Treatment as in Kanti Swarup, P.K.Gupta and Man Mohan, "Operations Research", Sultan 1 Chand & Sons, New Delhi, Eighteenth Edition: 2015, Reprint 2016. COROOKS Dr. N. RAMAN P.R. Vittal and V.Malini, "Operation Research" argham Publicansus ARDDANG earning Pvt. Ltd., 2006. R.Panneer Selvam, "Operations Ro 2

# WEB RESOURCES

http://en.m.wikibooks.org

www.themathpage.com

Course Designed By

Verified By

Approved by HOD

S W Ms.S.SAVITHA

Ms. C.RADHAMANI

Dr.S.NAGARAJAN

QUESTION PAPER PATTERN

Time: 3 Hours

Max. Marks:50

SECTION-A (10 X 1 = 10 Marks)

Answer ALL questions

Choose the correct answer

Two questions from each unit

SECTION-B (5 X 3 = 15 Marks)

Answer ALL questions

Either or type

Two questions from each unit

SECTION-C (5 X 5 = 25 Marks)

Answer ALL questions

Either or type

Two questions from each unit

Mapping of COs with POs and PSOs:

| PO/PSO | Soften to the soft of the soft |      |      | РО   |          |                      | PSO  |       |       |         |            |          |
|--------|--|------|------|------|----------|----------------------|------|-------|-------|---------|------------|----------|
| cg     | PO 1   | PO 2 | PO 3 | PO 4 | PO 5     | PO 6                 | PO 7 | PSO 1 | PSO 2 | PSO 3   | PSO 4      | PSO 5    |
| CO 1   | S  | M    | S    | M    | L        | L                    | S    | S     | S     | S       | S          | S        |
| CO 2   | S  | М    | S    | M    | L        | L                    | S    | S     | S     | S       | M          | S        |
| CO 3   | S  | M    | S    | М    | M        | M                    | S    | S     | S     | s       | M          | S        |
| CO 4   | S  | S    | M    | S    | M        | M                    | S    | S     | s     | S       | s          | S        |
| CO 5   | S  | S    | М    | M    | ARTS AND | SCIENCE<br>M<br>EROD | 18   | S     | S     | PRI     | NCIPAL.    |          |
|        |  |      | -    |      | 3        | 638 10               | 7 /  |       | KONG  | UARTSAN | ID SCIENCE | ECOLLEGE |

S-Strong, M-Medium, L-Low

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# **ACTIVITIES**

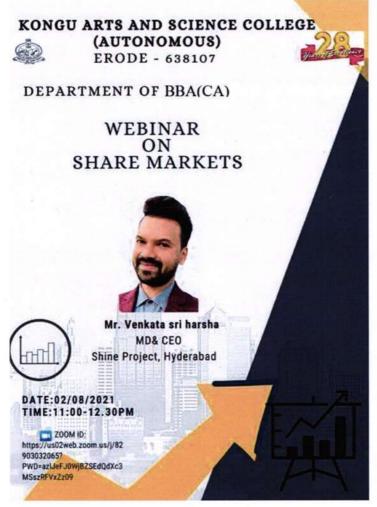


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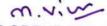
# DEPARTMENT OF BUSINESS ADMINISTRATION (CA)

WEBINAR ON "SHARE MARKETS"



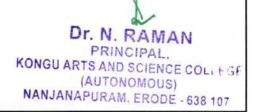
A webinar on "Share Markets" was organized by the Department of Business Administration (CA) on 02.08.2021. Mr. Venkata Sri Harsha, MD & CEO, Shine Hyderabad was the resource person. The aim of the programme was to make students to get profound knowledge about the share market investment strategies that can facilitate them to develop innovative investment strategies. The resource person made the session curious with anecdotes.

Beneficiaries: 56



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# **DEPARTMENT OF BUSINESS ADMINISTRATION (CA)**

# **GUEST LECTURE ON "RESEARCH METHODOLOGY"**



Date: **02.11.2021 @ 11.00 am**Venue : Library Block, Roomu No: 102

<u>]KeNGU</u>

Guest Lecture on "Research Methodology" was organized by the Department of Business Administration(CA) on 02.11.2021. Dr.P.Umamaheswari acted as the resource person. The aim of the programme was to provide inputs about the research process that enhances our learning, gives us knowledge, develops our critical thinking skills and provide us with information. The result comes out to be, the session was fruitful and knowledge of the students was also enhanced.

Beneficiaries: 56





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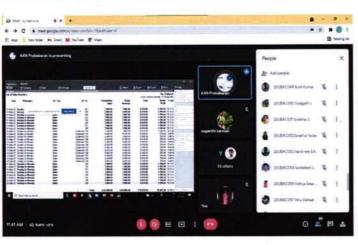
# DEPARTMENT OF BUSINESS ADMINISTRATION (CA)

**GUEST LECTURE ON "TALLY PRIME TECHNOLOGY"** 



A one day Guest Lecture on "Tally Prime Technology" was organized by the Department of Business Administration(CA) on 03.09.2021. Mr.D.Prabakaran, Director Academy, AXN Infotech, Erode was the resource person. The aim of the programme was to make students to get profound knowledge about the Tally prime that can facilitate them to understand complete accounting software for small and medium businesses.

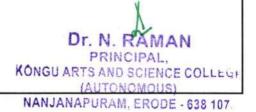
Beneficiaries: 60





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# DEPARTMENT OF BUSINESS ADMINISTRATION (CA)

# **EXON ASSOCIATION ACTIVITIES INAUGURATION 2021-2022**

ERODE

638 10



**Beneficiaries: 116 Students** 



An "EXON Association Activities 2021-2022" Inauguration was the Department organized by Business Administration with Computer 04.08.2021. Applications on Mr.D.Venkadesan, GM - Operations, Sri Company Pvt. Jayajothi Rajapalayam inaugurated the association activities. The inaugural followed interactive function an motivational session handled by the resource person. The resource person cleared out the aims and objectives of association and hoped the the association will be fruitful for their future life and betterment of the college.



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PRINCIPAL.
KONGU ARTS AND SCIENCE COLLEGE
(AUTONOMOUS)
NANJANAPURAM, ERODE - 638 107.



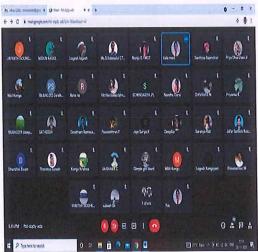
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**ALUMNI MEET "MEMORABILIA 2021"** 





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Alumni Meet "MEMORABILIA 2021 " wasOrganized by the Department of Administration Business with **Applications** Computer on provides 07.11.2021. it an opportunity for everyone to meet each other after so many years. It also provides a chance for every graduate from the previous years to meet their farmer teachers and other staff members. It also helps the alumni to notice the various changes through which the college has gone the few through over past years. Alumni meet aspires to acknowledge the contributions made by ex-students. It is a very emotional event that sparks nostalgia everyone.

Beneficiaries: 40 students



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# DEPARTMENT OF BUSINESS ADMINISTRATION (CA)

# **DEEKSHARAMBH - STUDENT INDUCTION PROGRAMME - 2021**

# INTRODUCTION AND IMPORTANCE OF COURSES OF STUDY



Induction Programme "Introduction and Importance of Courses of Study" was organized by the Department of Business Administration and the Department of Administration with Computer Business Applications on 08.09.2021. Dr.M.Shanmuga sundaram acted as the resource person. The aim of the programme was to create awareness among students about Management courses, an outstanding medium that facilitates leadership qualities and innovation. The resource person motivated the students to focus on critical and strategic thinking, communication and problem solving.

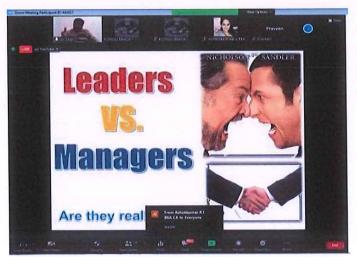
#### **Beneficiaries**



100 Students



**66 Students** 



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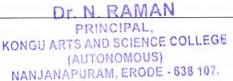
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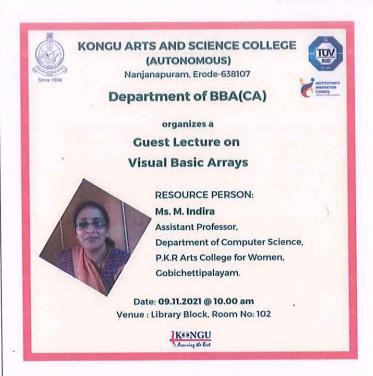
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# **DEPARTMENT OF BUSINESS ADMINISTRATION (CA)**

# **VISUAL BASIC ARRAYS**

638 40



A Guest Lecture on "Visual Basic was organized by Department of Business Administration **Applications** with Computer 09.11.2021. Ms. M.Indira acted as the resource person. The aim of the programme was to make students to get profound knowledge about array concept in Visual Basic that can facilitate them to solve VB practical problems. The resource person made the session curious with example programs.

Beneficiaries: 56 Student





m.viv

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# DEPARTMENT OF BUSINESS ADMINISTRATION (CA)

# **GUEST LECTURE ON "CAPITAL STRUCTURES AND LEVERAGES"**



# KONGU ARTS AND SCIENCE COLLEGE (AUTONOMOUS)

Nanjanapuram, Erode-638107

Department of BBA(CA)

organizes a

Guest Lecture on Capital Structure and Leverages



RESOURCE PERSON:

Dr.T.Sundareswaran

Associate Professor

GRD Institute of Management,

Dr. GRD College of Science,

Coimbatore.

Date: 11.04.2022 @ 10.00 am

Venue: BBA(CA) Smart Class Room

JK\*NGU

Guest Lecture on "Capital Structure and Leverages" was organized by the Department of Business Administration (CA) on 11.04.2022. Dr.T.Sundareswaran, Associate Professor, GRDIM. Dr.GRD College of Science, Coimbatore acted as the resource person. The aim of the programme was to provide inputs for establishing a company's target capital structure. The capital structure is how a firm finances its operations and growth by using different sources of funds. The result comes out to be, the session was fruitful and knowledge of the students was also enhanced.

Beneficiaries: 60





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# DEPARTMENT OF BUSINESS ADMINISTRATION (CA)

# PERSONALITY DEVELOPMENT PROGRAMME



NANJANAPURAM, ERODE- 638107

DEPARTMENT OF BUSINESS ADMINISTRATION
WITH COMPUTER APPLICATIONS
INSTITUTION
COUNCIL

## PERSONALITY DEVELOPMENT PROGRAMME

Presidential Address
Thiru K Palanisamy
Correspondent

Felicitation

Dr.N.Raman

Principal

## RESOURCE PERSON

Dr. M. Shanmugasundaram, Trainer and Psychologist, Phoenix Training Academy, Erode

DATE: 11.04.2022 & 12.04.2022 VENUE: PG SEMINAR HALL

Austine He Rest

Beneficiaries: 53

Nanjanapuram, Tamil Nadu, India
Kongu Arts and Science College, Nanjanapuram,
Tamil Nadu 638107, India
Lat 11:308059°
Long 77:652841°
11/04/22 11:10 AM

Two day Personality Development Programme was conducted for III Year BBA (CA) students on 11.04.2022 &12.04.2022 by Mr. M. Shanmuga sundram, Psychologist and Trainer, Phoenix Training Academy, Erode. This session help the students to gain confidence, self esteem, positive impact on one's communication skills and the way one sees the world. Students should develop an outgoing impressive personality that will enhance the quality of learning. Personality development comes from physical and mental state of mind. It also initiates to improve certain traits which contribute to overall personality. This programme provides an opportunity for the students to gain confidence and high self esteem through various management games and activities.



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# DEPARTMENT OF BUSINESS ADMINISTRATION (CA)

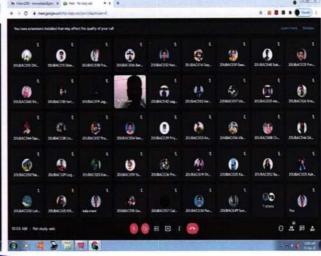
**GUEST LECTURE ON "SELL YOURSELF" (MARKETING)** 



Guest Lecture on "Sell Yourself" was organized Department of Business by 13.09.2021. Administration(CA) Mr.B.Nayagan Sales and Marketing Coach, Erode acted as the resource person. The aim of the programme was to provide inputs about the Sales and Marketing activities. That enhances brand promotion, sales growth and revenue for business. The session also provided insights into market, ideal customers and strength to engage them in meaningful ways. The session was fruitful and knowledge of the students was also enhanced.

Beneficiaries: 60





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# DEPARTMENT OF BUSINESS ADMINISTRATION (CA)

**GUEST LECTURE ON "CONSUMER PARADIGM SHIFT IN DIGITAL MARKETING ERA"** 



Guest Lecture on "Consumer Paradigm Shift in Digital Marketing Era" was organized by the Department of Business Administration (CA) on 17.11.2021. Dr.R.Seranmadevi, Associate professor, Department of Professional Studies, Christ University, Bengaluru acted as the resource person. This programme focused on students with a global reach in digital marketing. The world is shifting towards digital evolution and transformation, it's an alarming and eye-opening situation for those brands who are still aloof and assuming it to be a passing phase.

Beneficiaries: 56





