KONGU ARTS AND SCIENCE COLLEGE (AUTONOMOUS),

ERODE – 638107.

ELECTORAL LITERACY CLUB

AADHAAR CAMP SCHEDULE

S.NO	DATE	NO.OF PARTICIPANTS
1	05-02-2024	30 STAFF MEMBERS
2	06-02-2024	30 STAFF MEMBERS
3	07-02-2024	30 STAFF MEMBERS
4	08-02-2024	30 STUDENTS
5	09-02-2024	30 STUDENTS
TOTAL		**150 PARTICIPANTS**

Last Date of Registration: 03-02-2024.

Encl.

1. Circular

STAFF CLUB AND ELECTORAL LITERACY CLUB

Date: 01.02.2024

CIRCULAR

All the HOD's and Administrative Officer are hereby informed that Staff Club and Electoral Literacy Club has organized Aadhaar Updation Camp in our campus from 05.02.2024 to 09.02.2024 at Additional Main Block (AMB) 005. The following services will be provided during the Camp. Based on the nature of updation the fee will be collected. The fee ranges from a minimum of Rs.50/- to a maximum of Rs.100/-. Hence, it is requested to inform the same to all the Faculty Members, Non –Teaching Staff Members, Drivers & Students and to make use of this Camp. Those who are in need of any Aadhaar Updation, are requested to register their names with Mr.S.Praveen, Assistant Professor, Department of Commerce on or before 03/02/2024.

Nature of Updation	Documents Required
New Aadhaar	Birth Certificate of Child + Parents Original Aadhaar Card (Child & Parent(either Father or Mother) must be present)
Name Correction	Original Aadhaar Card + Correct name document (Pancard/ College Id Card/ Licence/ Voter ID Card etc…)
Mobile Number Change	Original Aadhaar Card + New Mobile Number
Biometric Update	Original Aadhaar Card
Date of Birth Correction	Original Aadhaar + Birth Certificate / 10th or 12th Mark Statement
Address Change	Original Aadhaar + Correct address document (Licence, Voter ID, College ID, Gas Bill, Bank Passbook, etc…)

STAFF CLUB SECRETARY   PRINCIPAL
01|02|24

Copy to:
1. All HOD's
2. Administrative Officer
3. File