



# KONGU ARTS AND SCIENCE COLLEGE

(AUTONOMOUS)  
ERODE – 638 107.

INTERNAL QUALITY ASSURANCE CELL



Web: <http://www.kasc.ac.in>

No. IQAC/2020-2021/01

E-mail: [konguarts@kasc.ac.in](mailto:konguarts@kasc.ac.in)

Date: 01.06.2020

## MINUTES

The IQAC meeting was held at 10:30 a.m. in the Principal's chamber.

The following members were present:

S.No.	Name	Particulars	Designation / Position in the Cell
1	Dr. N. Raman Principal, KASC	Chair Person	Chair Person
2	Mr. R. Jeganathan Administrative officer, KASC	Senior Administrative Officer	Members
3	Dr. A. K. Vidya, Head, Department of Biochemistry	Teachers Representative	Member
	Dr. K. M. Kumaraguru, Head, Department of Commerce		Member
	Dr. K. K. A. Alaguappan, Head, Department of Corporate Secretaryship (CA) & PA		Member
	Dr. N. Kalaivani, Head, Department of Tamil		Member
	Dr. C. Deepa, Head, Department of Biotechnology		Member
	Mr. K. P. Karthikeyan, Head, Department of Business Administration		Member
	Mr. P. Annadurai, Librarian		Member
Dr. E.T. Lokganathan, Controller of Examinations	Member		
4	Mr. K. Palanisamy, Correspondent, KASC	Management Representative	Member
	Mr. P. Sachithanandan, Correspondent, KEC.		Member
5	Mr. S. N. Palanisamy, Govt. ITI, Erode	Nominees from Local Society	Member
	Dr. Nirmala Sadasivam, Maaruthi Medical Centre and Hospitals, Erode		Member
6	Mr. K. Dhiyaneshwaran, Asst. Professor, Dept. of CT & IT	Alumni Representative	Member
	Mr. D. Yuvashankar, Asst. Professor, Dept. of Commerce(CA)		Member
	Ms. R. Yuvarekha, Asst. Professor, Dept. of Mathematics		Member
7	Mr. P. G. Vinith, II B.Com.(CA)	Student Representative	Member
	Ms. P. Priya, II B.Sc.(Physics)		Member
	Ms. N. Gayathri, II M.Com.(CA)		Member
	Ms. A. Kavitha, II M.Sc.(Mathematics)		Member
8	Mr. S. Suresh Kumar, Erode	Parent Representative	Member
9	Dr. H. Vasudevan, Head, Department of Commerce (CA)	Coordinator	Coordinator

### I. Approval of the Minutes:

The minutes of the previous meeting held on 30.03.2020 was confirmed by the members.


### II. Discussions:

The following Plan of Action for the academic year 2020-2021 was framed and decided to execute the plan.


1. To conduct Students Induction Programme (SIP) as per UGC guidelines.
2. To construct additional Class Rooms, a Seminar Hall and Central Valuation Hall and to renovate toilets in the main Building and Boys Hostel
3. To purchase Statistical Package for Data Analysis.
4. To enhance the skills of Staff:
  - Workshop on Learning Outcomes based Curriculum Framework (LOCF)
  - Workshop on Use of Innovative Teaching Methods.
  - Training Programme for Data Analysis - SPSS.
  - Laboratory Equipment Training for Non-teaching Staff.
  - Programme on Fire Safety Awareness for Non-teaching Staff.
5. To arrange a Faculty Exchange Programme.
6. To encourage the faculty members to enhance the Research Activities and obtain patent in respective discipline.
7. To introduce B.Sc. Psychology, PGDCA, M.Sc. (Computer Science) subject to the approval of Bharathiar University.
8. To establish Institution Innovation Cell (IIC) to create a vibrant local innovation ecosystem & Start-up supporting Mechanism.
9. To enhance employability of students and motivate to excel in various sports events.
10. To Purchase ELISA READER and Fermentor for Biotechnology Lab.

### III. The proposal of next meeting:

The next meeting is proposed to be conducted on 18.01.2021.

  
IQAC Coordinator  
Dr. H. Vasudevan  
IQAC Co-ordinator  
Kongu Arts and Science College  
(Autonomous)  
Nanjanapuram, Erode - 638 107.



  
Chairperson of the IQAC  
Dr. N. Raman  
PRINCIPAL,  
KONGU ARTS AND SCIENCE COLLEGE  
(AUTONOMOUS)  
NANJANAPURAM, ERODE - 638 107.





# KONGU ARTS AND SCIENCE COLLEGE

(AUTONOMOUS)  
ERODE – 638 107.

INTERNAL QUALITY ASSURANCE CELL



Web: <http://www.kasc.ac.in>

No. IQAC/2020-2021/02

## MINUTES

The IQAC meeting was held at 10:30 a.m. in the Principal's chamber.

The following members were present:

S.No.	Name	Particulars	Designation / Position in the Cell
1	Dr. N. Raman Principal, KASC	Chair Person	Chair Person
2	Mr. R. Jeganathan Administrative officer, KASC	Senior Administrative Officer	Members
3	Dr. A. K. Vidya, Head, Department of Biochemistry	Teachers Representative	Member
	Dr. K. M. Kumaraguru, Head, Department of Commerce		Member
	Dr. K. K. A. Alaguappan, Head, Department of Corporate Secretaryship (CA) & PA		Member
	Dr. N. Kalaivani, Head, Department of Tamil		Member
	Dr. C. Deepa, Head, Department of Biotechnology		Member
	Mr. K. P. Karthikeyan, Head, Department of Business Administration		Member
	Mr. P. Annadurai, Librarian		Member
	Dr. E.T. Lokganathan, Controller of Examinations		Member
4	Mr. K. Palanisamy, Correspondent, KASC	Management Representative	Member
	Mr. P. Sachithanandan, Correspondent, KEC.		Member
5	Mr. S. N. Palanisamy, Govt. ITI, Erode	Nominees from Local Society	Member
	Dr. Nirmala Sadasivam, Maaruthi Medical Centre and Hospitals, Erode		Member
6	Mr. K. Dhiyaneshwaran, Asst. Professor, Dept. of CT & IT	Alumni Representative	Member
	Mr. D. Yuvashankar, Asst. Professor, Dept. of Commerce(CA)		Member
	Ms. R. Yuvarekha, Asst. Professor, Dept. of Mathematics		Member
7	Mr. P. G. Vinith, II B.Com.(CA)	Student Representative	Member
	Ms. P. Priya, II B.Sc.(Physics)		Member
	Ms. N. Gayathri, II M.Com.(CA)		Member
	Ms. A. Kavitha, II M.Sc.(Mathematics)		Member
8	Mr. S. Suresh Kumar, Erode	Parent Representative	Member
9	Dr. H. Vasudevan, Head, Department of Commerce (CA)	Coordinator	Coordinator

**I. Approval of the Minutes:**

The minutes of the previous meeting held on 01.06.2020 was confirmed by the members.

**II. Discussions:**

The following were the discussions held during the meeting:

1. Decision was taken to organize a webinar to faculty members.
2. Decision was taken to evaluate the effectiveness of online teaching methods.
3. It was decided to jointly organize interdisciplinary Faculty Development Programmes.
4. A discussion was held for the Extension of Autonomy visit.
5. It was decided to implement the Covid-19 safety protocols in the campus.


**III. The proposal of next meeting:**

The next meeting is proposed to be conducted on 18.05.2021.

  
18.5.21.  
IQAC Coordinator  
Dr.H.Vasudevan

IQAC Co-ordinator  
Kongu Arts and Science College  
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18/05/2021  
Chairperson of the IQAC  
Dr.N.Raman  
PRINCIPAL,  
KONGU ARTS AND SCIENCE COLLEGE  
(AUTONOMOUS)  
NANJANAPURAM, ERODE - 638 107.



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No. IQAC/2020-2021/03

## MINUTES

The IQAC meeting was held at 10:30 a.m. in the Principal's chamber.

The following members were present:

S.No.	Name	Particulars	Designation / Position in the Cell
1	Dr. N. Raman Principal, KASC	Chair Person	Chair Person
2	Mr. R. Jeganathan Administrative officer, KASC	Senior Administrative Officer	Members
3	Dr. A. K. Vidya, Head, Department of Biochemistry	Teachers Representative	Member
	Dr. K. M. Kumaraguru, Head, Department of Commerce		Member
	Dr. K. K. A. Alaguappan, Head, Department of Corporate Secretaryship (CA) & PA		Member
	Dr. N. Kalaivani, Head, Department of Tamil		Member
	Dr. C. Deepa, Head, Department of Biotechnology		Member
	Mr. K. P. Karthikeyan, Head, Department of Business Administration		Member
	Mr. P. Annadurai, Librarian		Member
4	Dr. E.T. Lokganathan, Controller of Examinations	Management Representative	Member
	Mr. K. Palanisamy, Correspondent, KASC		Member
5	Mr. P. Sachithanandan, Correspondent, KEC.	Nominees from Local Society	Member
	Mr. S. N. Palanisamy, Govt. ITI, Erode		Member
6	Dr. Nirmala Sadasivam, Maaruthi Medical Centre and Hospitals, Erode	Alumni Representative	Member
	Mr. K. Dhiyaneshwaran, Asst. Professor, Dept. of CT & IT		Member
	Mr. D. Yuvashankar, Asst. Professor, Dept. of Commerce(CA)		Member
7	Ms. R. Yuvarekha, Asst. Professor, Dept. of Mathematics	Student Representative	Member
	Mr. P. G. Vinith, II B.Com.(CA)		Member
	Ms. P. Priya, II B.Sc.(Physics)		Member
	Ms. N. Gayathri, II M.Com.(CA)		Member
8	Ms. A. Kavitha, II M.Sc.(Mathematics)	Parent Representative	Member
	Mr. S. Suresh Kumar, Erode		Member
9	Dr. H. Vasudevan, Head, Department of Commerce (CA)	Coordinator	Coordinator



**I. Approval of the Minutes:**

The minutes of the previous meeting held on 18.01.2021 was confirmed by the members.

**II. Discussions:**

The following were the discussions held during the meeting:

1. The activities of the academic year 2020–2021 were reviewed by the members of the IQAC.
2. The completed ATR of the academic year 2020–2021 was discussed and approved.
3. The members discussed the various aspects of the AQAR preparation for the academic year 2020–2021.

**III. The proposal of next meeting:**

The next meeting is proposed to be conducted on 15.07.2021.

*H.V.*  
18.01.21.  
IQAC Coordinator

Dr.H.Vasudevan

IQAC Co-ordinator

Kongu Arts and Science College  
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Nanjanapuram, Erode - 638 107



*D.N.R.*  
15.07.21  
Chairperson of the IQAC

Dr.N.Raman

PRINCIPAL,  
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**INTERNAL QUALITY ASSURANCE CELL**

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No. IQAC/2020-2021

Dated: 18.05.2021

**ACTION TAKEN REPORT**

S. No.	DECISION	ACTION TAKEN
1	To conduct Students Induction Programme (SIP) as per UGC guidelines.	Online Student Induction Programme (SIP) was conducted to educate the new entrants about the environment in the institution from 21.08.2020 to 28.08.2020.
2	To construct additional Class Rooms, a Seminar Hall and Central Valuation Hall and to renovate toilets in the main Building and Boys Hostel	Construction Work under progress
3	To purchase Statistical Package for Data Analysis.	IBM SPSS Software Version 26.0 was purchased at a cost of Rs.2,35,960/-
4	To enhance the skills of Staff:	<ul style="list-style-type: none"><li>• FDP on 'Use of Innovative Teaching Methods to enhance Teaching and Learning in Higher Education' was organized on 09.05.2020.</li><li>• On 02.06.2020, IQAC organized a Faculty Development Programme on "Mind Management in the Perspective of Bhagavad Gita". The resource person was Swami Nirmaleshananda, Secretary, SRMV College of Arts and Science, Coimbatore.</li><li>• A Faculty Development Programme on "Happy Teachers Create happy Workspace" was organized on 05.06.2020. The Resource Person for the programme was Ms.N.Vidya, Trainer, Trichy.</li><li>• 'Instrument Handling' - A training for Non-teaching Staff was organized on 28.09.2020 to handle advance instruments.</li><li>• Workshop on 'Introduction to SPSS' was organized on 20.10.2020.</li><li>• Organized a Faculty Development Programme on "Learning Outcomes-based Curriculum Framework (LOCF)" to our faculty members in association with DBT Star College Scheme Departments on 20.02.2021. The Resource Person for the programme was Dr.M.G.Sethuraman, Professor, Department of Chemistry, Gandhigram Rural Institute (Deemed to be University), Gandhigram, Dindigul.</li><li>• A "Hands on Workshop in Laboratory Safety Aspects" was organized to our non teaching staff on 27.03.2021. They are oriented with Laboratory Safety Aspects such as Electrical safety, Fire safety, Laser use safety etc., and acquired knowledge in usage of the various types of chemicals in the lab.</li></ul>



5	To arrange a Faculty Exchange Programme	Organized a "Faculty Exchange Programme" with Sri Ramakrishna Mission Vidyalaya College of Arts and Science, Coimbatore from 04.03.2021 to 06.03.2021 for the Department of Commerce, Commerce (CA), Computer Applications UG, Computer Science and Computer Technology & Information Technology.						
6	To encourage the faculty members to enhance the Research Activities and obtain patent in respective discipline.	<u>Faculty Research Activities:</u> M.Phil. Completed - 1, SET/NET Completed - 4, Ph.D. Completed - 3. <u>Patents Obtained:</u> Dr. S. Nagarajan - 2, Dr. J. Ghayathri - 1, Dr. M. Thangam - 1.						
7	To introduce B.Sc. Psychology, M.Sc. (Computer Science), PGDCA, subject to the approval of Bharathiar University.	Bharathiar University approved the following new courses to start from 2020-2021 onwards. <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 60%;">New Courses</th> <th style="width: 40%;">Approval No. &amp; Date</th> </tr> </thead> <tbody> <tr> <td>1. B.Sc.(Psychology)</td> <td rowspan="3" style="vertical-align: middle;">AIA/24657-1/2019</td> </tr> <tr> <td>2. M.Sc.(CS)</td> </tr> <tr> <td>3. PGDCA</td> </tr> </tbody> </table>	New Courses	Approval No. & Date	1. B.Sc.(Psychology)	AIA/24657-1/2019	2. M.Sc.(CS)	3. PGDCA
New Courses	Approval No. & Date							
1. B.Sc.(Psychology)	AIA/24657-1/2019							
2. M.Sc.(CS)								
3. PGDCA								
8	To establish Institution Innovation Cell (IIC) to create a vibrant local innovation ecosystem & Start-up supporting Mechanism.	Institution Innovation Cell (IIC) was established in the campus on 17.02.2021 and organized 21 programmes.						
9	To enhance employability of students and motivate to excel in various sports events.	Training & Placement cell and Career Guidance Cell organized Programmes to Enhance Employability level - 468 (On campus: 91, Off campus: 377) students got placed in various companies.						
10	To Purchase: ELISA READER and Fermentor for Biotechnology Lab	ELISA Reader and Fermentor was purchased on 24.09.2020 at a cost of Rs.3,84,300/- (Rs.1,32,300 + Rs.2,52,000)						

  
**IQAC Coordinator**

Dr.H.Vasudevan

IQAC Co-ordinator.  
Kongu Arts and Science College  
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**Chairperson of the IQAC**

Dr.N.Raman

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