

**KONGU ARTS AND SCIENCE COLLEGE (AUTONOMOUS)
ERODE – 638 107.**

Ref.No.SV/2021-22

Date: 20/09/2021

CIRCULAR

Sub: Stock Verification of stores (equipment, Furniture and instruments, electrical goods etc..) - reg.

All the HOD's are requested to keep the list of equipments as on 31/08/2021, by 23/09/2021 to enable the staff members to come for the verification works.

All the Heads of Departments are requested to instruct the staff incharge of the various Laboratories to submit the details as per the proforma enclosed and to extend their full co-operation to the staff undertaking the work of stock verification.

The verification officials are requested to submit the verification report on or before 05/10/2021 by 4.00 p.m. without fail.


PRINCIPAL.

Copy to :

- 1) All HOD's & concerned staff by circulation
- 2) Deputy Warden / Boys Hostel
- 3) Deputy Warden / Ladies Hostel
- 4) Furniture incharge
- 5) Exam Section / Controller Office
- 6) Placement Cell / Physical Director
- 7) Librarian / Transport Incharge / Electrical Incharge
- 8) File.

Copy submitted the Correspondent for favour of information please.

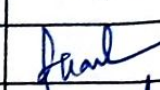

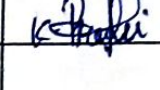
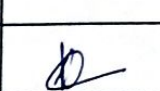
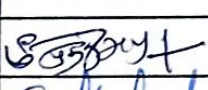
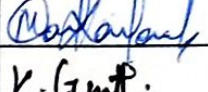
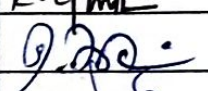
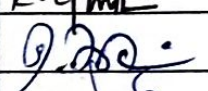
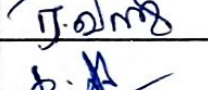
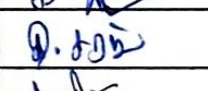
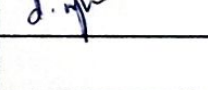
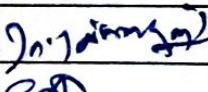
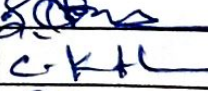

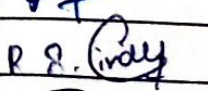


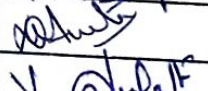
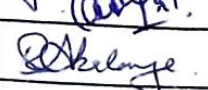
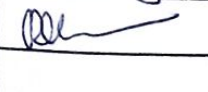
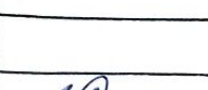


rc.

KONGU ARTS AND SCIENCE COLLEGE, ERODE - 638 107

Stock Verification Staff Name List


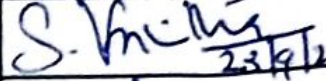




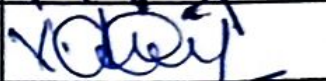

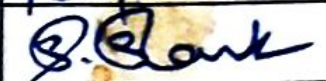
Date: 20/09/2021

Sl. No.	Name of the Department	Register No.	Verification Official/Departments	Signature
1	Tamil & கொங்கு கலை பண்பாட்டு மையம் English & Language Lab	E-31	Mr.M.Uthayakumar / English	H. Uthayakumar
		E-23	Ms.S.Sukumari / English	S. Sukumari
	N.S.S. N.C.C.	E-36	Ms.N.Priyanka / Maths	N. Priyanka
			Ms.T.Revathi / Commerce	T. Revathi
2	Mathematics Dept. DBT	E-34, EDBT / 3	Ms.S.Deepa / English	S. Deepa
			Ms.M.Umadevi / Tamil	M. Umadevi
3	Commerce (CA),/ LAB & Dept..	E-19	Mr.S.Thangamani / CT/IT	S. Thangamani
			Ms.M.Lalitha / Maths	M. Lalitha
			Ms.K.B.Saranya / BBA	K. B. Saranya
4	Management Science (MBA-Lab) & Dept.	E-18	Ms.C.Janaki / Com (CA)	C. Janaki
			Mr.M.Arulraja / BBA	M. Arulraja
5	Commerce Department Banking & Insurance	E-51 E-43	Ms.M.S.Kokila / CS	M. S. Kokila
			Ms.V.Dharani / CT / IT	V. Dharani
			Ms.S.Poojika Nishanthini / Corp	S. Poojika Nishanthini
			Mr.P.Mahesh Kumar / Maths	P. Mahesh Kumar
6	Corporate Lab & Prof. Accounting (CS-CA Lab)	E-43 E-20 E-25	Mr.N.Rajasekaran / BCA	N. Rajasekaran
			Mr.V.Boominathan /Tamil	V. Boominathan
			Mr.K.Dhiyaneshwaran / CT/ IT	K. Dhiyaneshwaran
			Ms.G.Priyadharshini / Maths	G. Priyadharshini
7	B.C.A. Lab & Seminar Hall	E - 44 E - 53	Ms.M.Geetha / CS	M. Geetha
			Ms.K.Gomathy / CS	K. Gomathy
			Mr.S.Jaganathan / CS	S. Jaganathan
			Ms.P.Kalarani / CT / IT	P. Kalarani
			Mr.M.Saravanan / CT / IT	M. Saravanan
8	Computer Science (UG) (CS) - Lab DBT	E-39 E-54 EDBT - 4	Ms.C.Kalaivani / CT / IT	C. Kalaivani
			Ms.S.Sadhanayaki / CT / IT	S. Sadhanayaki
			Ms.C.Vidya / Corp	C. Vidya
			Ms.G.Gurusanthosini / Corp	G. Gurusanthosini
			Ms.A.Deepa / Maths	A. Deepa
			Mr.G.Eswaramoorthy / BCA	G. Eswaramoorthy

Sl. No.	Name of the Department	Register No.	Verification Official/Departments	Signature
9	Biochemistry Biochemistry Lab (DBT) M.Sc.Biochem. (Lab)	E-2, E-6	Mr.T.Akashnarayana / Physics	
		E-10, E-28	Mr.R.Rajakumar / CDF	
		EDBT -1	Ms.K.Preethi / Biotech	
			Ms.S.Revathi / CDF	
			Ms.V.N.Kiruthiga / English	
10	Biotechnology Lab DBT -	E-32 EDBT-32/1	Mr.G.Karthikeyan / Biochem.	
			Ms.M.Muthu Abirami / Biochem.	
			Ms.M.Catharin Queene / CDF	
			Ms.K.Gomathi / CDF	
11	CDF M.Sc.(CDF) Textile Testing Lab CDF Beauty Care Lab CAD Centre FD LAB Sewing LAB - I & II	E-9	Ms.S.Jeevasri / MSW	
		E-30, E-66	Ms.R.Vanathi / MSW	
		E-26	Mr.K.Elavarasan / Tamil	
		E-37	Ms.K.Saraswathi / Tamil	
		E-60	Ms.G.Yazhinidevi / English	
12	Catering Science & Hotel Management	E - 33	Mr.R.Ranganathan / Tamil	
			Mr.S.Arunachaleswaran / Tamil	
			Ms.C.Kiruthica / Maths	
			Ms.R.Pavithra / Com (CA)	
			Ms.C.Yamuna / Com (CA)	
13	Physical Education Ministry of Youth Affairs & Sports (UGC Fund)	E-4	Ms.R.S.Cindhu / Biotech.	
		E-4(A)	Ms.N.Priyanandhini / Com (CA) Ms.C.Deepika / Com (CA)	
14	Library Library Book Stock	E-12, E-13	Mr.S.Surendran / Tamil	
			Ms.D.Anita / English	
			Ms.V.Hemalatha / English	
		E-14, E-21	Ms.L.R.Akshaya / English	
			Ms.C.Radhamani / Maths	
			Ms.S.Sivasankari / Maths	
			Mr.P.Baskaran / Commerce	
			E-29, E-38	Ms.E.Gayathri / Commerce

Sl. No.	Name of the Department	Register No.	Verification Official/Departments	Signature
	Library Librart Book Stock	E-41, E-50 E-63	Ms.S.Sindhuja / Com (CA)	
			Ms.G.Manju / BBA (CA)	
			Mr.R.Gokul Pranesh / BBA	
			Ms.G.Gomathi / Corp	
			Ms.M.Dhivya/Corp	
			Ms.S.Dhivya / BCA	
			Ms.S.Gowthami / CS	
			Ms.C.Indirani / CT / IT	
			Ms.K.Maithilee / Physics	
			Ms.K.Sanu / Biotech.	
			Ms.S.Nandhidhadevi / Biotech.	
			Ms.C.G.Nandhini / Psychology	
			15	Furniture
Mr.N.Selvakumar/ Com(CA)				
Ms.N.Kowsalya / BBA				
E - 8	Ms.S.Prasila / Tamil			
	Ms.B.Sivaranjani / English			
	Ms.L.Revathi / English			
	Ms.S.Kanimozhi / English			
	Ms.B.Keerthana / BCA			
	Ms.S.Tamilselvi / BCA			
	Ms.A.Santhiya / CDF			
	Ms.E.V.Abinaya / Commerce			
	Mr.S.Suresh / Maths			
	Ms.G.Kavya / MSW Psychology			
	Ms.K.Sangeetha / Commerce			
	Ms.K.V.Shanmugavadivu/BBA			
	Dr.G.Venugopal / Corp			
	Mr.D.Gopinath / CS			
	Ms.N.Santhamani / Corp			
Mr.K.Mohanapriyan / Physics				
Ms.V.N.Siva Snekhita / MSW				
16	Office	E-5	Ms.K.Sasikala / Commerce	
			Ms.K.Dhanakshmi / Corp.	

Sl. No.	Name of the Department	Register No.	Verification Official/Departments	Signature
17	Boys Hostel & Ladies Hostel	E-15 E - 15/2 E-11, E-11/2	Ms.K.Punithavathi / Com (CA)	K.P.
			Mr.D.Yuvshankar / Com (CA)	D.Y.
			Ms.K.Kalaivani / Commerce	K.K.
			Ms.A.Keertika / CS & HM	A.K.
18	Electrical - (Fitting & Tools)	E - 7	Ms.N.Renuka / English	N.R.
			Mr.R.Vignesh / English	R.V.
		E - 22	Ms.K.Sivaranjani / Maths	K.S.
			Ms.S.Vidhya Ms.S.Vidya / Maths	S.V.
			Mr.A.Chithambaram / Commerce	A.C.
			Ms.R.Devi / Commerce	R.D.
			Ms.N.Gayathri / MSW	N.G.
			Mr.A.Sathya Prakash / Physics	A.S.P.
			Ms.P.Kiruthika / Maths	P.K.
			Ms.V.Vani Ayyaswarya / English	V.V.A.
			Ms.P.V.Rajalakshmi / English	P.V.R.
			Ms.S.Kowsiga / Com (CA)	S.K.
			Ms.M.Revathi / Commerce	M.R.
			Ms.S.Krithika / MCA	S.K.
Ms.C.Kalamani / BBA (CA)	C.K.			
19	Garden Equipments Garden equipments purchased under Ministry of Environment & Forest Fund and Health Care	E - 16	Dr.B.Sangeetha / Tamil	B.S.
			E - 27 E - 35	Dr.P.Dhinakaran / Tamil
		20		Placement Cell UGC, Research Cell
E - 24	Dr.P.Dhinakaran/ Tamil		P.D.	
21	Transport		Mr.A.R.Karthekeyan / CS	A.R.
			Mr.R.Nallappan / MSW	R.N.
22	CT / IT Dept. & Lab	E - 46	Mr.S.Sivaraja / CS	S.S.
			Dr. Ms.R.Pushpalatha / CS	R.P.
			Ms.R.Saveetha / CS	R.S.
23	B.B.A. (CA) B.B.A Dept. Management (UG)	E - 49 E - 52	Ms.P.Anchana Kiruthika / MBA	P.A.K.
			Dr.G.Karthi / MBA	G.K.

Sl. No.	Name of the Department	Register No.	Verification Official/Departments	Signature
24	Psychology Department	E-67	Mr.M.Chandru / CS	
25	Server Room (UG)	E - 47	Ms.S.Vanitha / BBA (CA)	
		E - 48	Ms.S.Sankari / MBA	
26	Guest House	Chitta Note	Mr.S.Karthikeyan / CS & HM	
27	Physics - (DBT)	E - 56	Mr.S.Natarajan / Biochem.	
		E - 56/1	Ms.R.Akalya / BBA	
			Ms.K.Kaaviya Sree / CDF	
28	M.S.W.	E-57	Dr.N.Sangeetha / Biochem.	
29	Controller of Examinations Exam Section	E-58	Ms.V.Kanchana / English	
		E - 42	Ms.R.Yuvarekha / Maths	
30	Kongu Typewriting Institute & M.C.A. Department	E-59	Ms.S.Savitha / Corp	
		E-64	Ms.S.Sumitha / English	
31	Staff & Students (Rest Room)	E - 45	Ms.T.Radha / Biochem.	


OFFICE SUPERINTENDENT


ADMINISTRATIVE OFFICER


PRINCIPAL