Annual Quality Assurance Report (AQAR)

For The Academic Year

2014-2015

Submitted to

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

Nagarbhavi, Bangalore - 560 072 India

Internal Quality Assurance Cell (IQAC)

KONGU ARTS AND SCIENCE COLLEGE,
(Autonomous)
ERODE-638107, TAMILNADU

The Annual Quality Assurance Report (AQAR) of the IQAC 2014-2015

Part – A

1. Details of the Institution

1.1 Name of the Institution

> KONGU ARTS AND SCIENCE COLLEGE

1.2 Address Line 1

> KATHIRAM PATTI POST

Address Line 2

> NANJANAPURAM

City/Town

> ERODE

State

> TAMIL NADU

Pin Code

> 638107

Institution e-mail address

> konguarts@kasc.ac.in

Contact Nos.

> 04242242888

Name of the Head of the Institution:

> Dr.N.RAMAN

Tel. No. with STD Code:

> 04242242802

Mobile:

> 9942452528

Name of the IQAC Co-ordinator:

> Dr.H.VASUDEVAN

Mobile: 9842886659

IQAC e-mail address: iqackongu@gmail.com

1.3 NAAC Track ID

14880

1.4 NAAC Executive Committee No. & Date:

EC/62/RAR/132 Dated 05/01/2013

1.5 Website address:

www.kasc.ac.in

Web-link of the AQAR: http://kasc.ac.in/iqac/AQAR2014-2015.doc

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	B+		2006	Till-Sep2011
2	2nd Cycle	B		2012	Till-Jan2018

1.7 Date of Establishment of IQAC :

18/10/2007

1.8 AQAR for the year:

2014-2015

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC

AQAR 2012-2013 submitted to NAAC on 03/09/2013

AQAR 2013-2014 submitted to NAAC on 14/08/2014

1.10 Institutional Status

University   State ✓   Central ☐   Deemed ☐   Private ☐

Affiliated College   Yes ✓   No ☐

Constituent College   Yes ☐   No ✓

Autonomous college of UGC   Yes ☐   No ✓

Regulatory Agency approved Institution   Yes ✓   No ☐

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution   Co-education ✓   Men ☐   Women ☐

               Urban ☐   Rural ✓   Tribal ☐

Financial Status   Grant-in-aid ☐   UGC 2(f) ☐   UGC 12B ☐

             Grant-in-aid + Self Financing ☐   Totally Self-financing ✓

1.11 Type of Faculty/Programme

      Arts ✓   Science ✓   Commerce ✓   Law ☐   PEI (Phys Edu) ☐

     TEI (Edu) ☐   Engineering ☐   Health Science ☐   Management ✓

Others   (Specify)   .---

1.12 Name of the Affiliating University (for the Colleges)   BHARATHIAR

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University | -- |

University with Potential for Excellence	--	UGC-CPE	--
DST Star Scheme	--	UGC-CE	--
UGC-Special Assistance Programme	--	DST-FIST	--
UGC-Innovative PG programmes	--	Any other (*Specify*)	--
UGC-COP Programmes	✓		

2. IQAC Composition and Activities

2.1 No. of Teachers	07
2.2 No. of Administrative/Technical staff	02
2.3 No. of students	04
2.4 No. of Management representatives	02
2.5 No. of Alumni	02
2.6 No. of any other stakeholder and community representatives	01
2.7 No. of Employers/ Industrialists	01
2.8 No. of other External Experts	01
2.9 Total No. of members	20
2.10 No. of IQAC meetings held	02

2.11 No. of meetings with various stakeholders: Faculty   02   Non-Teaching Staff   02

Students   05   Alumni   17   Others   02

2.12 Has IQAC received any funding from UGC during the year?   Yes   ☐   No   ✓

If yes, mention the amount   --

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.   03   International   --   National   --   State   --   Institution Level   03

(ii) Themes

"Autonomy"
"Teaching Skills and Professional Enhancement"
"Giving is Receiving"
"Work is Worship"

2.14 Significant Activities and contributions made by IQAC

- Published "Prints"- Newsletter describing the academic and co-curricular activities of the college
- Establish feedback mechanism to college information from students, parents and alumni
- Preparation of academic calendar
- Academic auditing of the Department
- On19.07 .2014 IQAC organized a workshop on "Autonomy". The workshop was conducted by Dr. L.J. Charlas, Associate Professor & Head, Department of Commerce, St. Joseph's College Trichy.
- IQAC organized a Faculty Development Programme on "Teaching Skills and Professional Enhancement". The resource person for the seminar was Dr. C. Vethirajan, Professor, Department of Corporate Secretaryship, Algappa University, Karaikudi.
- Faculty Recharge Programme on " Giving is Receiving" was organized on 07.04.2015. The resource persons were Dr. R.Srinivasn, Professor, School Of Management, Sastra University, Thanjavur and Shri. Senthil Vivekananda Kendra, Coimbatore .
- On 07.04.2015 a Staff Enrichment Programme on "Work is Worship" was organized for non Teaching staff. The keynote speaker was Dr. P. Suriya Narayanan, Former Professor of English Government Arts College, Coimbatore.

- Journal of Social Science

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
To organise Seminars and Workshops	Various State and National level Seminars and Workshops were conducted to enrich the ideas like "Banking and Financial services" (18.08.2014 to 22.08.2014) , "Soil Testing"(22/09/2014 to 23/09/2014, "Visual Basic"(25/07/2014), "Mobile phone Servicing"(18/12/2014 to 19/12/2014) ,and "Basic Microbiological Techniques(19/02/2015 & 22/02/2015),"Crochet Jewellery Making"(19/12/2014 and 20/12/2014),"Bartending & Art of Mixology"(04/09/2014 & 05/09/2014),"Emerging Trends in Fuzzy and Its Applications"(30/01/2015),Solving Differnce Equation using MATLAB"(20/02/2015)

To provide opportunities for the students to become entrepreneurs and employable	• Inter disciplinary job oriented courses were offered • Entrepreneurship awareness camps were conducted from 16/09/2014 to 18/09/2014 and 16/02/2015 to 18/02/2015 in association with Entrepreneurship Development Institute of India, Ahmedabad and Department of Science and Technology, Government of India. • The Entrepreneurship Development Cell Conducted an "Intercollegiate Innovative Business Idea Entrepreneurial Skills among on 02/03/2015
To enhanced Career Guidance and Placement Cell activities	Through the Training and Placement Cell of our college 484 students were placed in reputed national and multi-national companies.
To Motivate the students to excel in various sports events	176 students participated in University, State and National level.
To Enhance the infrastructure	• College Auditorium has been renovated at a cost of Rs. 8,13,600 • Four buses have been purchased for the benefit of Students at the cost of Rs.80,00,000.
To Create Eco-Friendly campus	A Solar System of 50 KW was installed at main building at a cost of Rs.31,60,000
To provide a platform for the students to develop them in all spheres	• Quiz club organized a Trainning Programme on 'Tele Shows" (24/12/2014). • Intercollegiate meet by the Quiz club "Encuesta 2015" on 25/02/2105 • Ethics Club oraganized a Three day Workshop in association with Vivekananda Kendra Kanniyakumari from 14/12/2014 to 16/12/2014.

	• Fine Arts Club organized a painting exhibition in association with Eranilam Education Trust on 23/01/2015 • Kongu Cultural Fest, an intra-collegiate event was organized on 24/01/2015 to identify and bring out the creativity of the students. • Photography club conducted a one-day "Hands on Training" on 03/12/2014. • Achievers day was celebrated on 05/03/2015 to acknowledge the winners of various intercollegiate meets and events.

* Attach the Academic Calendar of the year as Annexure - I.

2.16 Whether the AQAR was placed in statutory body   Yes ✓   No ☐

   Management ✓   Syndicate ☐   Any other body ☐

   Provide the details of the action taken

   The Management approved the plan of action and gave consent to implement them.

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	07	--	07	
PG	07	--	07	
UG	17	--	17	
PG Diploma	01	--	01	
Advanced Diploma	--	--	--	
Diploma	01	--	01	
Certificate	01	--	01	
Others (M.Phil)	08		08	
Total	42	--	42	

Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
     (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	24
Trimester	Nil
Annual	13

1.3 Feedback from stakeholders*   Alumni [✓] Parents [✓] Employers [✓] Students [✓]
   (On all aspects)

      Mode of feedback   :   Online [ ] Manual [✓] Co-operating schools (for PEI) [ ]

Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

> YES

1.5 Any new Department/Centre introduced during the year. If yes, give details.

> B.Com (PA)

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
160	141	18	01	

2.2 No. of permanent faculty with Ph.D.

21

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
40	--	--	--	--	--	--	--	40	--

2.4 No. of Guest and Visiting faculty and Temporary faculty

--	01	--

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	16	24	03
Presented papers	41	122	03
Resource Persons	-	04	02

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Problem Solving
- Case Study
- Grammar Work Book
- Group Discussion
- Poster Presentation Competition
- Online Aptitude Test
- Computer Info Gallery- for Students Assignment
- Z to A Approach
- Hindi Assignments in the form of Drama

2.7 Total No. of actual teaching days during this academic year

190

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

--

2.9 No. of faculty members involved in curriculum
     restructuring/revision/syllabus development

| -- | 5 | -- |

as member of Board of Study/Faculty/Curriculum Development workshop

2.10 Average percentage of attendance of students

| 85% |

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A(CA)	28	6	16	6		100
M.A(CA)	10	6	3	1		100
B.Sc(Maths)	49	19	25	1		91
M.Sc(Maths)	39	29	8			100
B.Com	54	11	34	9		100
B.Com(CA)	109	19	69	21		100
M.Com(CA)	36	20	16			100
MBA	39	02	36			98
BBA(CA)	58	07	39	12		100
BBA	48	8	26	14		100
B.Com(CSCA)	60	4	21	19		73
B.Com(E-Com)	13	1	11	1		100
PGCS	31	12	19			100
B.Sc CT	53	6	37	9		98
B.Sc IT	64	10	37	04		80
BCA	124	18	79	12		88
B.Sc(CS)	114	42	70	02		100
B.Sc(Bio-chemistry)	26	5	12	6		88
M.Sc(Bio-chemistry)	23	15	8			100
B.Sc(Bio-tech)	32	7	19	6		100
B.Sc(CDF)	10	9	1			100
M.Sc(CDF)	19	19				100
B.Sc(CS&HM)	10	1	4			50

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

   i.   Monitoring the teaching learning process through Teachers lesson plan and notes of lesson
   ii. Evaluation of teaching learning process by collecting subject wise feedback from students
   iii. Encourage the faculty to use technology in class room.

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	--
UGC – Faculty Improvement Programme	--
HRD programmes	--
Orientation programmes	--
Faculty exchange programme	--
Staff training conducted by the university	01
Staff training conducted by other institutions	02
Summer / Winter schools, Workshops, etc.	05
Others	--

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	14	NIL	NIL	NIL
Technical Staff	10	NIL	NIL	NIL

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- To promote Research activities, the Institution has launched a yearly journal-KASC Journal of Social Science
- Faculty members are encouraged to participate and present Research Papers in various Research Forums
- Special permission is granted for Research Related Activities.
- Faculty members are motivated to approach various funding agencies to promote Research culture in the campus

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number		NIL		
Outlay in Rs. Lakhs				

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number		NIL		
Outlay in Rs. Lakhs				

3.4 Details on research publications

	International	National	Others
Peer Review Journals	63	3	
Non-Peer Review Journals	7	2	
e-Journals	10		
Conference proceedings	22	22	

3.5 Details on Impact factor of publications:

Range ☐   Average ✓   h-index ☐   Nos. in SCOPUS ☐

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects				
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects *(other than compulsory by the University)*				
Any other(Specify)				
Total				

3.7 No. of books published   i) With ISBN No.   1   Chapters in Edited Books   --

ii) Without ISBN No.   --

3.8 No. of University Departments receiving funds from

UGC-SAP [ ]   CAS [ ]   DST-FIST [ ]

DPE [ ]   DBT Scheme/funds [ ]

3.9 For colleges   Autonomy [ ]   CPE [ ]   DBT Star Scheme [ ]

INSPIRE [✓]   CE [ ]   Any Other (specify) [ ]

3.10 Revenue generated through consultancy   10,000

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number		02	01		01
Sponsoring agencies					

3.12 No. of faculty served as experts, chairpersons or resource persons | 08 |

3.13 No. of collaborations   International | -- | National | -- | Any other | -- |

3.14 No. of linkages created during this year | 02 |

3.15 Total budget for research for current year in lakhs : 3

From Funding agency | -- | From Management of University/College | ✓ |

Total | -- |

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	
	Granted	
International	Applied	
	Granted	
Commercialised	Applied	
	Granted	

3.17 No. of research awards/ recognitions   received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
--	--	--	--	--	--	16

3.18 No. of faculty from the Institution
who are Ph. D. Guides
and students registered under them

| 9 |

| 10 |

3.19 No. of Ph.D. awarded by faculty from the Institution | 03 |

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF | -- | SRF | -- | Project Fellows | -- | Any other | -- |

3.21 No. of students Participated in NSS events:

University level	01	State level	01
National level	01	International level	--

3.22 No. of students participated in NCC events:

University level	--	State level	34
National level	02	International level	--

3.23 No. of Awards won in NSS:

University level	--	State level	--
National level	--	International level	--

3.24 No. of Awards won in NCC:

University level	--	State level	04
National level	02	International level	--

3.25 No. of Extension activities organized

University forum	--	College forum	14		
NCC	01	NSS	45	Any other	01

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Department of Computer Science(UG) organized an introductory programme on "It-Around the word" for the students on Modakkuruchi Government Boys Higher Secondary School on 18/07/2014
- Department of MCA conduted a Workshop on Basic of computers" at Govt.School, Vaaikalmedu Erode on 28/08/2014
- Department of E-Commerce donated Rs. 14,000 to the blind and Differently abled rehabilitation centre, Pulliampatti on 26/12/2014

- Department of MBA organized an Awareness Programme on "Clean and Green Environment" for the school children of Vannakattuvalasu Panchayat Union Elementary School on 07/01/2015.
- Department of BBA(CA) donated stationery items to the students of Govt primary school , Veppampalayam on 23/01/2015.
- Department of BBA donated Rs. 25,000 worth of steel almirah, uniform clothes, dress, geroceries, food items and sports materials for the mentally challenged children of Kongu Arivalayam, Erode on 07/02/2015
- Department of Corporate Secretaryship organized a programme on "Small Savings" and distributed Hundis to the student of rayapalayam panchayat Union Elementary School to inculcate saving habit among them.
- Department of Tamil conducted competitions for the students of Govt.Higher Secondary School, Ingur, Erode and distributed Prizes.
- Deapartment of Hindi conducted a literacy Programme on Teaching Hindi to the Govt. Primary School Children, Veppampalaym with the distribution of free learning tools for the fourth consecutive year from January 2015 to April 2015.
- Department of Commerce conducted programme on Banking Awareness on 30/01/2015
- Department of Commerce with Computer Applications helping to the old age people
- Department of Mathematics Taught simple concepts of Mathematics, conducted games for the students of Panchayath Union Elementary School, Rayapalayam and also donated Dictionary and Thirukkural books
- Department of BCA Established a '*Traffic Warden Wing'* for road safety
- Department of Hindi conducted to Beej- Hindi Siksha Abhiyaan – teaching Hindi to the children of Govt. Primary School, Veppampalayam, Erode on 12.01.2015 to 17.04.2015
- National Cadet Corps (NCC) organized an Anti-Tobacco Awareness Rally at Perundurai on 04/10/2014
- National Service Scheme (NSS) organized Various Awareness Camps like Dengue Awareness, Breast Cancer Awareness, Eye Screening test, Swacha Bharath Abhhiyan –Cleaning Activities and Awareness Rally was conducted.
- NSS Wing constructed a Library Building work Rs 60,000 at Panchayat Union Elementary School, Karukkampalayam.
- A Dental and Eye Camp jointly organized by the Youth Red Cross and Vasan Dental and Eye care Hospital , Erode on 05/02/2015
- Rotaract Club organized Road Safety Awareness Rally, Health Fitness Programme and Organ Donation Awareness Seminar
- Red Ribbon Club organized Aids Awareness Competition and Blood Donation Camp

Criterion – IV
4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	27.24 acres	--	--	27.24 acres
Class rooms	80	05	Own fund	80
Laboratories	16	01	Own fund	16
Seminar Halls	03	01	Own fund	03
No. of important equipments purchased (≥ 1-0 lakh) during the current year.	--	4	2.58	2.58
Value of the equipment purchased during the year (Rs. in Lakhs)	--	--	--	--
Others (50 KW Solar System)	--	01	Own fund	01

4.2 Computerization of administration and library

> Computerization of Students Database
>
> - KASCSIS(Students Information System)- Maintains
>   - students Attendance
>   - Students Progress Report
>   - Daily Absentee Report and Sent SMS to Parents
>
> Computerization of Library
>
> - Digital Question Bank
> - Routing Periodical Service
> - E-current Awareness Bulletin
> - E-Gate Register
> - Bar code system
> - LIBA soft Systems for stock maintenance

4.3 Library Services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	26531	8083337	661	246762	27192	8330099
Reference Books	4745	1541230	117	43546	4862	
e-Books	97000					
Journals	--	9033	--	106033		
e-Journals	186	204727	9	9250	195	
Digital Database	9170	174750	1344	--	10514	
CD & Video	1351	--	8	--	1359	
Others (specify)	--	--	--	--	--	

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart-ments	Others
Existing	675	11+2	4 mbps	11	11+2	9	28	10
Added	131	--	2 mbps	11	11+2	2	--	--
Total	806	11+2	6 mbps	11	11+2	11	28	10

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

- Computer Literacy Programme for Non Teaching Staff
- Workshop on
  - Staying safe in cyber space (24.07.2014)
  - Solving Differential Equations using MATLAB (20.02.2015)
  - Workshop on Hardware Components (10.01.2015 & 12.01.2015)
- Hands-on Training Programme-Photoshop and Corel Draw (27.01.2015 & 28.01.2015)
- Lecture on
  "Software Project Development"(18.06.2014)
  " Project Development Life Cycle" (11.07.2014)
  "3D Animation and Visual Effects"(06.09.2014)
  "Ethical Hacking"(27.01.2015)
  "E-Drawmax, Introduction to VB.Net, and Asp.Net (04.07.2014)
  "VFX and animation Tools (11.07.2014)
  "Cloud Computing (05.08.2014)
  "Big Data Analysis" (25.09.2014)
  `   "Internet and Intranet" (08.08.2014)

4.6 Amount spent on maintenance in lakhs :

   i) ICT   --

   ii) Campus Infrastructure and facilities   33.32

  iii) Equipments   10.08

  iv) Others   4.78

                          Total: 48.18

Criterion – V
5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- Special Coaching for Toppers
- Extra Library Cards for Topper
- Remedial Class for Weak Performers
- Regular Meeting with students to enhance their academic/placement activities

5.2 Efforts made by the institution for tracking the progression

- Tutorial System
- Periodical Meeting with Parents

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
3449	451	10	--

  (b) No. of students outside the state   10

  (c) No. of international students   Nil

Men	No	%	Women	No	%
	1987	50.82		1923	49.18

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
175	99	4	3261	9	3548	203	120	4	3577	6	3910

Demand ratio   Dropout % 2.10

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

> Career Guidance and Counselling Cell organises
> - An Awareness Programme on "Bank Examinations" on 20/09/2014"
> - On 09/02/2015 an awareness programme on "competitive and TANCET Examinations"

No. of students beneficiaries

5.5 No. of students qualified in these examinations

NET   --   SET/SLET   --   GATE   --   CAT   --

IAS/IPS etc   --   State PSC   --   UPSC   --   Others   --

5.6 Details of student counselling and career guidance

> - Career Guidance and Counselling Cell
>   - conducted an awareness programme on " Bank Examinations'(20.09.2014)
>   - organised Competitive and TANCET Examinations Awareness Programme(09.02.2015)
> - Programme on
>   - Planning for the Future for Commerce CA Students (04.07.2014)
>   - Computer Science Careers (16.07.2014 & 30.12.2014)
>   - Resume Preparation Techniques (18.07.2014)
>   - Function of Education (23.02.2015)
> - Workshop on Resume Writing (23.02.2015 to 26.02.2015)
> - CSIR/NET/SET coaching class for PG Students
> - Personality Development Programme on
>   "Honesty in Public Life" (15.09.2014)

No. of students benefitted | 481 |

5.7 Details of campus placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
19	694	305	137

5.8 Details of gender sensitization programmes

- Prevention of Sexual Harassment of Women Committee
  - Organised a training programme on 'Self-Defence Techniques(Martial Arts) by Aram foundation, for female staff and girl students on 14.08.2014
  - Conducted an awareness programme on 'Handling Emotional issues at workplace'
  - Competitions were conducted to create awareness on ' Sexual Harassment /Violence – Perception and Prevention

Women Development Cell organised a First Aid& Health Awareness Programme for Girls on 19.12.2014

5.9 Students Activities

    5.9.1   No. of students participated in Sports, Games and other events

State/ University level   160   National level   08   International level   -

No. of students participated in cultural events

State/ University level   223   National level   05   International level   --

    5.9.2   No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level   20   National level   01   International level   --

Cultural: State/ University level   165   National level   --   International level   --

5.10 Scholarships and Financial Support

	Number of students	Amount Rs
Financial support from institution	302	48,58,720
Financial support from government	72	2,94,350
Financial support from other sources	2	6,000
Number of students who received International/ National recognitions		

5.11   Student organised / initiatives

Fairs   : State/ University level | 02 | National level | -- | International level | -- |

Exhibition: State/ University level | 01 | National level | -- | International level | -- |

5.12   No. of social initiatives undertaken by the students | |

5.13 Major grievances of students (if any) redressed: _____

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

VISION
   "To impart knowledge and skills to rural youth in order to meet their intellectual and social aspirations and cultural and technical needs of the society"

MISSION
   - *To develop an effective curriculum and optimize institutionalized student activities*
   - *To involve learners in practical life situations*
   - *To expose students to rural realities*
   - *To sensitize learners to national heritage and values*

6.2 Does the Institution has a management Information System

> Yes

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

- Value Added Courses
- Certificate Course in Human Rights (UGC Sponsored)

6.3.2 Teaching and Learning

- Use of ICT
- E-assignments
- Contacting remedial courses
- Prepared Grammar Book for all the first year students

6.3.3 Examination and Evaluation

> Common Evaluation system for model exams

6.3.4 Research and Development

- Incentives for Publications
- Special permission for Research Activities
- Annual journals Kasc Applied Journal of Social Science was published

6.3.5 Library, ICT and physical infrastructure / instrumentation

- New books and journals added and e-journals are made available
- Access to e-books and e-Journals through inflibnet-NLIST is created updated and expanded ICT facilities

6.3.6 Human Resource Management

- Recreation programmes are also organised for teaching, non-teaching and supportive staff
- Facilitating staff and students to organize and participate in various social and academic activities of the college

6.3.7   Faculty and Staff recruitment

> Three-tier selection system followed
> - Written test
> - Oral Test
> - Observation of Handling Class

6.3.8   Industry Interaction / Collaboration

> MoU with UTL Technologies
> MoU with Electronics Sector Skill Council of India

6.3.9   Admission of Students

> Admission of students are made as per norms

6.4 Welfare schemes for

Teaching	• Staff Quarters • Accident Insurance Coverage • Fee Concession for staff's Children • Travel grants for presenting paper in the conference
Non teaching	• Staff Quarters • Accident Insurance Coverage • Fee Concession for staff's Children
Students	• Accident Insurance Coverage for Students and Parents • Merit Scholarship • Fee concession to Class toppers(5% in a Class) by the KVIT Trust to the tune of Rs. 9,44,000 • Cash Award for scholastic performance of students securing University Ranks • Free Boarding, Lodging and Fee concession for outstanding Sports students

6.5 Total corpus fund generated

5 Crore

6.6 Whether annual financial audit has been done   Yes ✓   No ☐

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	TUV India Ltd.	Yes	IQAC
Administrative	Yes	TUV India Ltd	Yes	Internal auditors

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes   Yes ☐   No --

For PG Programmes   Yes ☐   No --

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

--

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

--

6.11 Activities and support from the Alumni Association

- Alumni meet are conducted every year
- The Diksha Alumini foundation contributed scholarships to deserving students.
- The Thulir Alumini foundation donated RO water purifier to a Govt. Hr. Sec school, Ayyampalayam.
- Computer Science alumini students donated grocery items to Venkateshwara welfare society, Thindal.
- A sizable number of Alumni support current students financially to pursue their studies
- A Cordial relation with industry and with donors is the outcome of alumni
- Guest Lecture/Training are conducted through alumni
- Mathematics Alumni Association (**Calisson' 15)** donated Rs.7000 to a needy student
- Corporate Secretaryship Alumni Association donated R.O. plant to N.L.Karunai illam on (15.02.2015)

6.12 Activities and support from the Parent – Teacher Association

A teacher assigned with the parent ship of a group of about 50 students to maintain a two way rapport with the group in following student related aspects.
- Attendance of the students
- Discipline in the campus
- Dress code
- Academic results
- Co-curricular and extra curricular activities

6.13 Development programmes for support staff

- Computer literacy programme
- Encourage to develop academic qualification

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Awareness Programme on Global Warming
- Tree Plantation Programme
- Rain harvesting system
- implementation of SWASH BHARATH system in the campus

Criterion – VII

7. <u>Innovations and Best Practices</u>

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

> - To nurture human values among the youth, Ethics Club is formed
> - To enhance the vocabulary of the learners, Grammar Test is conducted regularly
> - To integrate the students, uniform dress code system is implemented
> - Attendance tracking system for students
> - Industry and Corporate training
> - Poster Presentation Competition (07.08.2014)

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

• Workshop/Seminars conducted	• Various State and National level Seminars and Workshops were conducted to enrich the ideas like "Banking and Financial services" (18.08.2014 to 22.08.2014) , "Soil Testing"(22/09/2014 to 23/09/2014, "Visual Basic"(25/07/2014), "Mobile phone Servicing"(18/12/2014 to 19/12/2014) , "Basic Microbiological Techniques(19/02/2015 & 22/02/2015), "Crochet Jewellery Making"(19/12/2014 and 20/12/2014), "Bartending & Art of Mixology"(04/09/2014 & 05/09/2014), "Emerging Trends in Fuzzy and Its Applications"(30.01/2015), Solving Difference Equation using MATLAB"(20.02.2015)
• To Create Eco-Friendly campus	• A Solar System of 50 KW was installed at main building at a cost of Rs.31,60,000
• To enhance the infrastructure	• Additional Class rooms were constructed at a cost of Rs. 2,55,70,000 • State- of –the Art Seminar Hall was built at a cost of Rs. 1,12,31,723 • The seating capacity of the Auditorium was increased (cost- Rs. 33,05,000)
• To strengthen ICT Learning environment	• 132 New Computers purchased for B.Com(CA) and B.Sc (CS) Labs a cost of Rs. 36,43,200 and 4 Printers Purchased for various departments a cost of Rs. 35,000

• To strengthen the Welfare Measures	• Students are covered with Accident Insurance policy for Rs.1 lakhs • Staff are covered with Accident Insurance policy for Rs.1lakhs • Parents are covered with Accident Insurance policy for Rs.3lakhs • Through this policy Rs 1,28,184 was claimed for the benefit of the students
• To Review Academic Activity	• College Governing Council is held on regular basis to review academic performance
• To conduct Alumni Meet	• Organised Alumni Meet for all UG and PG alumni
• To conduct intra collegiate Cultural Fest	• Kongu Cultural Fest was organized

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

• Institutionalising the Mentoring System
• Earn while you learn

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*Provide the details in annexure (annexure need to be numbered as iii, iv)

7.4 Contribution to environmental awareness / protection

• Students donate free Saplings on their birthday as a best practice.
• 300 Saplings provided to Alumni, staff and public on 15.02.2015 by department of Corporate Secretaryship
• ECO Club Organized
  - A two day photography exhibition on "Wild Life and Nature" (19.02.2015 & 20.02.2015)
  - Guest Lecture on "the effect on Industrial pollution in Ecosystem" (19.12.2014)
  - Lecture on Importance o Forest Elephants" (12.08.2014)
  - Awareness Programme on "snakes and Snake bite" (22.09.2014)
  - Organized competitions at Govt. Girls. Higher Sec. School (12.09.2014)
  - District level Environment Awareness Competitions were conducted on 14.02.2015 sponsored by Ministry of Environment abd Forest, Govt. of India

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7.5 Whether environmental audit was conducted?   Yes [ ]   No [✓]

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

STRENGTHS;
1. Highly qualified faculty committed to students welfare.
2. Mentoring system well structured.

WEAKNESS:
1. More of rural character.
2. Lack of Flexibility in curriculum design.

OPPORTUNITIES:
1. Introduce need based courses.
2. Consultancy revenue generation.

THREATS:
1. Competition and growth of educational institutions.
2. Meet the Global /Industrial challenges.

8. Plans of institution for next year

- To organize programmes on academic quality related issues
- To conduct Faculty induction programme for newly recruited faculty members
- To organize events to fine tune the Social sphere of every student
- To enhance academic-industry interaction.
- To provide facilities to conduct seminars, conferences, workshops, symposia etc. in the college and encourage teachers to attend the same in other institutions.
- To expand and modernization the existing infrastructure.
- To construct classrooms and establish laboratory for the Department of Physics

Name: Dr.H.Vasudevan   *Name: Dr.N.Raman*

PRINCIPAL,
KONGU ARTS AND SCIENCE COLLEGE,
NANJANAPURAM, ERODE - 638 107.

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Signature of the Coordinator, IQAC   *Signature of the Chairperson, IQAC*

_____***_____

ACADEMIC CALENDAR - 2015 - 2016

S. No	Particulars	ODD	EVEN
1	College Reopening Date	15.06.2015	02.12.2015
2	First Internal Test	27.07.2015	04.01.2016
3	Submission of First Internal Marks	06.08.2015	13.01.2016
4	Second Internal Test	01.09.2015	08.02.2016
5	Submission of Second Internal Marks	14.09.2015	18.02.2016
6	Model Exam	05.10.2015	07.03.2016
7	Submission of Model exam Marks	14.10.2015	16.03.2016
8	Last working day	20.10.2015	26.03.2016
9	Submission of Attendance & Internal Proforma	28.10.2015	01.04.2016
10	Submission of Assignments	24.07.2015 04.09.2015	31.12.2015 05.02.2016
11	Last date for Payment of College Fees	30.06.2015	31.12.2015
12	Last Date for Completion of Association Activities	31.07.2015	28.02.2016
13	Dates for arranging Industrial Visit / Educational Tour	15.08.2015 To 31.08.2015	--
14	ISO Internal Audit	12.06.2015	--
15	ISO Surveillance Audit	03.12.2015	--
16	Commencement of Value Added Course Classes	08.07.2015	--
17	Commencement of Value Added Courses Practical Exam	16.09.2015	--
18	Value Added Courses Theory Exam	--	26.02.2016 27.02.2016
19	Submission of Value Added Courses Mark Statements	--	02.03.2016
20	Last date for submission of workload (2016-2017)	--	16.03.2016
21	Last date for submission of Time Table	03.06.2015	25.11.2015
22	Last date for submission of details for IQAC Report	--	31.03.2016

Important Events

S.No	Events	Date
1	18th Convocation	28.06.2015
2	First year UG inauguration	29.06.2015
3	First year PG inauguration (Except MBA & MCA)	15.07.2015
4	Kongu Cultural Fest	23.01.2016
5	Sports day & Achievers day	03.03.2016
6	College day	04.03.2016

ANALYSIS OF FEED BACK

IQAC established feedback system to collect data from students, Parents and Alumni. The feedback form was designed to measure the parameters such as Curriculum, Teacher Learning process ,Evaluation process, Infrastructure, Academic atmosphere of the College, , Placement Training, Counseling, Library and Lab facilities. It also contains questions about Value added course, Physical education and Extracurricular activities such as NCC, NSS, WDC etc.

Four to five questions were included in the questionnaires for each parameter. The survey provides the grade scale (excellent, good, average and poor). The responses collected from various departments were analyzed. The main findings of the feedback analysis are summarized below:

- Alumni are highly satisfied with the infrastructure and lab facilities.
- Placement facilities and training are excellent.
- The usage of ICT tools can still be promoted.
- They are highly satisfied with the value added courses offered in the institution.
- They are highly satisfied with the extracurricular activities provided in the institution.
- The efforts taken by the institution for the betterment and upliftment of the student were highly appreciated.
- Majority of the parents are highly satisfied with discipline, infrastructure and transportation.
- The efforts taken on student development and placement activities are highly appreciated.
- They are much satisfied with the teaching, learning environment and the competency of the faculty.
- The fees concession given by the college is very much appreciated.
- Psychology course can be incorporated as a part of curriculum.
- Guest house or hostel facilities can be provided for the parents who come from long distance.
- Students are satisfied with the existing Teaching Learning Process and insisted frequent updation of Course Curriculum

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ENRICHMENT PROGRAMME

1. Objective of the Practice

To facilitate the enhancement of General knowledge among student community, to enrich their vocabulary and to strengthen their grammatical knowledge

2. Need Addressed and the Context

The spine of Success world depends solely on the pleasant skill to communicate with fluency in English. To backup the student with the specified skill, enrichment programme has been implemented.

3. The Practice

Special hours to execute these exercises have made them part and parcel of our students' habits which pave the way for updating their knowledge, enrich their vocabulary along with grammatical knowledge development

4. Evidence of Success

Majority of the students have been placed in Reputed Institutions, National and Multinational Companies

5. Resources

"The Hindu", "Indian Express" and Grammar Workbook which is specially designed for this purpose

6. The Institution

Name	: Kongu Arts and Science College.
Address	: Nanjanapuram, Erode 638 107, Tamilnadu.
Telephone	: 0424 2242888, 2242999
Year of Accreditation	: 2012
Grade awarded by NAAC	: B
Contact Person	: Dr.N.Raman, Principal

VALUE ADDED COURSES

1. Objective of the Practice

- To provide an opportunity to students to develop inter-disciplinary knowledge base.

- To improve students' employability skills

2. Need Addressed and the Context

The strategy adopted tries to bridge the perceived technical competency gaps of students by providing training in employability enhancing technical subjects through courses of 40 hours duration as a part of the curriculum. The value added courses thus offered not only help the students to possess inter-disciplinary skills but also augment (promote; assist for) better employability prospects of graduates

3. The Practice

- Need based Industry oriented courses are conducted by various departments of the college and focus is on developing the skill and employability of the Students.

- The duration of the each course is 40 hours and the classes are conducted after the regular working hours of the college.

- Syllabus is prepared to cater the above said objectives and is duely approved by experts from the industry .

- The students are evaluated by Theory and Practical examination at the end of the program. Certificates are given with the grade on successful completion of the Examination.

4. Evidence of Success

Number of Students placed through campus interviews has increased gradually by the enhancement of their inter-personal skills and technical skills other than any other Arts and Science Colleges in Erode district.

5. Resources

- The exclusive study materials prepared by our faculty members.

- Students also gain knowledge through practical classes and various other sources as per the guidance given by the course co-ordinators.

6. The Institution

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Name                    : Kongu Arts and Science College (Autonomous).
Address                 : Nanjanapuram, Erode 638 107, Tamilnadu.
Telephone               : 0424 2242888, 2242999
Year of Accreditation   : 2012
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Contact Person          : Dr.N.Raman, Principal
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